

Bay-Arenac Behavioral Health: Keep original and provide copy of both sides, along with Public Summary, to Requestor at no charge.

Bay-Arenac Behavioral Health
201 Mulholland, Bay City, MI 48708
Phone: 989-895-2300

Denial Form

Notice of Denial of FOIA Request
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: _____ Date Received: _____ Check if received via: [] Email [] Fax [] Other Electronic Method
Date of This Notice: _____ Date delivered to junk/spam folder: _____
(Please Print or Type) Date discovered in junk/spam folder: _____

Form with fields: Name, Firm/Organization, Street, City, State, Zip, Phone, Fax, Email

Request for: [] Copy [] Certified copy [] Record inspection [] Subscription to record issued on regular basis

Delivery Method: [] Will pick up [] Will make own copies onsite [] Mail to address above [] Email to address above
[] Deliver on digital media provided by Bay-Arenac Behavioral Health:

Record(s) You Requested: (Listed here or see attached copy of original request) _____

[] All OR [] Part of your request for records has been denied. Please refer to this form for an explanation. If you have any questions regarding this denial, contact _____ at _____

Reason for Denial:

[] 1. Exempt from Disclosure: This item is exempt from disclosure under FOIA Section 13, Subsection _____ (insert number), because: _____

[] 2. Record Does Not Exist: This item does not exist under the name provided in your request or by another name reasonably known to Bay-Arenac Behavioral Health. A certificate that the public record does not exist under the name given is attached. If you believe this record does exist, provide a description that will enable us to locate the record: _____

[] 3. Redaction: A portion of the requested record had to be separated or deleted (redacted) as it is exempt under FOIA Section 13, Subsection _____ (insert number), because: _____

A brief description of the information that had to be separated or deleted: _____

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to Bay-Arenac Behavioral Health or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the Court determines that the Bay-Arenac Behavioral Health has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (See back of this form for additional information on your rights.)

Signature of FOIA Coordinator:

Date: