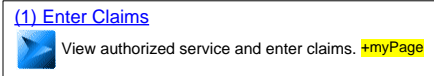

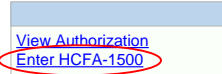
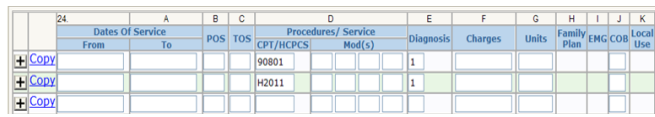

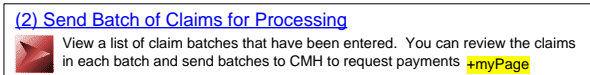



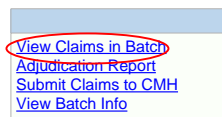
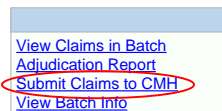


## Provider Claims Entry Quick Reference

- 1 **PHOENIX** Log in to PHOENIX @ [www.pcesecure.com/phoenix](http://www.pcesecure.com/phoenix)
- 2 **Claim Submission (AP)** Click on Claims Submission Menu
- 3 [\(1\) Enter Claims](#)  
 Click on [\(1\) Enter Claims](#)
- 4  Search for Authorization
- 5  Click on [Enter HCFA-1500](#)
- 6  Enter Claim Information
- 7  Click SAVE
- 8 Enter more claims if applicable
- 9 **Claim Submission (AP)** Click on Claims Submission Menu
- 10 [\(2\) Send Batch of Claims for Processing](#)  
 Click on [\(2\) Send Batch...](#)
- 11  Click on [Adjudication Report](#)
- 12  Click on the Messages Icon
- 13  Click on the Report Link and view the report
- 14  Click on [View Claims in Batch](#) to review Claims
- 15  Click on [Submit Claims to CMH](#)