

CLs In-home staffing - Required Training DNMM, LSSM, PAO and BHS Adult CLS				
Fee Field Legend: Blank=BABH provides no charge; X=BABH provides with fee; P=Provider responsibility				
Training Course:	Resource	Frequency	Required by:	Fee
Recipient Rights	BABH Provides	Initially within 30 days and annually	MDHHS	
CPR	Provider Responsibility		Encouraged - BABH	X
First Aid (certificate not required)	Provider Responsibility	Initially within 30 days and every 3 years	Medicaid Provider Manual	X
Medication Procedures (site or person specific)	Provider Responsibility	Initially* and Annually	BABH	P
Remedial education if individual is identified as responsible for undesirable medication occurrences	Provider Responsibility	Within 90 days of notification	BABH	P
CPI Non-violent Crisis Intervention	BABH Provides (Required if person being supported has a behavior plan)	Initially and every 2 years	BABH	
Bloodborne Pathogens	Provider Responsibility or web-based available	Initially within 30 days and annually	MDHHS/MIOSHA	P
Cultural Competence/LEP	Provider Responsibility or web-based available	Initially within 90 days and annually	BABH	P
Corporate Compliance/HIPAA Privacy & Security	Provider Responsibility	Initially within 30 days and annually	BABH	P
Safety/Emergency Procedures (general)	Provider Responsibility	Initially	BABH	P
Person Centered Planning	Provider Responsibility or web-based available	Initially within 30 days and annually	MDHHS	P
Working with People in a Culture of Gentleness (WWP I)	BABH Provides	Initially within 90 days and every 2 years	BABH	
Recovery Principles	Provider Responsibility or web-based available	Initially within 90 days and every 2 years	BABH	
Trauma Informed Care	Provider Responsibility or web-based available	Initially within 90 days and every 2 years	BABH	
Training in IPOS	Provider Responsibility	Initially, annually, and updates as necessary	MDHHS	P

Notes

Provider will develop its own procedures and BABH will audit; Provider may send its Lead Trainer to Basic Medications class if desired.

Provider will develop med error/remedial education procedure and retrain staff

Crisis and deescalation training is strongly encouraged in all other instances

required starting 1/1/17

**Note:** All of the above must be completed within 90 days of hire (unless otherwise noted) with the exception of Recipient Rights and Training in IPOS .

**Note:** Basic Health class may be required if the person's support needs require it per the PCP.

\*Staff must be trained in medication procedures before passing medications.

**Revision Date: 10/18/16**