BAY ARENAC
BEHAVIORAL HEALTH

BOARD OF DIRECTORS
REGULAR MEETING

Thursday, November 16, 2017 at 5:00 pm
Behavioral Health Center, 201 Mulholland, Bay City, MI 48708

MINUTES

Board Members:	Present	Excused	Absent
Richard Byrne, Chair	X		
James Anderson, Vice Chair	X		
Robert Pawlak, Treasurer	X		
Thomas Ryder, Secretary	X		
John Andrus	X		
Richard Gromaski	X		
Ernie Krygier	X		
Robert Luce	X		
Colleen Maillette	X		
Terri Marta	X		
Patrick McFarland	X		
Thomas Starkweather	X		

OTHERS PRESENT FROM BAY ARENAC BEHAVIORAL HEALTH
Chris Pinter, Karen Amon, Marci Rozek, Joelin Hahn, Vic Moya, and Sara Brandt.

PUBLIC PRESENT:
Michelle Starkweather

CALL TO ORDER & ROLL CALL
Board Chair, R. Byrne, called the meeting to order at 5:00 pm. All Board members were present.

PUBLIC INPUT
There were not any members of the public present that wished to address the Board.

COMMUNICATIONS
M#188-17: On motion of T. Ryder and support by C. Maillette, the Board received the following communications:

1) Thank you letter to the Knights of Columbus, Bay City Council #414, regarding their generous donation
2) Bay Arenac Behavioral Health's (BABH) responses to the Michigan Department of Health and Human Services regarding the Hepatitis A Outbreak

The motion was adopted.

REGULAR BOARD MEETING, October 19, 2017
Meeting Minutes:

M#189-17: On motion of R. Gromaski and support by C. Maillette, the Board approved the minutes of the regular Board meeting of October 19, 2017. The motion was adopted.

PERSONNEL & COMPENSATION COMMITTEE, November 1, 2017
Revised 2018 Insurance Renewals:

R#1711001: On motion of E. Krygier and support by R. Gromaski, the Board approved the revised 2018 insurance renewals to include a transfer of life and disability benefits to Hartford Insurance with no change in benefits at an increase of 15% for a 2-year contract. The motion was adopted.

Letter of Understanding:

R#1711002: On motion of E. Krygier and support by T. Starkweather, the Board approved the Letter of Understanding relative to the Direct Care Wage Increase with the Union. The motion was adopted.

Meeting Minutes:

M#190-17: On motion of E. Krygier and support by J. Andrus, the Board approved the minutes of the special Personnel & Compensation Committee meeting of November 1, 2017. The motion was adopted.

RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE, November 2, 2017
Meeting Minutes:

M#191-17: On motion of P. McFarland and support by C. Maillette, the Board approved the minutes of the Recipient Rights Advisory Committee meeting of November 2, 2017. The motion was adopted.

FACILITIES & SAFETY COMMITTEE, November 6, 2017
Contract List:

R#1711003: On motion of R. Gromaski and support by T. Ryder, the Board approved the Facilities November 2017 contract list. The motion was adopted.

Meeting Minutes:

M#192-17: On motion of R. Gromaski and support by C. Maillette, the Board approved the minutes of the Facilities and Safety Committee meeting of November 6, 2017. The motion was adopted.

HEALTH CARE IMPROVEMENT & COMPLIANCE COMMITTEE, November 7, 2017

Risk Management Plan:

R#1711004: On motion of R. Pawlak and support by T. Ryder, the Board approved the 2018 Risk Management Plan. The motion was adopted.

Accessibility Plan:

R#1711005: On motion of R. Pawlak and support by E. Krygier, the Board approved the 2018 Accessibility Plan. The motion was adopted.

Meeting Minutes:

M#193-17: On motion of R. Pawlak and support by J. Andrus, the Board approved the minutes of the Health Care Improvement & Compliance Committee meeting of November 7, 2017. The motion was adopted.

FINANCE COMMITTEE, November 8, 2017

Investment Earnings Balances:

M#194-17: On motion of T. Ryder and support by E. Krygier, the Board accepted the investment earnings balances for October of 2017. The motion was adopted.

Contract List:

R#1711006: On motion of T. Ryder and support by E. Krygier, the Board approved the Finance November 2017 contract list. The motion was adopted.

Meeting Minutes:

M#195-17: On motion of T. Ryder and support by J. Anderson, the Board approved the minutes of the Finance Committee meeting of November 8, 2017. The motion was adopted.

BYLAWS & POLICIES COMMITTEE, November 8, 2017

Policy Ending 30 Day Review:

R#1711007: On motion of T. Ryder and support by E. Krygier, the Board approved policy 5-6-14, Excess or Unsafe Furniture, Equipment & Office Items, to end 30 day review. The motion was adopted.

Meeting Minutes:

M#196-17: On motion of T. Ryder and support by R. Luce, the Board approved the minutes of the Bylaws and Policies Committee meeting of November 8, 2017. The motion was adopted.

PROGRAM COMMITTEE, November 9, 2017

Meeting Minutes:

M#197-17: On motion of C. Maillette and support by J. Andrus, the Board approved the minutes of the Program Committee meeting of November 9, 2017. The motion was adopted.

AUDIT COMMITTEE, November 14, 2017

Financial Statements:

R#1711008: On motion of T. Starkweather and support by R. Gromaski, the Board accepted the financial statements for period ending October 31, 2017. The motion was adopted.

Electronic Fund Transfers:

R#1711009: On motion of T. Starkweather and support by E. Krygier, the Board accepted the electronic fund transfers for period ending October 31, 2017. The motion was adopted.

Disbursements and Health Care Claims:

R#1711010: On motion of T. Starkweather and support by J. Anderson, the Board approved the disbursements as presented and the health care claims from October 23, 2017 through November 17, 2017. The motion was adopted.

Meeting Minutes:

M#198-17: On motion of T. Starkweather and support by J. Andrus, the Board approved the minutes of the Audit Committee meeting of November 14, 2017. The motion was adopted.

MIDSTATE HEALTH NETWORK BOARD REPORT

BABH representatives J. Anderson and C. Maillette provided an update from the MidState Health Network (MSHN) Board meeting of November 7, 2017 including a financial status report, the audit report, a staffing report inclusive of salary adjustments, the fiscal year 2018 state contract, board training, and the Kent County/Network 180 demonstration project. There were discussions relative to the audit opinion letter and salary increases at MSHN.

M#199-17: On motion of T. Ryder and support by E. Krygier, the Board received the MSHN Board report.

REPORT FROM ADMINISTRATION

State Health Policy Update/298:

C. Pinter provided a summary of the recommended design elements for 298 pilots and comparison initiatives from the Community Mental Health Association of Michigan (CMHA). C. Pinter discussed the legal requirements cited in the 1115 Waiver and the Mental Health Code (MHC) regulating the current community mental health (CMH) based service delivery system.

Substance Use Disorder/Public Act 2 Update:
C. Pinter reported the White House declared the opiate crisis as an emergency epidemic and noted proposed regulatory changes to telemedicine may be included in the declaration. C. Pinter also reported the MSHN is conducting a community needs survey regarding Public Act (PA) 2, commonly referred to as liquor tax, funds. There were discussions relative to needing more PA 2 funding locally in Bay and Arenac Counties. The Board requested C. Pinter update the Bay and Arenac County Boards of Commissioners on options to address the opiate crisis and PA 2 funding.

M#200-17: On motion of R. Gromaski and support by J. Andrus, the Board received the report from administration. The motion was adopted.

UNFINISHED BUSINESS
There was not any unfinished business presented to the Board.

NEW BUSINESS
Bay Area Community Foundation Grant Award from the Elizabeth J. Husband Fund:
M#201-17: On motion of R. Pawlak and support by T. Ryder, the Board accepted the grant award in the amount of $1,000 for the Assertive Community Treatment consumer Christmas party and approved the grant agreement contract with the Bay Area Community Foundation. The motion was adopted.

BoardWorks 2.0 Certification Report:
Board Chair, R. Byrne, reported that three Board members, T. Ryder, T. Marta, and R. Byrne recently completed their BoardWorks certifications. R. Byrne presented their certificates and noted that if anyone is interested in completing the certification, they can see S. Brandt.

Offices Closed:
BABH Offices are closed on Thursday and Friday, November 23 and 24, 2017 for the Thanksgiving Holiday.

ADJOURNMENT
M#202-17: On motion of E. Krygier and support by T. Ryder, the Board adjourned at 5:29 pm.

Submitted by:

Thomas Ryder

Thomas Ryder, Board Secretary

Accepted by:

Richard Byrne, Board Chair