

Primary Care - Required Training
(MBPA, MPA, List, Saginaw Psychological)

Fee Field Legend: X=BABH provides with fee

Training Course:	Resource	Frequency	Required by:	Fee
Recipient Rights	BABH Provides self test	Initially within 30 days and annually	MDHHS	
Appeals & Grievances	BABH Provides initial or web-based available; Annual update is provider responsibility	Initially within 90 days and annually	MDHHS	
Advance Directives*	Provider Responsibility or web-based available	Initially within 90 days and annually	Balanced Budget Act	
CAFAS and/or PECFAS (if working with children)*	Provider Responsibility	Initially within 90 days and every 2 years	MDHHS	
CPI Non-violent Crisis Intervention (Working with People II)*	BABH Provides	Initially within 90 days	MDHHS	
Bloodborne Pathogens	Provider Responsibility or web-based available	Initially within 30 days and annually	MDHHS/MIOSHA	
Safety/Emergency Procedures (site specific)	Provider Responsibility	Initially	MI Admin Rules	
Cultural Competence/LEP	Provider Responsibility or web-based available	Initially within 90 days and annually	MDHHS	
Corporate Compliance	Provider Responsibility or web-based available	Initially within 90 days and annually	Federal Law	
HIPAA Privacy & Security	Provider Responsibility or web-based available	Initially within 30 days and annually	Federal Law	
Person Centered Planning	Provider Responsibility or web-based available	Initially within 30 days and annually	MDHHS	
Self Determination*	Provider Responsibility or web-based available	Initially within 90 days and annually	MDHHS	
Working with People 1/Culture of Gentleness (WWPI/COG)	BABH Provides	If necessary **	MDHHS	
Recovery Principles	Provider Responsibility or web-based available	Initially within 90 days and every 2 years	MDHHS	
Trauma Informed Care	Provider Responsibility or web-based available	Initially within 90 days and every 2 years	MDHHS	
Training in IPOS	Provider Responsibility	Initially, annually, and updates as necessary	MDHHS	
Child/Family focused training (24 hours annually) required for Child Mental Health Professionals and Psychiatrists only	Provider Responsibility	Annually	MDHHS	
Core Elements of Case Management	Provider Responsibility or web-based available	Initially and Annually	MDHHS	

Notes
Contact Recipient Rights Department to request
Contact Customer Service Department to request

Note: All of the above must be completed within 90 days of hire (unless otherwise noted) with the exception of Recipient Rights and Training in IPOS .

*Not required for administrative staff

**** Provider will determine if WWPI/COG training is necessary based on the individuals' needs as identified in the IPOS.**

New Staff: 2 day WWPI/COG initially within 90 days of hire date and in-person Refresher Class every 2 years

Existing Staff: In-person refresher class every 2 years

All staff: Interim years - provider is responsible for training staff, sign-in sheet required, proof maintained in the home; materials available on web-based training resource site

Revision Date: 1/10/18 (changes in red)

Changes effective 2/1/18