BOARD OF DIRECTORS
REGULAR MEETING

Thursday, March 15, 2018 at 5:00 pm
Behavioral Health Center, 201 Mulholland, Bay City, MI 48708

MINUTES

<table>
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<tr>
<th>Board Members</th>
<th>Present</th>
<th>Excused</th>
<th>Absent</th>
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<tr>
<td>Richard Byrne, Chair</td>
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<td>James Anderson, Vice Chair</td>
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<td>Robert Pawlak, Treasurer</td>
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<td>Thomas Ryder, Secretary</td>
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<td>John Andrus</td>
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<td>Richard Gromaski</td>
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<td>Ernie Krygier</td>
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<td>Robert Luce</td>
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<td>Colleen Maillette</td>
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<td>Terri Marta</td>
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<td>Patrick McFarland</td>
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<tr>
<td>Thomas Starkweather</td>
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OTHERS PRESENT FROM BAY ARENAC BEHAVIORAL HEALTH
Chris Pinter, Heather Friebe, Joelin Hahn, Janis Pinter, Marci Rozek, Melissa Prusi, and Vic Moya.

CALL TO ORDER & ROLL CALL
Board Chair, R. Byrne, called the meeting to order at 5:00 pm.

M#044-18: On motion of E. Krygier and support by R. Pawlak, R. Gromaski was excused. The motion was adopted.

M#045-18: On motion of E. Krygier and support by R. Luce, T. Ryder was excused. The motion was adopted.

M#046-18: On motion of E. Krygier and support by R. Luce, T. Starkweather was excused. The motion was adopted.
PUBLIC INPUT
There was no public comments or written input received for the meeting.

RETIREE RESOLUTION FOR BRENDA ROUSSE
R#1803001:
On motion of E. Krygier and support by J. Andrus, the Board approved the resolution recognizing Brenda Rousse for 11 years of dedicated service and commitment. The motion was adopted.

COMMUNICATIONS
M#047-18:
On motion of E. Krygier and support by R. Pawlak, the Board received the following communications:
1) Thank you note from Dick and Gail Gromaski.
2) Correspondence from Bay County Commission regarding appointments to BABH Board of Directors.
3) Letter to MidState Health Network Board of Directors regarding advocacy for substance use disorder funding for Bay and Arenac Counties.
4) Letter to US Congress regarding advocacy for substance use disorder funding for Bay and Arenac counties.

The motion was adopted.

REGULAR BOARD MEETING, February 15, 2018
Meeting Minutes:
M#048-18:
On motion of E. Krygier and support by R. Luce, the Board approved the minutes of the regular Board meeting of February 15, 2018 as submitted. The motion was adopted.

SPECIAL BOARD MEETING, February 26, 2018
Meeting Minutes:
M#049-18:
On motion of R. Luce and support by J. Anderson, the Board approved the minutes of the special Board meeting of February 26, 2018 as submitted. The motion was adopted.

RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE, March 1, 2018
2018 Recipient Rights System Assessment Report
Committee Chair, P. McFarland, provided an update regarding changes to the rights system assessment process for 2018.

M#050-18:
On motion of P. McFarland and support by E. Krygier, the Board received the 2018 Recipient Rights System Assessment Report. The motion as adopted.
Meeting Minutes:  
M#051-18: On motion of P. McFarland and support by C. Maillette, the Board approved the minutes of the Recipient Rights Advisory and Appeals Committee meeting of March 1, 2018. The motion was adopted.

FACILITIES & SAFETY COMMITTEE, March 5, 2018  
Meeting Minutes:  
M#052-18: On motion of R. Luce and support by E. Krygier, the Board approved the minutes of the Facilities and Safety Committee meeting of March 5, 2018. The motion was adopted.

FINANCE COMMITTEE, March 7, 2018  
Investment Earnings Balances:  
M#053-18: On motion of R. Luce and support by J. Anderson, the Board accepted the investment earnings balances for February of 2018. The motion was adopted.

Contract List:  
R#1803002: On motion of R. Luce and support by E. Krygier, the Board approved the Finance March 2018 contract list. The motion was adopted with a roll call vote: 8 ayes, 0 nays, 1 abstained, 3 excused. C. Maillette abstained due to a conflict of interest as she is employed by Do-All, Inc.

    R. Byrne: Aye  
    J. Anderson: Aye  
    J. Andrus: Aye  
    R. Gromaski: Excused  
    E. Krygier: Aye  
    R. Luce: Aye  
    C. Maillette: Abstained  
    T. Marta: Aye  
    P. McFarland: Aye  
    R. Pawlak: Aye  
    T. Ryder: Excused  
    T. Starkweather: Excused

Ricoh Copy Machine  
R#1803003: On motion of R. Luce and support by R. Pawlak, the Board approved the purchase of a Ricoh copy machine for the Madison building for a cost not to exceed $4,381. The motion was adopted.

Huntington Bank  
R#1803004: On motion of R. Luce and support by E. Krygier, the Board approved the use of Huntington Bank as a depository and Huntington Investment Company as an investment option for agency funds according to the financial investment policy. The motion was adopted.
Individual Placement and Support Contracts

On motion of R. Luce and support by R. Pawlak, the Board approved the extension of the individual placement and support model contracts until the end of this fiscal year and then re-evaluate at that time. The motion was adopted with a roll call vote: 8 ayes, 0 nays, 1 abstained and 3 excused. C. Maillette abstained due to a conflict of interest as she is employed by Do-All, Inc.

R. Byrne: Aye
J. Anderson: Aye
J. Andrus: Aye
R. Gromaski: Excused
E. Krygier: Aye
R. Luce: Aye
C. Maillette: Abstained
T. Marta: Aye
P. McFarland: Aye
R. Pawlak: Aye
T. Ryder: Excused
T. Starkweather: Excused

Meeting Minutes:

On motion of R. Luce and support by P. McFarland, the Board approved the minutes of the Finance Committee meeting of March 7, 2018. The motion was adopted.

BYLAWS & POLICIES COMMITTEE, March 7, 2018

Policy Beginning 30 Day Review:

On motion of R. Pawlak and support by R. Luce, the Board approved the following policies to begin 30-day review:

1) Quality Record Review 2-3-7
2) Choice Provider Listing 3-8-8

The motion was adopted.

Meeting Minutes:

On motion of R. Pawlak and support by R. Luce, the Board approved the minutes of the Bylaws and Policies Committee meeting of March 7, 2018. The motion was adopted.

PROGRAM COMMITTEE, March 8, 2018

North Bay Rule Transition

On motion of C. Maillette and support by J. Anderson, the Board received the email from MidState Health Network (MSHN) regarding the Home and Community Based Service Rule transition at North Bay. The motion was adopted.
Clinical Privileges:

R#1803007: On motion of C. Maillette and support by R. Luce, the Board approved a two-year renewal of clinical privileges for Roderick Smith, M.D., expiring March 31, 2020. The motion was adopted.

Meeting Minutes:

M#057-18: On motion of C. Maillette and support by J. Anderson, the Board approved the minutes of the Program Committee meeting of March 8, 2018. The motion was adopted.

NOMINATIONS COMMITTEE, March 9, 2018

Meeting Minutes:

M#058-18: On motion of E. Krygier and support by J. Anderson, the Board approved the minutes of the Nomination Committee meeting of March 9, 2018. The motion was adopted.

HEALTHCARE IMPROVEMENT AND COMPLIANCE COMMITTEE, March 12, 2018

Quality Assessment and Performance Improvement Plan:

R#1803008: On motion of R. Pawlak and support by E. Krygier, the Board approved the 2018 Quality Assessment and Performance Improvement Plan. The motion was adopted.

Corporate Compliance Plan:

R#1803009: On motion of R. Pawlak and support by R. Luce, the Board approved the 2018 Corporate Compliance Plan. The motion was adopted.

Meeting Minutes

M#059-18: On motion of R. Pawlak and support by C. Maillette, the Board approved the minutes of the Health Care Improvement and Compliance Committee meeting of March 12, 2018. The motion was adopted.

AUDIT COMMITTEE, March 13, 2018

Financial Statements:

R#1803010: On motion of P. McFarland and support by J. Andrus, the Board accepted the financial statements for period ending February 28, 2018. The motion was adopted.

Electronic Fund Transfers:

R#1803011: On motion of P. McFarland and support by J. Anderson, the Board accepted the electronic fund transfers for period ending February 28, 2018. The motion was adopted.

Disbursements and Health Care Claims:

R#1803012: On motion of P. McFarland and support by E. Krygier, the Board approved the disbursements as presented and the health care claims from February 19, 2018 through March 16, 2018. The motion was adopted.
Meeting Minutes:

M#060-18: On motion of P. McFarland and support by E. Krygier, the Board approved the minutes of the Audit Committee meeting of March 13, 2018. The motion was adopted.

MIDSTATE HEALTH NETWORK Board Report
J. Anderson and C. Maillette updated the Board regarding MSHN regional issues.

M#061-18: On motion of E. Krygier and support by R. Luce, the Board received the MSHN Board Report. The motion was adopted.

REPORT FROM ADMINISTRATION
State Health Policy Update/298 Update:
C. Pinter reported that four community mental health service programs (CMHSPs) were selected as 298 pilot sites for health care financial integration: Genesee, Muskegon, West Michigan (including Mason, Lake, Oceana) and Saginaw.

Bangor Home Update:
C. Pinter reported that the adult foster care license for Bangor Home was successfully transitioned to Bay Human Services on March 9, 2018.

Juvenile Detention Center Update:
C. Pinter reported that Administration will be preparing a proposal for Board consideration related to expanding our services in the Bay County Juvenile Center.

Community Collaboration Public Forum:
C. Pinter reported that Administration attended a public forum in Macomb County regarding public mental health services. Administration is considering a similar event for Bay and Arenac Counties and will forward more details to the Board at a later date.

UNFINISHED BUSINESS
There was not any unfinished business presented to the Board.

NEW BUSINESS
Recipient Rights Fair:
R. Byrne reminded the Board that the Recipient Rights Fair for any Board members still needing this required training is scheduled for March 22, 2018 at 1:00 PM in room 225 of the Behavioral Health Center.

Special Board Meeting:
R. Byrne reported that a Special Board Meeting has been scheduled for March 28, 2018 at 5:00 PM for consideration of the fiscal year 2017 Financial and Compliance Audits.
All Agency Staff Meeting:
R. Byrne reported that Board members are welcome to attend the next All Agency Staff Meeting on April 25, 2018 at 9:00 am at the State Theatre, 913 Washington Avenue, Bay City, Michigan.

Community Mental Health Association of Michigan Spring Conference:
R. Byrne reported that the CMHA Spring Conference will be held on May 1 and 2, 2018 in Novi, Michigan. Please inform administration if you are interested in attending.

ADJOURNMENT
On motion of E. Krygier and support by R. Luce, the Board adjourned at 5:40 pm.

M#062-18:

Submitted by:  

Thomas Ryder, Board Secretary

Accepted by:  

Richard Byrne, Board Chair