

**Aide level staff - Required Training
(includes ABA staff)**

Fee Field Legend: X=BABH provides with fee

Training Course:	Resource	Frequency	Required by:	BABH Fee
Recipient Rights	BABH Provides	Initially within 30 days and annually	MDHHS	
CPR	Provider Responsibility		Encouraged - BABH	X
First Aid (certification required)	BABH Provides	Initially within 30 days and current certification	MDHHS	
CPI Non-violent Crisis Intervention	BABH Provides (If necessary as approved by BABH Clinical Program Mgr or designee)	Initially and every 2 years	BABH	
Medication Procedures (site or person specific)	BABH provides initially for Lead Trainer Annual update is provider responsibility	Initially - if necessary within 90 days and annually	BABH*	
Bloodborne Pathogens	Provider Responsibility or web-based available	Initially within 30 days and annually	MDHHS/MIOSHA	
Cultural Competence/LEP	Provider Responsibility or web-based available	Initially within 90 days and annually	MDHHS	
Corporate Compliance	Provider Responsibility or web-based available	Initially within 90 days and annually	Federal Law	
HIPAA Privacy & Security	Provider Responsibility or web-based available	Initially within 30 days and annually	Federal Law	
Person Centered Planning	Provider Responsibility or web-based available	Initially within 30 days and annually	MDHHS	
Working with People 1/Culture of Gentleness (WWPI/COG)	BABH Provides**		Encouraged - BABH	
Recovery Principles	Provider Responsibility or web-based available	Initially within 90 days and every 2 years	MDHHS	
Trauma Informed Care	Provider Responsibility or web-based available	Initially within 90 days and every 2 years	MDHHS	
Safety/Emergency Procedures (general)	Provider Responsibility	Initially	MI Admin Rules	
Training in IPOS	Provider Responsibility	Initially, annually, and updates as necessary	MDHHS	
Registered Behavioral Technician curriculum (RBT) - 40 hours See Crosswalk EXHIBIT F	BABH Provides	Initially and as required by MDHHS and the Behavioral Analysis Certification Board (BACB)	MDHHS	

required for ABA staff only

Note: All of the above must be completed within 90 days of hire (unless otherwise noted) with the exception of Recipient Rights and Training in IPOS .

*Provider will develop its own procedures and BABH will audit;
 Provider will send its Lead Trainer to Basic Medications;
 Staff must be trained in medication procedures before passing medications;
 Provider will develop med error/remedial education procedure and retrain staff as outlined in the Statement of Work

**Two-day initial or two-hour refresher course available monthly

Revision Date: 9/26/18 (changes in red)
 Changes effective 10/1/18