MINUTES

BAY ARENAC BEHAVIORAL HEALTH
BOARD OF DIRECTORS
FACILITIES & SAFETY COMMITTEE MEETING
Monday, November 5, 2018 at 5:00 pm
Behavioral Health Center, Room 225, 201 Mulholland, Bay City, MI 48708

Committee Members:	Present	Excused	Absent		Present	Excused	Absent	Others Present:
Richard Gromaski, Ch		X		Thomas Ryder	X			BABH: Marci Rozek, Chris Pinter, Mike Allen, and Sara McRae
Robert Luce, V Ch	X			James Anderson, Ex Off	X			
Colleen Maillette	X			Richard Byrne, Ex Off	X			Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Robert Pawlak	X							

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Vice Chair, R. Luce, called the meeting to order at 5:00 pm. On motion of R. Byrne and support by C. Maillette, R. Gromaski was excused. The motion was adopted.	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Contract Schedule	There was not a contract schedule presented to the Committee for this month.	
4.	Unfinished Business	There was not any unfinished business presented to the Committee.	
5.	New Business 5.1) Update on Property at 900 & 908 N. Madison	5.1) M. Rozek provided an update on the property located at 900 & 908 N. Madison. The closing is scheduled for this Friday, November 9, 2018. Bay Arenac Behavioral Health (BABH) is exempt from the transfer taxes because the agency is a governmental entity. Administration is coordinating with the City of Bay City for necessary items with the property sale as well.	5.1) M - T. Ryder S - R. Byrne MA X Receive the report

	5.2) Facilities Update	5.2) M. Rozek reported that the janitorial services vendor for North Bay has been changed. The contracts were officially transferred by Board action in October. There were discussions related to the changes in the scope of work and the historical janitorial issues at this location.	5.2) M - X	T. Ryder	S -	R. Byrne	MA
	5.3) Strategic Plan Initiatives Update & Future Planning	5.3) M. Rozek reviewed the dashboard reports for indicators relative to the Committee's functions. The report that depicts total cost of facilities is reviewed annually. This will be included in the January review.	5.3) M - X	T. Ryder	S -	J. Anderson	MA
6.	Adjournment	M - J. Anderson		S - C. Maillette		5:20 pm	MA

Robert A. Luce

Robert Luce, Committee Chair