

Lunch Billing Requirements for CLS, Skill Building, Clubhouse and Supported Employment Services FOR ADULTS

(as understood by BABH; as of 05/28/19)

If billing this service...	In this service setting...	At this location...	Can the time a consumer spends eating or preparing a meal be included in the billed time?
Personal Care in Specialized Residential	<ul style="list-style-type: none"> • Spec. Resid. 	<ul style="list-style-type: none"> • Inside or outside of home 	Yes, if: <ol style="list-style-type: none"> 1. The plan indicates personal care services are to be provided – preferably specific to consumption of meals 2. Service documentation reflects the delivery of personal care services – preferably specific to eating meals
CLS - Per Diem	<ul style="list-style-type: none"> • Spec. Resid. • SIP/SIAP 	<ul style="list-style-type: none"> • Inside or outside of home 	N/A – paid on daily rate
CLS – 15 Minute	<ul style="list-style-type: none"> • SIP/SIAP • Own home • Vocational Program 	<ul style="list-style-type: none"> • Inside or outside of home • Inside of provider's facility • At volunteer sites in the community 	Yes, if: <ol style="list-style-type: none"> 1. The plan indicates assistance with the following : <ol style="list-style-type: none"> 1.1. Meal prep or preserving health/safety related to meals; AND/OR 1.2. Community integration/socialization/relationship building outside the home or provider service site 2. Service documentation reflects the delivery of CLS services – preferably specific to 1.1 and/or 1.2 above.
Skill Building – 15 Minute	<ul style="list-style-type: none"> • Vocational Program 	<ul style="list-style-type: none"> • Inside of provider's facility • At volunteer sites in the community 	No - The cost of staff time during meals (and break times) must be factored into the unit rate because assistance with meals is not included in the MDHHS skill building service definitions. <u>Note:</u> For FY18-19 the contract language was revised for clarity on this issue.
Supported Employment – 15 Minute	<ul style="list-style-type: none"> • Supported Employment Program 	<ul style="list-style-type: none"> • At employment sites in the community 	No - The cost of staff time during meals (and break times) must be factored into the unit rate because assistance with meals is not including in the MDHHS skill building and support employment service definitions. <u>Note:</u> For FY18-19 the contract language was revised for clarity on this issue.
Clubhouse/ Psychosocial Rehabilitation - 15 Minute	<ul style="list-style-type: none"> • Clubhouse 	<ul style="list-style-type: none"> • Clubhouse 	No – For the time that was spent <u>consuming</u> a meal Yes – For the time that was spent <u>preparing</u> a meal <u>MDHHS Code Chart (as of 01/01/19) - Clubhouse/Psychosocial Rehabilitation Program), "Lunch time":</u> <ul style="list-style-type: none"> • "Meal prep is reportable activity" • "Meal consumption is not unless there are individual goals re: eating" • "Set up an automatic deduct of 1 or 2 units rather than elaborate logging of activity"

Revision Log

Date	Author	Regulation/Contract Reference	Revision
07/31/18	Karen Amon	Medicaid Manual	CLS does allow meals to be included as long as it is part of the community integration, socialization and relationship building
02/08/19	Janis Pinter	none	Resaved with note from K Amon; slight revisions to terminology for consistency
04/04/19	Janis Pinter	none	Streamlined language for ease of reference by Program Coordinators and Service Providers
06/04/19	Janis Pinter	Medicaid Manual; MDHHS Code Chart	Added Clubhouse/Psychosocial Rehabilitation per work group