

COVID-19 TESTING PROTOCOL

For AFC homes:

- The home contacts the Home Nurse to report COVID exposure in the home (the home still needs to contact BCHD since COVID is a reportable disease)
 - The nurse will work out the date that the affected individual worked and this will be the exposure date for all of the other employees and staff.
 - We will wait and schedule the exposed employees and consumers initial tests 5-7 days after their exposure date.
 - During this waiting period, the nurse will work on obtaining consent from the guardian for testing of any consumers.
 - The home nurse (or in some cases one of our MA's if available) will come to the home and set up testing in the garage. Windows will need to be cracked, to the main garage car door will need to be cracked to allow for adequate ventilation.
 - The nurse will first test any employees that are on site. Showing them how to obtain a sample. (This test only goes into the nostril up to the bridge of the nose, NOT up into the sinus. It is a self-swab, so employees will do their own, and any consumer that needs assistance will be assisted by your staff or if necessary, the nurse.)
 - The nurse will hand your staff one swab and instruct the staff which consumer to swab. The staff will bring the swab back to the nurse and the nurse will run the test.
 - This process will be repeated until all consumers and any staff in the home have been tested.
 - Results are available in 15 minutes.
 - Any staff NOT on site can call the Madison clinic to set up a time to be tested. We are testing M-F from 9:30-3:30. This is a drive up service and the employee can expect to wait only about 20-30 minutes. This will avoid any long lines at any other clinic in the area and test results are again available in 15 minutes.
 - Employees and consumers that test positive do not need to be retested
 - Repeat testing of anyone **that has tested negative** is recommended weekly x 14 days until no further positives are diagnosed.
- The home nurse or other designated BABH staff can come to the home weekly as able.

BABH Employees:

- BABH Employees report exposure or symptoms to their supervisor and quarantine per protocol
- Employee Illness form to indicate if employee is requesting testing.
- Call Madison Clinic to schedule test 895-2200
- Testing is drive up only
(Please note: Once a staff tests positive, retesting is not needed)
- Staff to be tested should arrive at their scheduled test time and park in the designated parking spot behind the Madison Clinic on the South-West side of the building (opposite Staff Development.)
- Staff to be tested should call the Madison Clinic 895-2200 to notify the front desk that they have arrived. Staff should NOT exit their vehicle.
- The Madison Clinic staff will ask employee's information for reporting testing to the appropriate database (required) and

- bring the swab to the vehicle and instruct the staff how to obtain sample.
- Madison Clinic Staff will call the individual tested to report test result if the employee does not wish to stay for the result.
- All positive BABH employee results must be reported to the BCHD and BABH Human Resources and entered into the database.
- All negative results will be entered into the database.