MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FACILITIES & SAFETY COMMITTEE MEETING Monday, July 10, 2023 at 5:00 pm William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Robert Luce, Ch	X			Sally Mrozinski	х			BABH: Marci Rozek, Eric Strode,
Colleen Maillette, V Ch, Ex Off	X			Robert Pawlak	<u> </u>			and Sara McRae
Jerome Crete	X			Richard Byrne, Ex Off	<u> </u>			
Chris Girard	X							Legend: M-Motion; S-Support;
								MA-Motion Adopted; AB-
								Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, R. Luce, called the meeting to order at 5:00 pm.	
		All members were present.	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business presented to the Committee.	
4.	New Business 4.1) Facilities Update	4.1) E. Strode and M. Rozek provided the facilities update noting 48 fabric covered office chairs have been donated, a door frame at Horizon Home needs replacing, the parking lot repairs work is scheduled for the next couple weeks, the vehicle fleet is being analyzed in preparation for fiscal year 2024 budget planning, and administration continues to look for a venue to dispose of 900 pounds of expired hand sanitizer. There were general discussions regarding a possible disposal site via another municipality through a board member for the expired hand sanitizer.	4.1) No action was necessary

	4.2) Return to Mulholland Update	4.2) M. Rozek reported a follow up communication was sent to McLaren regarding the Behavioral Health entrance being locked at the Mulholland Building. McLaren is hesitant to open the doors due to security concerns and is working on a security plan. BABH is consulting with legal counsel regarding compliance with the American Disability Act and Open Meetings Act. M. Rozek also provided an update on the elevator noting there have been operating issues reported by staff recently.	4.2) No action was necessary
	4.3) Taylor Street Lease Update	4.3) M. Rozek reported administration received a proposed draft lease from the Bay City Housing Commission (BCHC) for the Taylor Street property and reviewed the new terms including BABH have a certificate of additional insured, the sublessor have renters' insurance, and the sublessor be pre- approved. M. Rozek reviewed concerns with these terms as well as concerns with the property not being barrier free and thus having limited use for BABH. M. Rozek also reported the BCHC has another lease they would like BABH to consider taking over. BABH is considering this request. There were general discussions regarding the number of individuals that could potentially be displaced, the deadline for new placements, US Department of Housing and Urban Development (HUD) requirements, general fund (GF) dollar requirements, and BABH is not in the landlord business.	4.3) No action was necessary
5.	Adjournment	On motion of S. Mrozinski and support	of C. Girard, the meeting adjourned at 5:17 pm.

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Robert Luce, Committee Chair