

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS AUDIT COMMITTEE MEETING

Tuesday, October 17, 2023 at 5:00 pm

William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

|  |                |                |               |                           |                |                |               |  |
|--|----------------|----------------|---------------|---------------------------|----------------|----------------|---------------|--|
| <b>Committee Members:</b>                                    | <b>Present</b> | <b>Excused</b> | <b>Absent</b> | <b>Committee Members:</b> | <b>Present</b> | <b>Excused</b> | <b>Absent</b> | <b>Others Present:</b>   |
| Pat McFarland, Ch  | X              | _____          | _____         | Sally Mrozinski           | X              | _____          | _____         | BABH: Marci Rozek, Ellen Lesniak,<br>Eric Strode, and Sara McRae |
| Robert Pawlak, Ex Off, V Ch                                  | X              | _____          | _____         | Colleen Maillette, Ex Off | _____          | X              | _____         |  |
| Ernie Krygier  | _____          | X              | _____         | Richard Byrne, Ex Off     | X              | _____          | _____         |  |
| Robert Luce  | _____          | X              | _____         |                           |                |                |               |  |
| Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained |                |                |               |                           |                |                |               |  |

|    | Agenda Item   | Discussion  | Motion/Action  |
|----|---|---|--|
| 1. | Call To Order & Roll Call   | <p>Committee Chair, P. McFarland, called the meeting to order at 5:00 pm</p> <p>C. Maillette arrived at 5:01 pm.</p>  | <p>On motion of R. Byrne and support of R. Pawlak, E. Krygier was excused. The motion passed unanimously.</p> <p>On motion of R. Pawlak and support of R. Byrne, R. Luce was excused. The motion passed unanimously.</p> <p>On motion of R. Pawlak and support of R. Byrne, C. Maillette was excused. The motion passed unanimously.</p> |
| 2. | Public Input (Maximum of 3 Minutes)   | There were not any members of the public present.   |  |
| 3. | Unfinished Business   | There was not any unfinished business presented.  |  |
| 4. | <p>New Business</p> <p>4.1) Selection of Disbursements &amp; Health Care Claims from Summary Report</p> <p>4.2) Financial Statements for Period Ending September 30, 2023</p> | <p>4.1) Administration found the source information for the claims selected for review.</p> <p>4.2) M. Rozek reviewed the financial statements noting liabilities, fund balance, revenue, expenses, and overall trends for all Medicaid fund sources. There were general discussions related to accrued liabilities and the variance in actual revenue versus budgeted revenue.</p> | <p>4.1) No action was necessary</p> <p>4.2) On motion of C. Maillette and support of R. Pawlak, the Financial Statements for period ending September 30, 2023 were referred to the full Board for approval.</p>  |

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| <p>4.3) Electronic Fund Transfers (EFTs) for Period Ending September 30, 2023</p> <p>4.4) Review of Selected Disbursements &amp; Health Care Claims Chosen from Summary Report by CFO</p> <p>4.5) Consideration of Approval of Disbursements &amp; Health Care Claims Totals</p> | <p>4.3) M. Rozek reviewed the EFTs noting the transfers are higher than the typical month for maximizing interest rates.</p> <p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included E04475 for board member travel reimbursement; 98618 Bay Metro Transportation for consumer bus tickets; E04466 Michigan Community Services, Inc. (MCSI) for group home washing machine reimbursement; 98615 Bay Breeze Auto Detailing for vehicle maintenance; E04471 Beebe Construction for construction of an office at Horizon Home; 98631 Dover &amp; Company for door repairs at Horizon Home; E04496 Usha Movva for third party psychiatry services; 98688 Waystar/Zirmed for claims management fees; 98697 Protec Collision for vehicle maintenance and repairs; 98592 Menards for various maintenance supplies; 98602 Dr. Bridget Smith for third party psychiatry services; 98605 Charter Communications for services at North Bay; and 5709 Nutrition for Wellness for health care claims submitted. There were general discussions related to third party psychiatrist time and whether these prescribers are also working for other providers.</p> <p>4.5) The Committee reviewed the disbursement and health care claims totals.</p> | <p>4.3) On motion of C. Maillette and support of S. Mrozinski, the EFTs for period ending September 30, 2023 were referred to the full Board for approval. The motion passed unanimously.</p> <p>4.4) No action was necessary</p> <p>4.5) On motion of R. Pawlak and support of S. Mrozinski, the disbursements and health care payments from September 25, 2023 through October 20, 2023 were referred to the full Board for approval. The motion passed unanimously.</p> |
| <p>5. Adjournment</p>  | <p>On motion of C. Maillette and support of S. Mrozinski, the meeting adjourned at 5:22 pm. The motion passed unanimously.</p>   |  |



Pat McFarland, Committee Chair