

MINUTES

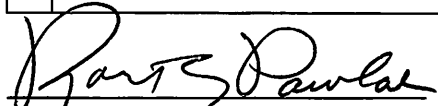
**BAY ARENAC BEHAVIORAL HEALTH
BOARD OF DIRECTORS
HEALTH CARE IMPROVEMENT & COMPLIANCE COMMITTEE MEETING
Monday, November 6, 2023 at 5:00 pm
William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708**

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|---------------------------|----------------|----------------|---------------|---------------------------|----------------|----------------|---------------|--|
| Committee Members: | Present | Excused | Absent | Committee Members: | Present | Excused | Absent | Others Present: |
| Robert Pawlak, Ch | X | _____ | _____ | Patrick McFarland | X | _____ | _____ | BABH: Karen Amon, Sarah Holsinger, Jesse Bellinger, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained |
| Robert Luce, V Ch | _____ | X | _____ | Colleen Maillette, Ex Off | X | _____ | _____ | |
| Tim Banaszak | X | _____ | _____ | Richard Byrne, Ex Off | X | _____ | _____ | |
| Ernie Krygier | _____ | X | _____ | | | | | |

| | Agenda Item | Discussion | Motion/Action |
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| 1. | Call to Order & Roll Call | Committee Chair, R. Pawlak, called the meeting to order at 5:00 pm. | On motion of C. Maillette and support of T. Banaszak, R. Luce was excused. The motion passed unanimously. On motion of C. Maillette and support of T. Banaszak, E. Krygier was excused. The motion passed unanimously. |
| 2. | Public Input (Maximum of 3 Minutes) | There were not any members of the public present. | |
| 3. | Corporate Compliance Report 3.1) Corporate Compliance Report | 3.1) K. Amon provided the corporate compliance report noting information was submitted to the Office of Inspector General (OIG) relative to three fraud complaints, the trainings completed with internal and external provider staff, and monitoring activities regarding telehealth usage and encounters. K. Amon reported there are several privacy investigations ongoing through the Recipient Rights process. K. Amon also reported leadership has been working on the proposed 2024 Strategic Plan. Administration anticipates this plan being prepared for consideration at the January 2024 full Board meeting. | 3.1) No action was necessary |

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| | 3.2) Corporate Compliance Committee meeting notes from September 12, 2023 | 3.2) The Committee reviewed the notes. | 3.2) No action was necessary |
| 4. | Other Reports 4.1) Primary Network Operations and Quality Management Committee meeting notes from September 14, 2023 | 4.1) The Committee reviewed the notes. | 4.1) No action was necessary |
| 5. | Unfinished Business | There was not any unfinished business presented to the committee. | |
| 6. | New Business 6.1) Information Management Plan 6.2) MidState Health Network (MSHN) Delegated Managed Care Audit Update 6.3) MSHN Priority Measures Report | 6.1) J. Bellinger presented the proposed changes to the 2023-2024 Information Management Plan noting the updates to the strategic and operational initiatives as well as the plan attachments. There were discussions related to the availability of back-up devices, policy for equipment replacement, outage calculations, composition of BABH system including the vendor provided infrastructure and storage, yearly information technology costs, and the planning timeline of the current plan being one year compared to five years. 6.2) S. Holsinger reviewed the results of the MSHN Delegated Managed Care (DMC) Audit noting the sample size utilized this year was smaller compared to previous years. S. Holsinger reviewed the findings and corrective action plans reporting most of the findings were related to plan of service training forms. There were discussions regarding the report including percentages not the actual numbers, the possibility of comparing BABH's results to the overall MSHN region, and the required legal timeframes for providing services. 6.3) S. Holsinger reviewed the MSHN priority measures noting BABH has struggled with no show appointments. K. Amon reported the same day access to services initiative is anticipated to help reduce the number of no shows and canceled appointments. There were discussions related to BABH's performance, the regional numbers correlating with BABH's performance, and the impacts of utilizing data from Zenith. | 6.1) On motion of T. Banaszak and support of R. Byrne, the 2023-2024 Information Management Plan was referred to the full Board for approval. The motion was adopted unanimously. 6.2) No action was necessary 6.3) No action was necessary |

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| 7. Adjournment | On motion of P. McFarland and support of T. Banaszak, the meeting adjourned at 5:31 pm. The motion passed unanimously. |
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Robert Pawlak, Committee Chair