

# AGENDA

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS

### BYLAWS & POLICIES COMMITTEE MEETING

Wednesday, January 10, 2024 immediately after Finance Committee  
William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

Committee Members:	Present	Excused	Absent		Present	Excused	Absent	Others Present:
Ernie Krygier, Ch	_____	_____	_____	Pat McFarland	_____	_____	_____	BABH: Chris Pinter and Marci Rozek
Sally Mrozinski, V Ch	_____	_____	_____	Robert Pawlak, Ex Off	_____	_____	_____	
Tim Banaszak	_____	_____	_____	Colleen Maillette, Ex Off	_____	_____	_____	Legend: M-Motion; S-Support; MA-
Jerome Crete	_____	_____	_____	Richard Byrne, Ex Off	_____	_____	_____	Motion Adopted; AB-Abstained
Robert Luce	_____	_____	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call		
2.	Public Input (Maximum of 3 Minutes)		
3.	Policies Ending 30 Day Review 3.1) None		
4.	Policies Beginning 30 Day Review 4.1) Organizational Credentialing, 8-6-6		4.1) Consideration of motion to refer the policy beginning 30-day review to the full Board for approval
5.	Unfinished Business 5.1) None		
6.	New Business 6.1) None		
7.	Adjournment	M -	S - pm MA

# BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY

## POLICIES AND PROCEDURES MANUAL

<b>Chapter: 8</b>	<b>Fiscal Management</b>		
<b>Section: 6</b>	<b>Contract Management</b>		
<b>Topic: 6</b>	<b>Organizational Credentialing</b>		
<b>Page: 1 of 2</b>	<b>Supersedes Date:</b> <b>Pol:</b> <b>Proc: 5-18-17, 2-18-16</b>	<b>Approval Date:</b> <b>Pol: 2-18-16</b> <b>Proc: 8-4-2020</b>	
<b>Note:</b> Unless this document has an original signature, this copy is uncontrolled and valid on this date only: 1/10/2024. For controlled copy, view Agency Manuals - Medworxx on the BABHA Intranet site.			

**DO NOT WRITE IN SHADED AREA ABOVE**

### Policy

It is the policy of Bay-Arenac Behavioral Health Authority (BABHA) to ensure the competency and qualifications of the service delivery network in the provision of specialty services and supports by credentialing and re-credentialing selected new and existing organizations in its contracted provider network prior to contract initiation, ~~renewal, and extension and at least every two years. These guidelines apply to in-network organizational providers serving more than one (1) individual consumer and receiving claims reimbursement in excess of \$50,000.00 per fiscal year, or as deemed necessary by clinical leadership and contract management staff.~~

### Purpose

This policy and procedure is created to ensure consumers receive the highest quality of care from the provider network by assuring that contracted organizational providers, as defined in this policy, meet the criteria and qualifications set forth by BABHA.

### Education Applies to

- ☐ All BABHA Staff
- ☒ Selected BABHA Staff, as follows: Contract & Finance Management, Clinical Leadership, Quality Improvement, and Recipient Rights/Customer Services
- ☐ All Contracted Providers: ☐ Policy Only ☐ Policy and Procedure
- ☒ Selected Contracted Providers, as follows: All Contracted Provider Organizations, as defined in this policy and procedure. ☐ Policy Only ☒ Policy and Procedure
- ☐ Other:

# BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY POLICIES AND PROCEDURES MANUAL

<b>Chapter: 8</b>	<b>Fiscal Management</b>		
<b>Section: 6</b>	<b>Contract Management</b>		
<b>Topic: 6</b>	<b>Organizational Credentialing</b>		
<b>Page: 2 of 2</b>	<b>Supersedes Date:</b> <b>Pol:</b> <b>Proc: 5-18-17, 2-18-16</b>	<b>Approval Date:</b> <b>Pol: 2-18-16</b> <b>Proc: 8-4-2020</b>	
			<i>Board Chairperson Signature</i>
			<i>Chief Executive Officer Signature</i>
Note: Unless this document has an original signature, this copy is uncontrolled and valid on this date only: 1/10/2024. For controlled copy, view Agency Manuals - Medworxx on the BABHA Intranet site.			

**DO NOT WRITE IN SHADED AREA ABOVE**

SUBMISSION FORM				
AUTHOR/ REVIEWER	APPROVING BODY/COMMITTEE/ SUPERVISOR	APPROVAL /REVIEW DATE	ACTION (Deletion, New, No Changes, Replacement or Revision)	REASON FOR ACTION - If replacement list policy to be replaced
E. Lewis	M. Rozek	01/13/16	New, Replacement	New P&P; replaces AAM Technical Requirement 2-2 Organizations Process.
E. Lewis	M. Rozek	5/18/17	Revision	Added tertiary providers to I.2 due to potential for professional staff employed at these agencies
E. Lewis	E. Lesniak	11/26/18	No Changes	Triennial Review
E. Lewis	E. Lesniak	8/4/2020	Revision	Revised per new MDHHS Provider Fitness criteria
S. Gunsell	M. Rozek	9/30/21	Revision	Triennial review, format changes
<u>S. Gunsell</u>	<u>M. Rozek</u>	<u>1/8/24</u>	<u>Revision</u>	<u>Revised to align with the MDHHS Credentialing and Recredentialing Processes and MSHN policies/procedures on Credentialing and Recredentialing – Organizational Providers and Provider Network Credentialing/Rec credentialing.</u>