

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FINANCE COMMITTEE MEETING

Wednesday, December 13, 2023 at 5:00 pm

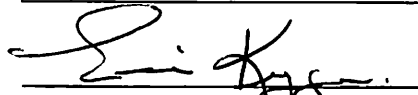
William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

Committee Members:	Present	Excused	Absent		Present	Excused	Absent	Others Present:
Ernie Krygier, Ch	X			Patrick McFarland	X			BABH: Chris Pinter, Marci Rozek, J. Bellinger, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Sally Mrozinski, V Ch		X		Robert Pawlak, Ex Off		X		
Tim Banaszak	X			Colleen Maillette, Ex Off	X			
Jerome Crete	X			Richard Byrne, Ex Off	X			
Robert Luce		X						

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, E. Krygier, called the meeting to order at 5:00 pm. The motion passed unanimously.	<p>On motion of C. Maillette and support of R. Byrne, R. Luce was excused. The motion passed unanimously.</p> <p>On motion of T. Banaszak and support of C. Maillette, R. Pawlak was excused. The motion passed unanimously.</p> <p>On motion of J. Crete and support of C. Maillette, S. Mrozinski was excused. The motion passed unanimously.</p>
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Investment Earning Reports for Period Ending November 30, 2023	M. Rozek reviewed the reports noting cash balance, investment options, and interest rates. There were general discussions regarding investment options and potential interest rates available, Midstate Health Network (MSHN) revenue and the year-end settlement process, and the BABH audit will be completed in March, which is necessary prior to the settlement process.	3) On motion of C. Maillette and support of R. Byrne, the investment earnings reports for period ending November 30, 2023 were referred to the full Board for information. The motion was adopted unanimously.
4.	Contracts 4.1) Finance December 2023 Contract List	4.1) M. Rozek reviewed the contract list noting the contract termination for dietary services, janitorial services for the direct hire arrangement with the Opportunity Center, an extension of janitorial services at North Bay during the transition to the direct hire arrangement, residential home startup costs, an extension for	4.1) On motion of T. Banaszak and support of P. McFarland, the Finance December 2023 contract list was referred to the full Board for approval. The motion was adopted unanimously.

		residential services during a relocation transition, a grant for the Assertive Community Treatment (ACT) holiday party, and the crime/employee dishonesty insurance. J. Bellinger reviewed the proposed contract for the Mobile Response Team (MRT) phone proposal which would provide cell phones to function as a desk phone by downloading an app. Utilizing this system would allow stakeholders in the community easier access to MRT without having to go through the main BABH switchboard. There were discussions regarding the call volume for MRT, the capabilities to monitor call volume, faster response and follow up times by using this proposed phone system. Feedback from other users of the system such as affiliate community mental health (CMHs) agencies, and the potential for long-term application.	
5.	Unfinished Business	There was not any unfinished business presented to the Committee.	
6.	<p>New Business</p> <p>6.1) Strategic Plan Review 2024</p> <p>6.2) New Health Savings Account (HSA) for BABH Employees</p> <p>6.3) Status of Bay Valley (Hope) & Crisis Residential Contracts (Hospital Psychiatry)</p> <p>6.4) Dietary Services</p>	<p>6.1) M. Rozek reviewed the proposed strategic initiatives relative to the Committee's functions.</p> <p>6.2) M. Rozek reported due to the change in employee benefits for 2024, health savings accounts are available to employees electing the high deductible plan. Eleven employees choose this option, which requires BABH to open a new bank account.</p> <p>6.3) M. Rozek provided an update on the transition in the residential system noting the residents in Union Home are relocating to Bay Valley Road Home. The licensing process is underway for Bally Valley Road Home. Union Home will be transitioned to a Crisis Residential Home and managed by Hospital Psychiatry. This transition will not proceed until Union Home is available.</p> <p>6.4) M. Rozek reported the contract for dietary services has been terminated at the request of the dietician. Human Resources posted for this contract position and interviews are underway. Administration may have a special contract for the December Board meeting. There were general discussions regarding the contract terms and rates.</p>	<p>6.1) No action was necessary</p> <p>6.2) No action was necessary</p> <p>6.3) No action was necessary</p> <p>6.4) No action was necessary</p> <p>6.5) No action was necessary</p>

	6.5) Bay County Voluntary Employees' Beneficiary Association (VEBA) Policy/Procedure	6.5) M. Rozek reported BABH is in the super funded category of the VEBA and is required to use funds for the cost of Retiree Health Benefits. BABH will need request reimbursement funds from the VEBA and provide required documentation. These funds can be utilized for the cost of retiree health benefits. There were general discussions regarding the actuaries will continue to monitor the VEBA funds.	
7.	Adjournment	On motion of P. McFarland and support of J. Crete, the meeting adjourned at 5:26 pm. The motion passed unanimously.	


Ernie Krygier, Committee Chair