

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE MEETING

Thursday, January 4, 2024 at 5:00 pm

William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members	Present	Excused	Absent	Others Present:
Patrick McFarland, Ch	X			Justin Peters	X			BABH: Chris Pinter
Sally Mrozinski, V Ch	X			Laurie Van Wert	X			
Robert Bowers		X		Colleen Maillette, Ex Off	X			
Ernie Krygier	X			Richard Byrne, Ex Off	X			
Kathy Niemiec	X							Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	On motion of E. Krygier and support of C. Maillette, R. Bowers was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Advisory Committee Report 3.1) Executive Summary of Complaints Through December 31, 2023	3.1) C. Pinter reviewed the draft complaint activity through December of 2023 highlighting trends in the last six months and projected targets for fiscal year (FY) 2024.	3.1) No action was necessary
4.	Training 4.1) Complaint Investigation & Resolution, 3-5-1 4.2) Investigation Scenarios	4.1) C. Pinter reviewed the Bay-Arenac Behavioral Health policy and procedures for Recipient Rights complaints focusing on the investigative process, required notifications, appeals and the role of the Recipient Rights Appeals Committee. This training was deferred from the December meeting. 4.2) C. Pinter included some scenarios of previous complaints and the resolution process pursued by the committee.	4.1) No action was necessary 4.2) No action was necessary

5.	Unfinished Business	There was not any unfinished business presented to the Committee.	
6.	New Business 6.1) January Site Visits	6.1) Committee Chair, P. McFarland, reviewed the site visits scheduled in January and advised committee members to inform administration if interested in participating with the Recipient Rights Officer.	6.1) No action was necessary
7.	Adjournment	On motion of E. Krygier and support of J. Peters, the meeting adjourned at 5:27 pm. The motion passed unanimously.	



Pat McFarland, Committee Chair