

AGENDA

**BAY ARENAC BEHAVIORAL HEALTH
BOARD OF DIRECTORS
FACILITIES & SAFETY COMMITTEE MEETING**

Monday, February 12, 2024 at 5:00 pm

William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

Committee Members: Robert Luce, Ch Colleen Maillette, V Ch, Ex Off Jerome Crete Chris Girard	Present _____ _____ _____ _____	Excused _____ _____ _____ _____	Absent _____ _____ _____ _____	Committee Members: Sally Mrozinski Robert Pawlak Richard Byrne, Ex Off	Present _____ _____ _____	Excused _____ _____ _____	Absent _____ _____ _____	Others Present: BABH: Marci Rozek, Chris Pinter and Eric Strode Legend: M-Motion; S-Support; MA-Motion Adopted; AB- Abstained
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	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call		
2.	Public Input (Maximum of 3 Minutes)		
3.	Unfinished Business 3.1) None		
4.	New Business 4.1) Facilities Update 4.2) 201 Mulholland MIOSHA Update 4.3) Horizon Home Flooring Quotes 4.4) Vehicle Replacement Quotes 4.5) Safety Meeting notes from February 7, 2024		4.1) No action necessary 4.2) No action necessary 4.3) Consideration of motion to refer purchasing replacement flooring at Horizon Home from Valley Carpet for an amount not to exceed \$10, 375 to the full Board for approval 4.4) Consideration of a motion to refer the purchase of a Chevrolet Trailblazer from a qualified dealer for an amount not to exceed \$29,000, less the amount covered by auto insurance, to the full Board for approval 4.5) No motion necessary

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Page 2 of 2

5.	Adjournment	M -	S -	pm	MA
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FEB 07 2024

BAY-ARENAC BEHAVIORAL HEALTH BOARD

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY
MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION

BARTON G. PICKELMAN
DIRECTOR

January 25, 2024

Complaint#: 2104946

Bay Arenac Behavioral Health
201 Mulholland Street
Bay City, MI 48708

Dear Sir or Madam:

We have reviewed your response to our November 28, 2023, letter regarding alleged hazardous working conditions. Your response has been determined to be satisfactory. This complaint is considered closed. Our November 28, 2023, letter and your response may be removed from their posting locations. Thank you for your efforts to resolve this matter.

Sincerely,

Laura Y Basile

Laura Y Basile
Safety and Health Manager

LYB:sw

Bay-Arenac Behavioral Health
Report of Bids for Vinyl Flooring at Horizon Home
February 12, 2024

I. Description of Goods/Services Subject to Bid Request:

Remove and replace vinyl flooring in two offices, break room, three hallways, utility room, front entry, living room, dining room at Horizon Home

II. Vendor	Total Bid
A.T. Frank Floor Covering	14,479.08
Magic Carpet	10,465.27
Supreme Floor Covering	12,181.58
Valley Carpet, Inc.	10,375.00
III. Recommendation:	
Valley Carpet, Inc.	10,375.00

Pictures of the damaged flooring at Horizon Home
February 9, 2024







**Bay Arenac Behavioral Health
Report of Bids Received
February 12, 2024**

I Description of Goods or Services Subject to the Request for Bids: Sport Utility
Vehicle to replace Ford Edge that was totaled in an accident

II Itemization of Bids Received:

Bidder Name	Vehicle Model & Year	Price	
Garber Chevrolet, Bay City	Chevrolet Trailblazer AWD 2024	\$ 27,820.00	
Garber Chevrolet, Bay City	Chevrolet Trailblazer FWD 2024	\$ 25,820.00	
Gorno Ford, Woodhaven	Ford Escape AWD 2023	\$ 32,998.00	**
Graff Chevrolet, Bay City	Chevrolet Trailblazer AWD 2024	\$ 32,973.00	*
Graff Chevrolet, Bay City	Chevrolet Trailblazer FWD 2024	\$ 27,133.00	*
Lunghamer Ford, Waterford	Ford Escape AWD 2024	\$ 30,196.00	**
Lunghamer Ford, Waterford	Ford Escape FWD 2024	\$ 28,217.00	**
Richardson Ford, Standish	Ford Escape FWD 2024	\$ 29,500.00	

III Recommendations:

Purchase Chevrolet Trailblazer Not to exceed \$29,000

Quotes are for vehicles currently on each dealership lot. Availability and pricing will depend on timing of purchase.

* Graff Chevrolet provided verbal quotes.

** MiDeal pricing

BAY-ARENAC BEHAVIORAL HEALTH
SAFETY MEETING MINUTES
Wednesday, February 7, 2024 - 9:00 am
Via Microsoft Teams

Attendees: Eric Strode (Chair), Lynn Blohm, Susan Curtis, Misty Giesken, Donna Roznowski, Kristin Vanness, Sarah Van Paris, Amy Folsom, Joelin Hahn, Karl White

Excused: Heather Friebe, Maria Hewtty, Cheryl Kusmierz, Amy LaMere, Marci Rozek (opt), Joelle Sporman, Nicole Sweet (ad hoc),

Topic	Key Discussion Points	Next Steps
1. Call to Order Review Agenda Review of Meeting Minutes	The meeting was called to order at 9:00 am. Agenda was reviewed, no additions Meeting minutes from November 1, 2023 were approved as written.	
2. Environmental Concerns	Environmental Concerns: - None at this time	
3. Environmental Concerns related to Consumer incident reports	Environmental Concerns related to Consumer incident reports: - Eric reported that Liberty is having another case of bed bugs and that they had 7 incidents of bed bugs last year.	
4. Safety Program Performance Measures	<p>New Employee Training: Eric reported these are up to date and saved to the appropriate folders.</p> <p>New Employee Checklist: Eric reported these are up to date and saved to the appropriate folders.</p> <p>Accidents, Incidents and Illnesses Reports: Eric reported the totals from 2023: 12 total incidents resulting in 9 injuries and 1 recordable. Sarah asked what type of injuries were reported. Eric stated the majority were Consumer involved and a couple slip, trip and falls.</p> <p>Vehicle Accident/Reporting Protocol/Cell phone use:</p> <p>Eric reported that there were 3 total vehicle accidents in 2023.</p> <p>There was 1 accident reported so far in 2024:</p> <ol style="list-style-type: none"> 1. In January, a car from a BABH location turned left in front of an oncoming vehicle. Staff member was not injured. Vehicle was a total loss to damages. 	

	<p>Emergency Drills/Real Events/Fire Drill/Tornados: - None due until March.</p> <p>Update Occupancy Forms: - Eric reminded everyone that these need to be updated so you know who is in your building.</p> <p>Active Shooter Training: Eric is still working on getting this scheduled.</p>	
<p>5. Monthly Safety Inspections</p>	<p>Site Safety Rep Logs: Eric reminded SSR's that there are still monthly checks that need completed such as fire extinguishers.</p> <p>911 Check Problems/Time: No issues</p> <p>Vehicle Inspections/Maintenance Protocol/Insurance: - No Issues</p>	
<p>6. Other</p>	<p>Elevator Discussion: Eric reported that McLaren is struggling getting information from the elevator contractor. They are not returning the calls to McLaren.</p>	

7. Adjourn	Meeting adjourned at 9:20am. Next Quarterly Meeting: May 2024 via Teams. Date/location to be determined.	