

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE MEETING

Thursday, February 1, 2024 at 5:00 pm

William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members	Present	Excused	Absent	Others Present:
Patrick McFarland, Ch	X			Justin Peters	X			BABH: Melissa Prusi, J. Hahn, and Sara McRae
Sally Mrozinski, V Ch	X			Laurie Van Wert	X			
Robert Bowers	X			Colleen Maillette, Ex Off	X			
Ernie Krygier	X			Richard Byrne, Ex Off	X			
Kathy Niemiec		X						Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	On motion of C. Maillette and support of E. Krygier, K. Niemiec was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Advisory Committee Report 3.1) Executive Summary of Complaints Through January 30, 2024	3.1) M. Prusi reviewed the complaint activity for January of 2024 noting the report is draft, includes data only through January 30, and utilizes new graphs. M. Prusi also reported the Opportunity Center, Inc. (OC) and the Recipient Rights Office have formed a partnership to increase the training for the provider. There were general discussions related to abuse and neglect complaints requiring discipline action.	3.1) No action was necessary
4.	Training 4.1) Appointment, Construction, Function 3-7-1  4.2) Investigation Scenarios	4.1) M. Prusi reviewed the policy and procedure as part of the Committee's continued training which established the Committee's procedures and composition.  4.2) There were not any investigation scenarios presented.	4.1) No action was necessary  4.2) No action was necessary
5.	Unfinished Business	There was not any unfinished business presented to the Committee.	

6.	New Business 6.1) February Site Visits	6.1) The Committee reviewed the February site reviews. R. bowers is interested in attending the site review on February 29, 2024.	6.1) No action was necessary
	6.2) Annual Recipient Rights Online Training Fair	6.2) M. Prusi reported it is time for the annual Recipient Rights training fair. The training is mandatory for all BABH staff, providers, and board members. All members should have received an email with the training information and access to the Relias training modules.	6.2) On motion of E. Krygier and support of J. Peters, the 2024 Annual Recipient Rights Training notice was referred to the full Board for information. The motion was adopted unanimously.
	6.3) Schedule Recipient Rights Appeals Meeting	6.3) Without objection, Committee Chair, P. McFarland, added Schedule Recipient Rights Appeals Meeting, to the agenda. Committee Chair, P. McFarland reported a request for an appeal was received and granted. The next step is for the Committee to schedule a special meeting to consider the appeal. The Committee scheduled a special meeting for 10:00 am on Wednesday, February 21, 2024.	6.3) No action necessary
7.	Adjournment	On motion of E. Krygier and support of C. Maillette, the meeting adjourned at 5:17 pm.	

  
Patrick McFarland, Committee Chair