

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS AUDIT COMMITTEE MEETING

Tuesday, March 19, 2024 at 5:00 pm

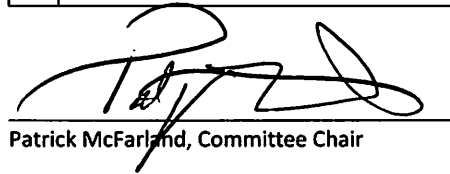
William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Pat McFarland, Ch	X	_____	_____	Sally Mrozinski	X	_____	_____	BABH: Marci Rozek, Ellen Lesniak, Chris Pinter, and Sara McRae
Robert Pawlak, Ex Off, V Ch	X	_____	_____	Colleen Maillette, Ex Off	_____	X	_____	
Ernie Krygier	X	_____	_____	Richard Byrne, Ex Off	X	_____	_____	
Robert Luce	X	_____	_____					Legend: M-Motion; S-Support; MA- Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	On motion of E. Krygier and support of R. Pawlak, C. Maillette was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business 3.1) Privacy Related to Psychological Appointments in Group Home Settings 3.2) Tip Amount at Krysiak's House Restaurant	3.1) M. Rozek reported most of the residential group homes have separate offices that are utilized for psychological appointments. If the home does not have an office, a bedroom or space in the basement is used. 3.2) M. Rozek reported the tip equaled 38% for the Assertive Community treatment (ACT) Christmas Party. There was a budgeted amount because this was a grant. A discussion took place with the new manager regarding being a good steward of public funds to ensure the situation will be handled differently in the future.	3.1) No action was necessary 3.2) No action was necessary
4.	New Business 4.1) Selection of Disbursements & Health Care Claims from Summary Report	4.1) Administration found the source information for the claims selected for review.	4.1) No action was necessary

<p>4.2) Financial Statements for Period Ending February 29, 2024</p>	<p>4.2) M. Rozek reviewed the financial statements noting the unrestricted fund balance and the overall net deficit of general fund dollars. There are revenue funds from third party insurance billing and local funds that should be able to cover the general fund deficit. C. Pinter reported the Midstate Health Network (MSHN) budget trend is less than 1% to the good, the statewide enrollment issues need to be fixed, and the general fund rates have not been adjusted in statewide in 10 years. There were discussions related to the overall BABH budget deficit trending halfway through the fiscal year, the impacts of the statewide Medicaid enrollment issues, revenue rates, and rising healthcare costs.</p>	<p>4.2) On motion of E. Krygier and support of S. Mrozinski, the Financial Statements for period ending February 29, 2024 were referred to the full Board for approval. The motion was adopted unanimously.</p>
<p>4.3) Electronic Fund Transfers (EFTs) for Period Ending February 29, 2024</p>	<p>4.3) M. Rozek reviewed the EFTs with the Committee.</p>	<p>4.3) On motion of E. Krygier and support of S. Mrozinski, the EFTs for period ending February 29, 2024 were referred to the full Board for approval. The motion was adopted unanimously.</p>
<p>4.4) Review of Selected Disbursements & Health Care Claims Chosen from Summary Report by CFO</p>	<p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included 99337 for employee travel; E05352 for employee travel; 99380 for board member per diem and travel; E05382 for employee travel; 99403 Western Psychological Services for autism assessments products; E05332 Badour Heating & Cooling for replacing an inducer motor at Madison; 99345 Clements Electric for retrofitting lights to LED at Arenac Center; 99388 Richardson for vehicle repairs; 99393 Satkowiak Snow Plowing & Lawn Care for snow and ice removal at North Bay; 99372 Michigan Department of Health and Human Services (MDHHS) for eligibility specialist; 99382 Pitney Bowes for machine rental at Mulholland; E05376 United Way of Bay County for Wirt Building rent; 99319 City of Bay City for utilities at Madison; and health care claims 5230 Hope Network Behavioral for residential group home services; and 5567 BCA Stonecrest Center for inpatient psychiatric services.</p>	<p>4.4) No action was necessary</p>

	4.5) Consideration of Approval of Disbursements & Health Care Claims Totals	4.5) The Committee reviewed the disbursement and health care claims totals.	4.5) On motion of E. Krygier and support of R. Pawlak, the disbursements and health care payments from February 19, 2024 through March 22, 2024 were referred to the full Board for approval. The motion was adopted unanimously.
5.	Adjournment	On motion of E. Krygier and support of R. Byrne, the meeting adjourned at 5:29 pm. The motion passed unanimously.	



Patrick McFarland, Committee Chair