

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS AUDIT COMMITTEE MEETING

Tuesday, April 16, 2024 at 5:00 pm

William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Others Present:</b>
Pat McFarland, Ch	<u>  X  </u>	<u>      </u>	<u>      </u>	Sally Mrozinski	<u>  X  </u>	<u>      </u>	<u>      </u>	BABH: Pamela Schumacher, Marci Rozek, Ellen Lesniak, Eric Strode, and Sara McRae
Robert Pawlak, Ex Off, V Ch	<u>      </u>	<u>  X  </u>	<u>      </u>	Richard Byrne, Ex Off	<u>  X  </u>	<u>      </u>	<u>      </u>	Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Cahir, P. McFarland, called the meeting to order at 5:00 pm.	On motion of R. Byrne and support of S. Mrozinski, R. Pawlak was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business presented to the Committee.	
4.	<b>New Business</b> 4.1) Selection of Disbursements & Health Care Claims from Summary Report  4.2) Financial Statements for Period Ending March 31, 2024	4.1) Administration found the source information for the claims selected for review.  4.2) M. Rozek reviewed the financial statements noting current assets due from other governmental units and contracts and other receivables as well as current liabilities due from other governments. M. Rozek also reported the unrestricted fund balance is on an upswing due to retroactive Medicaid payments being received as the statewide enrollment and spenddown issues are being resolved. This is creating less of a demand on the general fund dollars. M. Rozek also reported BABH needs to settle	4.1) No action was necessary  4.2) On motion of R. Byrne and support of S. Mrozinski, the Financial Statements for period ending March 31, 2024 were referred to the full Board for approval. The motion was adopted unanimously.

<p>4.3) Electronic Fund Transfers (EFTs) for Period Ending March 31, 2024</p>	<p>with Midstate Health Network (MSHN) and additional revenue funds may need to be requested. There were discussions related to a 12-month comparison on the statement of net assets, which due to timing of payments received and issued, is no more beneficial than presenting the prior year end figures.</p>	<p>4.3) On motion of S. Mrozinski and support of R. Byrne, the EFTs for period ending March 31, 2024 were referred to the full Board for approval. The motion adopted unanimously.</p>
<p>4.4) Review of Selected Disbursements &amp; Health Care Claims Chosen from Summary Report by CFO</p>	<p>4.3) M. Rozek reviewed the EFTs with the Committee.</p> <p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included E5514 for board member travel; 99510 for board member travel; 99496 Mukesha Lathia for professional medical services; 99478 Dykema for legal services; 99532 Two Men and a Truck for consumer move; 99463 Blue Care Network for health insurance; 99421 Valley Carpet for Horizon home vinyl floor repair; 99431 Menards for various repair supplies; credit card charge for BC Bridge for bridge toll funding; as well as health care claims 5571 Behavioral Health Center of MI for inpatient psychiatric services and WALGROO Walgreens Company for pharmaceutical services. There were discussions regarding the BC Bridge charges. Administration will present utilization and cost of staff crossing the Liberty Bridge at the Finance Committee meeting next month and a communication is being distributed to staff to avoid using Liberty Bridge if possible.</p>	<p>4.4) No action was necessary</p>
<p>4.5) Consideration of Approval of Disbursements &amp; Health Care Claims Totals</p>	<p>4.5) The Committee reviewed the disbursement and health care claims totals.</p>	<p>4.5) On motion of S. Mrozinski and support of R. Byrne the disbursements and health care payments from March 25, 2024 through April 19, 2024 were referred to the full Board for approval. The motion was adopted unanimously.</p>

5. Adjournment	On motion of R. Byrne and support of S. Mrozinski, the meeting adjourned at 5:25 pm. The motion passed unanimously.
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Patrick McFarland, Committee Chair