

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FACILITIES & SAFETY COMMITTEE MEETING

Monday, April 8, 2024 at 5:00 pm

William B. Cammin Clinic, Bay Room, 1010 N. Madison Avenue, Bay City, MI 48708

<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Others Present:</b>
Jerome Crete	_____	X	_____	Sally Mrozinski	X	_____	_____	BABH: Patrick Conley, Pamela Schumacher, Marci Rozek, Chris Pinter, Eric Strode, and Sara McRae
Chris Girard	X	_____	_____	Robert Pawlak	X	_____	_____	
				Richard Byrne, Ex Off	X	_____	_____	<b>Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained</b>

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Chair Pro Tem, C. Girard, called the meeting to order at 5:00 pm.	On motion of R. Byrne and support of S. Mrozinski, J. Crete was excused. The motion passe unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business presented to the Committee.	
4.	New Business 4.1) Facilities Update	4.1) E. Strode provided the facilities update noting Horizon Home front porch railing have been replaced and the new flooring has been installed. The first elevator at Mulholland has been repaired and is operational. There is all new equipment in the mechanical room. The roof is leaking at the Madison Building around the roof top units (RTUs). An estimate to repair the roof around the RTUs is about half the cost to replace the entire roof. There were discussions about the Board returning to the Mulholland Building in May, when the roof was installed at the Madison Building, and whether there is a valid warranty. Administration will discuss roof repair options with the Committee next month.	4.1) No action was necessary

	4.2) Updated Hazard Vulnerability Assessments	4.2) E. Strobe reported the Hazard Vulnerability Assessments are completed every two years. There is a report for each site, which are in the process of being reported. E. Strobe reviewed the report for the Madison Building. There were discussions regarding the spreadsheet key and definitions, the formulas utilized, and that the actual assessment tool is the Kaiser Permanente Hazard Vulnerability Analysis included in federal resource documents.	4.2) No action was necessary
5.	Adjournment	On motion of R. Pawlak and support of S. Mrozinski, the meeting adjourned at 5:18 pm. The motion passed unanimously.	



Christopher Girard, Committee Chair Pro Tem