

# MINUTES

**BAY ARENAC BEHAVIORAL HEALTH  
BOARD OF DIRECTORS  
RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE MEETING  
Thursday, May 2, 2024 at 5:00 pm  
Behavioral Health Center, Room 225, 201 Mulholland Street, Bay City, MI 48708**

<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Committee Members</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Others Present:</b>
Patrick McFarland, Ch	X			Toni Marie Reese	X			BABH: Melissa Prusi, Chris Pinter, and Sara McRae  Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Sally Mrozinski, V Ch	X			Laurie Van Wert	X			
Robert Bowers	X			Robert Pawlak, Ex Off		5:05 pm		
Kathy Niemiec	X			Richard Byrne, Ex Off	X			
Justin Peters	X							

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland called the meeting to order at 5:01 pm.	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	<b>Nomination &amp; Elections</b> 3.1) Committee Chair  3.2) Committee Vice Chair	3.1) Committee Chair, P. McFarland, asked for nominations for Committee Chair. S. Mrozinski nominated P. McFarland for Committee Chair. Hearing no other nominations, Committee Chair, P. McFarland, closed nominations. The Committee elected P. McFarland as Chair for a term of one year.  3.2) Committee Chair, P. McFarland, asked for nominations for Committee Vice Chair. R. Byrne nominated S. Mrozinski for Committee Vice Chair. Hearing no other nominations, Committee Chair, P. McFarland, closed nominations. The Committee elected S. Mrozinski as Vice Chair for a term of one year.	

4.	<b>Advisory Committee Report</b> 4.1) Executive Summary of Complaints Through April 30, 2024	4.1) M. Prusi reviewed the complaint activity for April of 2024. There were discussions regarding requirements for remedial action including disciplinary action for abuse and neglect complaints, examples if services suited to condition, the Horizon Home site visit, challenges with medication passing and storage, and accolades were given to the Horizon Home staff.	4.1) No action was necessary
5.	<b>Training</b> 5.1) Consent for Treatment 3-3-2  5.2) Investigation Scenarios	5.1) M. Prusi reviewed the policy as part of the committee's continued training noting the definition of consent, what consent assumes, and that court orders follow a different criterion.  5.2) M. Prusi provided examples where individuals in services signed documents that they didn't know they were signing and an example where a case manager signed a document on behalf of the recipient without the recipient's knowledge. These situations broke the trust between the case manager and the recipient. M. Prusi also provided examples where individuals were assumed to be incompetent or guardians were assumed by staff, and neither were documented in the record. There were discussions of broken trust and how the situation is resolved as well as remedial action taken with staff.	5.1) No action was necessary  5.2) No action was necessary
6.	<b>Unfinished Business</b>	There was not any unfinished business presented to the Committee.	
7.	<b>New Business</b> 7.1) May Site Visits  7.2) 2024 Recipient Rights Conference Save the Date	7.1) The May site visit schedule was reviewed. Any members interested in attending can contact S. McRae.  7.2) The Recipient Rights Conference will be held in Detroit and the deadline to schedule the hotel is September 2, 2024.	7.1) No action was necessary  7.2) On motion of R. Byrne and support of S. Mrozinski, the 2024 Recipient Rights Conference Save the Date was referred to the full Board for information. The motion passed unanimously.

	<p>7.3) Schedule Special Meeting for Appeals Training</p> <p>7.4) Field Meeting</p>	<p>7.3) The Committee scheduled a special meeting at 5:00 pm on Monday, June 24, 2024 for purposes of Appeals Training.</p> <p>7.4) Without objections Committee Chair, P. McFarland, added agenda item, Field Meeting. P. McFarland discussed the possibility of holding a committee meeting at another BABH site or a residential group home. S. McRae noted concerns with holding public meetings in residential group homes due to the Open Meetings Act and compliance requirements.</p>	<p>7.3) No action was necessary</p> <p>7.4) No action was necessary</p>
8.	Adjournment	On motion of J. Peters and support of S. Mrozinski, the meeting adjourned at 5:36 pm. The motion passed unanimously.	

  
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Pat McFarland, Committee Chair