

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FINANCE COMMITTEE MEETING

Wednesday, May 8, 2024 at 5:00 pm

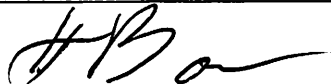
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Member	Present	Excused	Absent	Others Present:
Sally Mrozinski, V Ch	X	_____	_____	Pam Schumacher	X	_____	_____	BABH: Marci Rozek, Chris Pinter, Jesse Bellinger, and Sara McRae  Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Tim Banaszak	X	_____	_____	Pat McFarland, Ex Off	X	_____	_____	
Jerome Crete	X	_____	_____	Robert Pawlak, Ex Off	X	_____	_____	
Christopher Girard	_____	X	_____	Richard Byrne, Ex Off	X	_____	_____	
Kathy Niemiec	X	_____	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Vice Chair, S. Mrozinski, called the meeting to order at 5:00 pm.	On motion of J. Crete and support of R. Pawlak, C. Girard was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Nomination & Elections 3.1) Committee Chair          3.2) Committee Vice Chair	3.1) Committee Vice Chair, S. Mrozinski, asked for nominations for Committee Chair. K. Niemiec nominated T. Banaszak for Committee Chair. P. McFarland supported the nomination. Hearing no other nominations, Committee Vice Chair, S. Mrozinski, closed nominations. The Committee elected T. Banaszak as Chair for a term of one year.  T. Banaszak assumed the role of Committee Chair.  3.2) Committee Chair, T. Banaszak, asked for nominations for Committee Vice Chair. R. Byrne nominated S. Mrozinski for Committee Vice Chair. R. Pawlak supported the nomination. Hearing no other nominations, Committee Chair, T. Banaszak, closed nominations. The Committee elected S. Mrozinski as Vice Chair for a term of one year.	

4.	Investment Earning Reports for Period Ending April 30, 2024	4) M. Rozek reviewed the reports noting the interest rates and interest income.	4) On motion of R. Pawlak and support of R. Byrne, the investment earnings reports for period ending April 30, 2024 were referred to the full Board for information. The motion was adopted unanimously.
5.	Contracts 5.1) Finance May 2024 Contract List	5.1) M. Rozek reviewed the proposed contract list with the Committee. There were discussions regarding staff training reimbursements and that dialectical behavioral therapy (DBT) training is becoming standard.	5.1) On motion of J. Crete and support of R. Pawlak, the Finance May 2024 contract list was referred to the full Board for approval. The motion was adopted unanimously.
6.	Unfinished Business	There was not any unfinished business presented to the Committee.	
7.	New Business 7.1) Request for Funds from the Voluntary Employees' Beneficiary Association (VEBA) Plan  7.2) Fiscal Year (FY) 2024 Medicaid, Healthy Michigan & General Fund Trends	7.1) M. Rozek reported there are forms required to be submitted quarterly for reimbursements from the VEBA Plan to cover retiree health care costs. M. Rozek reviewed the invoices related to retiree health care costs, including premium amounts, noting 96 individuals are eligible under the VEBA Plan.  7.2) C. Pinter reviewed the Medicaid funding and rates effective April 1st, which is anticipated to be an increase of \$1.5 Million for BABH. C. Pinter also reviewed the history of rates and funding of the Prepaid Inpatient Health Plans (PIHPs) from 2014 to the current year. For the current fiscal year, Midstate Health Network (MSHN) has a budget of \$640 Million with \$60 Million in reserves. C. Pinter reviewed penetration rates noting community mental health (CMH) agencies that have a higher penetration rate typically have higher spending. BABH has historically had a high penetration rate, which has been consistently higher than the regional average since 2014. BABH has also taken actions to prevent a budget deficit since being in the MSHN region in 2014 including offering early retirement, reducing the pension multiplier for new hires, and even a force reduction of staff. There are contractual requirements for MSHN to cover the CMHs budget deficits with reserve funding. It is a shared risk. There were discussions regarding how funding is allocated to	7.1) No action was necessary  7.2) No action was necessary

	<p>7.3) FY 2024 Equipment Replacement</p> <p>7.4) WiFi System Update</p> <p>7.5) Heating, Ventilation &amp; Air Condition (HVAC) Preventative Maintenance &amp; Madison Roof Top Units</p>	<p>each CMHSP within the MSHN region, that funding is disproportionate based on penetration rates of the CMHs, the state budget, and anticipated revenue changes.</p> <p>7.3) M. Rozek reviewed the equipment replacement proposal including costs and administration's recommendation. M. Rozek reported in 2023, BABH replaced only one-third of the recommended replacement schedule due to being in a cost-controlled environment. J. Bellinger reported the Chrome Book replacement is being recommended due to staff and technology issues. There were discussions related to the specific issues with Chrome Books.</p> <p>7.4) M. Rozek reported the WIFI system includes 30 access points across five buildings. J. Bellinger reviewed the usage and traffic trends of the access points. C. Pinter reported staff usage and future facility planning may impact exactly where the access points are upgraded. M. Rozek reviewed the quote provided by NetSource One.</p> <p>7.5) M. Rozek reported HVAC bid reports will be presented to the Facilities &amp; Safety Committee next week to consider annual maintenance agreements for units at the Madison Building, Arenac Center, North Bay, and Horizon Homes. M. Rozek also reported the roof top units at the Madison building need replacing. These quotes will be presented to the Facilities &amp; Safety Committee next week as well. There were general discussions regarding the gas leak at the Madison Building, the roof top units need to be inspected annually, and have regular scheduled maintenance.</p>	<p>7.3) On motion of S. Mrozinski and support of J. Crete, replacing the information technology equipment for an amount not to exceed \$81,715 was referred to the full Board for approval. The motion was adopted unanimously.</p> <p>7.4) On motion of R. Pawlak and support of S. Mrozinski, the WiFi System update for an amount up to \$29,040 was referred to the full Board for approval. the motion was adopted unanimously.</p> <p>7.5) No action was necessary</p>
8.	Adjournment	On motion of S. Mrozinski and support of P. McFarland, the meeting adjourned at 5:46 pm. The motion passed unanimously.	



Tim Banaszak, Committee Chair