

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FACILITIES & SAFETY COMMITTEE MEETING

Monday, May 13, 2024 at 5:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Jerome Crete	X	_____	_____	Carole O'Brien	X	_____	_____	BABH: Marci Rozek, Chris Pinter, and Eric Strode Legend: M-Motion; S-Support; MA-Motion Adopted; AB- Abstained
Patrick Conley	X	_____	_____	Robert Pawlak, Ex Off	X	_____	_____	
Chris Girard	X	_____	_____	Richard Byrne, Ex Off	X	_____	_____	
Sally Mrozinski	_____	X	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair Pro Tem, R. Pawlak, called the meeting to order at 5:00 pm.	On motion of J. Crete and support by C. Girard, S. Mrozinski was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were no members of the public present that wished to address the Board.	
3.	Nomination & Elections 3.1) Committee Chair 3.2) Committee Vice Chair	3.1) R. Pawlak opened the floor for nominations for committee chairperson. C. Girard nominated J. Crete for chairperson. As there were no other nominations, R. Pawlak closed the nomination process. On motion by C. Girard and support by P. Conley, J. Crete was unanimously elected chairperson for the Facilities & Safety Committee. 3.2) J. Crete opened the floor for nominations for committee vice-chairperson. R. Byrne nominated C. Girard for vice-chairperson. As there were no other nominations, J. Crete closed the nomination process. On motion by R. Byrne and support by P. Conley, C. Girard was unanimously elected vice-chairperson for the Facilities & Safety Committee.	

4.	Unfinished Business	There was no unfinished business for the committee.	
5.	<p>New Business 5.1) Facilities Update</p> <p>5.2) Bid Report for Roof Top Unit Repairs at the Madison Building</p> <p>5.3) Bid Report for Preventative Maintenance Agreement for Heating, Ventilation & Air Conditioning Systems at Four Location</p> <p>5.4) Facilities May 2024 Contract List</p>	<p>5.1) E. Strode reported that the Assertive Community Treatment Team has completed its relocation from the Wirt Building to 201 Mulholland. E. Strode provided more details regarding the evacuation of the Madison Building that occurred on April 22, 2024. The staff noticed a noxious odor at 8a that morning related to leaking heat exchangers on three of the roof top Heating Units. Madison was successfully evacuated with no injuries and both the Bay City Fire Department and Consumers Energy responded very promptly. The building returned to service the next day. Administration will be recommending repairs to the heating system later on the agenda and will be pursuing enhanced related inspection and maintenance agreements for the Madison, Arenac Center, North Bay and Horizon Home locations. In addition, Administration will be reviewing options to link the CO detectors into the 24/7 fire alarm system.</p> <p>5.2) E. Strode reviewed the bids received from local vendors to repair the damaged heat exchangers at the Madison building. Vendor Custom Engineering Heating and Cooling was the lowest bid.</p> <p>5.3) E. Strode reviewed the bids received from local vendors for a Preventative Maintenance Agreement for Heating, Ventilation & Air Conditioning Systems at four BABHA locations. McCoy Heating & Cooling proposed the lowest cumulative three-year price for this maintenance agreement.</p>	<p>5.1) No action necessary</p> <p>5.2) On motion of C. Girard and support of R. Byrne, the Madison roof top unit repairs to Vendor Custom Engineering Heating & Cooling for a cost of \$6,000.73 to the full Board for approval. The motion was adopted unanimously.</p> <p>5.3) No action necessary</p> <p>5.4) On motion of P. Conley and support of C. Girard, the Facilities May 2024 Contract List was referred to the full Board for approval. The motion passed unanimously.</p>

	5.5) Safety Meeting Minutes from May 1, 2024	5.5) E. Strobe reviewed the committee minutes highlighting actions to address identified safety concerns reported by staff.	5.5) No action necessary
6.	Adjournment	On motion of C. Girard and support of R. Pawlak, the meeting adjourned at 5:19 pm. The motion passed unanimously.	



Jerome Crete, Committee Chair