

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS BYLAWS & POLICIES COMMITTEE MEETING

Wednesday, July 10, 2024 at 5:33 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Member	Present	Excused	Absent	Others Present:
Tim Banaszak, Ch	X			Kathy Niemiec	X			BABH: Carole O'Brien, Chris Pinter, Marci Rozek, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Sally Mrozinski, V Ch	X			Pam Schumacher	X			
Jerome Crete	X			Robert Pawlak, Ex Off	X			
Christopher Girard	X			Richard Byrne, Ex Off	X			
Pat McFarland	X							

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, T. Banaszak, called the meeting to order at 5:00 pm. All members were present.	
2.	Public Input (Maximum of 3 Minutes)	Abigail Rose was in attendance but did not wish to address the Committee.	
3.	Policies Ending 30 Day Review	There were not any policies presented to the Committee.	
4.	Policies Beginning 30 Day Review	There were not any policies presented to the Committee.	
5.	Unfinished Business	There was not any unfinished business presented to the Committee.	
6.	New Business 6.1) BABH Bylaws Review Process Update	6.1) C. Pinter provided an update on the Bylaws review process including the main topic themes of board structure and meeting schedule, committee membership selection, per diem compensation rate, agenda/packet posting deadlines, and	6.1) On motion of P. McFarland and support of R. Pawlak, the Committee requested administration prepare a proposal for a new meeting calendar based on parameters discussed and the proposed

		<p>parliamentary training. C. Pinter reviewed the board organizational structure proposal reducing the average number of monthly meetings from eight to six. The proposal includes restructuring the Health Care Improvement & Compliance (HCIC) and Bylaws & Policies Committees as well as having the HCIC and Facilities & Safety Committee reduce to a quarterly meeting schedule as opposed to monthly. There were general discussions regarding reducing the number of meetings, the purpose of meetings, staff time and coverage for meetings, pros and cons to changing the meeting structure, average meeting length, the negative impacts of longer meetings, the agenda and minute approval process, the membership and selection process of committees, implementing agenda deadlines of 24 to 48 hours prior to the meeting, and changing the meeting calendar to have all meetings in a two-week timeframe with avoiding meetings on Tuesday.</p>	<p>organizational structure. The motion was adopted unanimously.</p>
7.	Adjournment	On motion of C. Girard and support of J. Crete, the meeting adjourned at 6:28 pm. The motion passed unanimously.	



Tim Banaszak, Committee Chair