

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS

RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE MEETING

Thursday, July 15, 2024 at 5:00 pm

Behavioral Health Center, Room 225, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members	Present	Excused	Absent	Others Present:
Patrick McFarland, Ch	X	_____	_____	Toni Marie Reese	_____	X	_____	BABH: Melissa Prusi, Chris Pinter, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Sally Mrozinski, V Ch	X	_____	_____	Laurie Van Wert	X	_____	_____	
Robert Bowers	_____	X	_____	Robert Pawlak, Ex Off	X	_____	_____	
Kathy Niemiec	X	_____	_____	Richard Byrne, Ex Off	X	_____	_____	
Justin Peters	X	_____	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Advisory Committee Report 3.1) Executive Summary of Complaints Through June 30, 2024	3.1) M. Prusi reviewed the complaint activity for June of 2024. M. Prusi also reviewed the incident report data noting how the Recipient Rights Office utilizes the information. There were discussions regarding comparisons of incident report data amongst other community mental health (CMH) agencies, the statewide peer group of Recipient Rights Officers, and processing rights complaints for those individuals that reside in contracted provider facilities.	3.1) No action was necessary
4.	Training 4.1) Freedom of Movement 3-3-11	4.1) M. Prusi reviewed the policy and procedure, which requires limitations/restrictions to be clinically justified and documented in the individual plan of service, as part of the Committee's continued training. There were discussions regarding payees or financial guardians, the role of guardians, and the overall goal that consumers be as independent as possible.	4.1) No action was necessary

	4.2) Investigation Scenarios	4.2) M. Prusi reviewed real scenarios where guardians have given staff directions that include restrictions. A recipient rights complaint can be filed because a guardian attempts to impose restrictions directly to staff that are not detailed in the plan of service. Restrictions need to be clinically justified and following the formal approval process involving the Behavioral Treatment Team.	4.2) No action was necessary
5.	Unfinished Business	There was not any unfinished business presented to the Committee.	
6.	New Business 6.1) July Site Visits	6.1) There are not any July site visits for residential homes scheduled for July.	6.1) No action necessary
	6.2) 2024 Semi-Annual Recipient Rights Report	6.2) M. Prusi reviewed the semi-annual reports noting the number of complaints, allegations, investigations, interventions, substantiated complaints, and complaint categories. M. Prusi reported the Michigan Department of Health and Human Services (MDHHS) has not released the report data for all CMHs, so a comparison analysis was not possible at this time. There were discussions relating to the percentage of allegations substantiated.	6.2) No action was necessary
	6.3) Schedule Special Meeting for Mock Appeal in July or August	6.3) The Committee scheduled a special meeting for 5:00 pm on Tuesday, August 27, 2024 for purposes of a mock appeal.	6.3) No action was necessary
	6.4) 2024 Recipient Rights Conference: Wednesday – Friday, September 25 – 27, 2024 at the Westin Southfield Detroit	6.4) Committee Chair, P. McFarland, reported the conference will be held in Southfield. Anyone interested in attending should coordinate with S. McRae.	6.4) No action was necessary
7.	Adjournment	On motion of J. Peters and support of R. Pawlak, the meeting adjourned at 5:30 pm. The motion passed unanimously.	



Pat McFarland, Committee Chair