

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS BYLAWS & POLICIES COMMITTEE MEETING

Wednesday, June 12, 2024 at 5:55 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

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|---------------------------|----------------|----------------|---------------|-------------------------|----------------|----------------|---------------|--|
| Committee Members: | Present | Excused | Absent | Committee Member | Present | Excused | Absent | Others Present: |
| Tim Banaszak, Ch | <u>X</u> | <u> </u> | <u> </u> | Kathy Niemiec | <u>X</u> | <u> </u> | <u> </u> | BABH: Chris Pinter, Marci Rozek, and Sara McRae |
| Sally Mrozinski, V Ch | <u>X</u> | <u> </u> | <u> </u> | Pam Schumacher | <u>X</u> | <u> </u> | <u> </u> | |
| Jerome Crete | <u>X</u> | <u> </u> | <u> </u> | Robert Pawlak, Ex Off | <u>X</u> | <u> </u> | <u> </u> | Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained |
| Christopher Girard | <u>X</u> | <u> </u> | <u> </u> | Richard Byrne, Ex Off | <u>X</u> | <u> </u> | <u> </u> | |
| Pat McFarland | <u>X</u> | <u> </u> | <u> </u> | | | | | |

| | Agenda Item | Discussion | Motion/Action |
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| 1. | Call To Order & Roll Call | Committee Chair, T. Banaszak, called the meeting to order at 5:55 pm. All members were present. | |
| 2. | Public Input (Maximum of 3 Minutes) | There were not any members of the public present. | |
| 3. | Policies Ending 30 Day Review | There were not any policies presented to the Committee. | |
| 4. | Policies Beginning 30 Day Review | There were not any policies presented to the Committee. | |
| 5. | Unfinished Business | There was not any unfinished business presented to the Committee. | |
| 6. | New Business 6.1) BABH Bylaws Review Process Update | 6.1) S. McRae provided an update on the 2024 Bylaws review process and reviewed a revised list of topics for possible consideration. S. McRae also reviewed a summary of a survey regarding board organizational structures completed by other community mental health service programs (CMHSPs) that the committee requested in November of 2023. There were | 6.1) No action was necessary |

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| | | discussions relative to the current board organization structure, staff coverage for board and committee meetings, whether change is necessary, legal requirements for the board, compliance and accreditation requirements, and the possibility of reducing the number of meetings each month. There were also discussions on ways to proceed in the Bylaw review process including considering each topic from the revised list at a future meeting, reviewing the committee descriptions and functions in the Bylaws, having a special meeting, and having administration prepare a proposal. | |
| 7. | Adjournment | On motion of R. Pawlak and support of P. McFarland, the meeting adjourned at 6:21 pm. The motion passed unanimously. | |



Tim Banaszak, Committee Chair