

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS AUDIT COMMITTEE MEETING

Tuesday, June 18, 2024 at 5:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Others Present:</b>
Pat McFarland, Ex Off, Ch	X	_____	_____	Sally Mrozinski	X	_____	_____	BABH: Marci Rozek, Ellen Lesniak,
Robert Pawlak, Ex Off, V Ch	X	_____	_____	Marie (Toni) Reese	_____	X	_____	Michele Perry, Eric Strode, and Sara
Tim Banaszak	_____	X	_____	Richard Byrne, Ex Off	X	_____	_____	McRae
Jerome Crete	X	_____	_____					Legend: M-Motion; S-Support; MA-
								Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	On motion of J. Crete and support of R. Pawlak, T. Banaszak was excused. The motion passed unanimously.  On motion of J. Crete and support of R. Pawlak, T. Reese was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business 3.1) Schedule of Group Home Responsibilities	3.1) M. Rozek reviewed the schedule for group homes noting responsibilities of the landlord, provider, and BABH. M. Rozek reported bed bug infestations are specifically mentioned and covered by BABH on a case-by-case basis. There were general discussions relative to damage covered which is caused by consumers, staffing levels in the group homes, and behavior patterns of individuals receiving services which are a result of their diagnosis.	3.1) No action was necessary
4.	New Business 4.1) Selection of Disbursements & Health Care Claims from Summary Report	4.1) Administration found the source information for the claims selected for review.	4.1) No action was necessary

	4.5) Consideration of Approval of Disbursements & Health Care Claims Totals	Staples and the cost as well as the cost of the armchair for Horizon Home. Administration will follow up with pictures of the Horizon Home armchair at the next meeting.  4.5) The Committee reviewed the disbursement and health care claims totals.	4.5) On motion of R. Pawlak and support of J. Crete, the disbursements and health care payments from May 20, 2024 through June 21, 2024 were referred to the full Board for approval. The motion was adopted unanimously.
5.	Adjournment	On motion of J. Crete and support of R. Pawlak, the meeting adjourned at 5:33 pm. The motion passed unanimously.	



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Pat McFarland, Committee Chair