



**BOARD OF DIRECTORS
REGULAR MEETING**

Thursday, June 20, 2024 at 5:00 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

MINUTES

<u>Board Members:</u>	Present	Excused	Absent
Richard Byrne, Chair	X		
Robert Pawlak, Vice Chair	X		
Patrick McFarland, Treasurer		X	
Christopher Girard, Secretary	X		
Tim Banaszak	X		
Patrick Conley	X		
Jerome Crete	X		
Sally Mrozinski	X		
Kathy Niemiec	X		
Carole O'Brien	X		
Marie (Toni) Reese		X	
Pamela Schumacher	X		

OTHERS PRESENT FROM BAY ARENAC BEHAVIORAL HEALTH (BABH)

Chris Pinter, Jennifer Lasceski, Joelin Hahn, Karen Amon, and Sara McRae

CALL TO ORDER & ROLL CALL

Board Chair, R. Byrne, called the meeting to order at 5:00 pm.

M#088-24: On motion of T. Banaszak and support of C. Girard, P. McFarland was excused. The motion was adopted unanimously.

M#089-24: On motion of T. Banaszak and support of C. Girard, T. Reese was excused. The motion was adopted unanimously.

PUBLIC INPUT

There were not any members of the public present.

REGULAR BOARD MEETING, May 16, 2024

Meeting Minutes:

M#090-24: On motion of R. Pawlak and support of T. Banaszak, the Board approved the minutes of the regular Board meeting of May 16, 2024. The motion was adopted unanimously.

PERSONNEL & COMPENSATION COMMITTEE, May 30, 2024

Compensation Increase:

R# 2406001: On motion of J. Crete and support of C. Girard, the Board approved the compensation increase recommendation of 2% for all staff except contracts and direct support professional/residential technicians effective June 1, 2024. The motion was adopted unanimously.

Employee Handbook:

There were general discussions regarding the items listed for inappropriate footwear and adding "Crocs". Administration will revise the Employee Handbook to include "Crocs" as a listed item under inappropriate footwear.

R# 2406002: On motion of J. Crete and support of S. Mrozinski, the Board approved the proposed revisions to the Employee Handbook. The motion was adopted unanimously.

Meeting Minutes:

M#091-24: On motion of J. Crete and support of C. Girard, the Board approved the minutes of the Personnel and Compensation Committee meeting of May 30, 2024. The motion was adopted unanimously.

HEALTH CARE IMPROVEMENT & COMPLIANCE COMMITTEE, June 3, 2024

Corporate Compliance Plan:

R#2406003: On motion of R. Pawlak and support of S. Mrozinski, the Board approved the Corporate Compliance Plan. The motion was adopted unanimously.

Corporate Compliance Training:

M#092-24: On motion of R. Pawlak and support of C. Girard, the Board received the information that a special board meeting has been scheduled for Thursday, June 27, 2024 for purposes of corporate compliance training. The motion was adopted unanimously.

Meeting Minutes:

There were discussions that board member Carole O'Brien was in attendance. Administration will add Carole O'Brien to the attendance in the meeting minutes.

M#093-24: On motion of R. Pawlak and support of P. Schumacher, the Board approved the minutes of the Health Care Improvement and Compliance (HCIC) Committee meeting of June 3, 2024 as corrected. The motion was adopted unanimously.

RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE, June 6, 2024

Meeting Minutes:

M#094-24: On motion of S. Mrozinski and support of T. Banaszak, the Board approved the minutes of the Recipient Rights (RR) Advisory & Appeals Committee meeting of June 6, 2024. The motion was adopted unanimously.

FINANCE COMMITTEE MEETING, June 12, 2024

Investment Earnings Balances:

M#095-24: On motion of T. Banaszak and support of J. Crete, the Board accepted the investment earnings balances for period ending May 31, 2024. The motion was adopted unanimously.

Contract List:

T. Banaszak reported on follow up items noting the art therapy sessions in item #7 are 45 to 60-minutes long and one-on-one. T. Banaszak also reported the location of the autism provider in item #9 is on Third Street in Bay City.

R#2406004: On motion of T. Banaszak and support of C. Girard, the Board approved the Finance June 2024 Finance contract list. The motion was adopted unanimously.

Meeting Minutes:

M#096-24: On motion of T. Banaszak and support of P. Schumacher, the Board approved the minutes of the Finance Committee meeting of June 12, 2024. The motion was adopted unanimously.

BYLAWS & POLICIES COMMITTEE, June 12, 2024

Meeting Minutes:

M#097-24: On motion of T. Banaszak and support of J. Crete, the Board approved the minutes of the Bylaws & Policies Committee meeting of June 12, 2024. The motion was adopted unanimously.

PROGRAM COMMITTEE, June 13, 2024

Clinical Privileges:

R#2406005: On motion of C. Girard and support of R. Pawlak, the Board approved the following clinical privileges:

- 1) Mukesha Lathia, M.D. – renewal privileges for a two-year term to expire June 30, 2024
- 2) Nathalie Menendes, Psy.D, LP – renewal privileges for a two-year term to expire June 30, 2024

The motion was adopted unanimously.

Meeting Minutes:

M#098-24: On motion of C. Girard and support of S. Mrozinski, the Board approved the minutes of the Program Committee meeting of June 13, 2024. The motion was adopted unanimously.

AUDIT COMMITTEE, June 18, 2024

Financial Statements:

R#2406006: On motion of R. Pawlak and support of J. Crete, the Board approved the financial statements for period ending May 31, 2024. The motion was adopted unanimously.

Electronic Fund Transfers:

R#2406007: On motion of R. Pawlak and support of C. Girard, the Board approved the electronic fund transfers for period ending May 31, 2024. The motion was adopted unanimously.

Disbursements & Health Care Claims:

R#2406008: On motion of R. Pawlak and support of J. Crete, the Board approved the disbursement & health care claims payments from May 20, 2024 through June 21, 2024. The motion was adopted unanimously.

Meeting Minutes:

M#099-24: On motion of R. Pawlak and support of S. Mrozinski, the Board approved the minutes of the Audit Committee meeting of June 18, 2024. The motion was adopted unanimously.

BOARD MEETING CONTRACT LIST, June 20, 2024

M#100-24: On motion of C. Girard and support of S. Mrozinski, the Board approved the Board meeting June 2024 contract list. The motion was adopted unanimously.

REPORT FROM ADMINISTRATION

Conflict Free Access & Planning Advocacy:

C. Pinter reviewed the letter submitted under public comment regarding conflict free access and planning advocacy. C. Pinter reported both Bay County and Arenac County Commissions passed advocacy resolutions recently.

Proposed Waskul Settlement:

C. Pinter reported the proposed Waskul Settlement is resulting from a lawsuit regarding direct care staff wages. The Michigan Department of Health and Human Services (MDHHS) position is that individuals on the C Waiver in self-determination arrangements can pay staff \$31 per hour. C. Pinter noted concerns of wage disparity amongst community living support (CLS) staff if this agreement is implemented. In addition, there are concerns that the legislature must fund the high wage when historically the entire community mental health (CMH) system has been underfunded.

Rose Home:

C. Pinter reported Bay Human Services provided notice of termination for the contract for operating the Rose Home located in Auburn. Administration is preparing for an emergency procurement and will follow up with the Board. The home is owned by Bay County. There were discussions relative to notification deadlines, possibly revising contract terms for providing more time for transitions, the history of Rose Home and providers operating the home, the legacy of Bay Human Services as a network provider and reasons for the termination notice, quality of care, Recipient Rights site visits and board member participation, as well as the individuality of group home environments based on residents and provider staffing.

UNFINISHED BUSINESS

Strategic Plan:

C. Pinter and K. Amon reviewed the proposed revisions to the 2024 Strategic Plan initiatives for Finance and Facilities & Safety Committees.

M#101-24:

On motion of C. Girard and support of J. Crete, the Board approved the revisions to Bay-Arenac Behavioral Health 2024 Strategic Plan pages 22-24 and 33-34. The motion was adopted unanimously.

NEW BUSINESS

Special Recipient Rights (RR) Advisory & Appeals Committee Meeting:

Board Chair, R. Byrne, reported a special RR Advisory & Appeals Committee meeting has been scheduled for 5:00 pm on Monday, June 24, 2024 for appeals training.

Special Board Meeting:

Board Chair, R. Byrne, reported a special Board meeting has been scheduled for 5:00 pm on Thursday, June 27, 2024 for corporate compliance training.

Holiday/Offices Closed:

Board Chair, R. Byrne, reported BABH Offices are closed on Thursday, July 4, 2024 in observance of Independence Day.

RR Advisory & Appeals Committee:

The July RR Advisory & Appeals Committee has been rescheduled for 5:00 pm on Monday, July 15, 2024 due to the Independence Day holiday.

July Meeting Schedule:

All Board and Board Committee meetings will be held in Room 225 at the Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708 for the month of July, 2024.

ADJOURNMENT

M#102-24:

On motion of C. Girard and support of S. Mrozinski, the Board meeting adjourned at 5:29 pm.
The motion was adopted unanimously.

Submitted by:



Christopher Girard, Board Secretary

Accepted by:



Richard Byrne, Board Chair