

MINUTES

**BAY ARENAC BEHAVIORAL HEALTH
BOARD OF DIRECTORS
HEALTH CARE IMPROVEMENT & COMPLIANCE COMMITTEE MEETING
Monday, June 3, 2024 at 5:00 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708**

Committee Members: Robert Pawlak, Ex Off, Ch Christopher Girard, V Ch Tim Banaszak Patrick Conley	Present X X X _____	Excused _____ _____ _____ 5:02 pm	Absent _____ _____ _____ _____	Committee Members: Patrick McFarland Pam Schumacher Richard Byrne, Ex Off	Present X X X _____	Excused _____ _____ _____ _____	Absent _____ _____ _____ _____	Others Present: BABH: Carole O'Brien , Karen Amon, Chris Pinter, Sarah Holsinger, Jesse Bellinger, and Sara McRae Legend: M-Motion; S-Support; MA- Motion Adopted; AB-Abstained
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	Agenda Item	Discussion	Motion/Action
1.	Call to Order & Roll Call	Committee Chair, R. Pawlak, called the meeting to order at 5:00 pm. P. Conley arrived at 5:02 pm.	On motion of T. Banaszak and support of C. Girard, P. Conley was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Corporate Compliance Report 3.1) Corporate Compliance Report	3.1) K. Amon reported her department continues to monitor and run reports for multiple areas including prescribing practices, telehealth utilization, non-billable encounters, and Medicaid eligibility. K. Amon also reported the department is busy with working on initiatives such as electronic verification system implementation and conflict free access and planning compliance.	3.1) No action was necessary
4.	Other Reports 4.1) Primary Network Operations and Quality Management Committee meeting notes from March 14, 2024	4.1) The Committee reviewed the notes. There were general discussions regarding the Recovery Assessment Scale, the process for evaluating the aggregate data, the completion rate, the survey	4.1) No action was necessary

		is offered to everyone, and that BABH are being trained specifically to understand the military culture for treating that population.	
5.	Unfinished Business	There was not any unfinished business presented to the Committee.	
6.	<p>New Business</p> <p>6.1) Leadership Dashboard</p> <p>6.2) Quality Assurance and Performance Improvement Plan Report</p> <p>6.3) Corporate Compliance Plan</p> <p>6.4) Schedule Board Corporate Compliance Training</p>	<p>6.1) K. Amon reviewed the dashboard reports related to the Committee’s functions.</p> <p>6.2) S. Holsinger reviewed the quarterly updates to the Quality Assurance and Performance Improvement Plan (QAPIP) Report including plan of service training forms, adverse events, behavior treatment events, risk events, number of days to complete recipient rights investigations, remedial action for abuse and neglect substantiated complaints, individuals screened for diabetes, lab work for individuals with diabetes, primary care coordination, CAFAS, quality of care record reviews, documentation for encounters billed, Medicaid event verification reviews, individual plan of service given within 15 days, Michigan Mission Based Performance Indicator System, and the behavioral treatment survey. C. Pinter reported the crisis residential program is anticipated to begin in June or July and is expected to assist alleviate the high demand on the inpatient hospitals. C. Pinter also reported a meeting is being scheduled with Representative Beson and McLaren Bay Region administration regarding the possible addition of inpatient beds.</p> <p>6.3) K. Amon reviewed the proposed changes to the Corporate Compliance Plan. There were discussions regarding regional compliance coordination and review and a grammatical correction on page 34 to “is about”.</p> <p>6.4) K. Amon reported the Board is required to receive yearly corporate compliance training and requested they consider scheduling a special meeting for this training. After discussions, the Committee in conjunction with the Board Chair, scheduled a special Board meeting at 5:00 pm on Thursday, June 27, 2024 for the purposes of annual corporate compliance training.</p>	<p>6.1) No action was necessary</p> <p>6.2) No action was necessary</p> <p>6.3) On motion of T. Banaszak and support of P. McFarland, the Corporate Compliance Plan was referred to the full Board for approval. The motion passed unanimously.</p> <p>6.4) On motion of C. Girard and support of T. Banaszak, the corporate compliance training information was referred to the full Board for information. The motion passed unanimously.</p>

7. Adjournment	On motion of C. Girard and support of T. Banaszak, the meeting adjourned at 5:42 pm. The motion passed unanimously.
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Robert Pawlak, Committee Chair