

# AGENDA

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS

### PERSONNEL & COMPENSATION COMMITTEE MEETING

Tuesday, July 23, 2024 at 5:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Others Present:</b>
Jerome Crete, Ch	_____	_____	_____	Marie (Toni) Reese	_____	_____	_____	BABH: Jennifer Lasceski, Chris Pinter, and Sara McRae
Patrick Conley, V Ch	_____	_____	_____	Robert Pawlak, Ex Off	_____	_____	_____	
Kathy Niemiec	_____	_____	_____	Richard Byrne, Ex Off	_____	_____	_____	
Carole O' Brien	_____	_____	_____					Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call		
2.	Public Input (Maximum of 3 Minutes)		
3.	Personnel Change & Vacancy Reports 3.1) April 2024 – June 2024		3.1) No action necessary
4.	Benefits 4.1) Update on 2025 Benefit Process  4.2) Board Association Abbreviated Salary Review		4.1) No action necessary  4.2) No action necessary
5.	Unfinished Business 5.1) None		
6.	New Business 6.1) Dashboard Review  6.2) Review of Chief Executive Officer Evaluation 2024		6.1) No action necessary  6.2) Consideration of motion to receive and file the CEO Evaluation
7.	Adjournment	M –	S – pm MA

**Bay-Arenac Behavioral Health  
Personnel Change and Vacancy Report**

**April 2024**

**New Hires**

Name	Title	Program	Start Date	New Position (N) Replacement (R)
Teri Rosa	Clinical Assessment Specialist – EAS	Primary Care	04/01/2024	N
Michaela Beck	Secretary II – Arenac	Arenac	04/10/2024	R
Candace Wilson	Residential Technician- Full-time 3 <sup>rd</sup> Shift	Specialty Care	04/12/2024	R
Morgan Johnson	Assistant Residential Supervisor (3PM – 11PM)	Specialty Care	04/15/2024	N

**Transfers/Reclassification**

Name	Position Previous/New	Program Prior/New	Effective Date
Tonia Wilczynski	From: Secretary II – North Bay To: Finance Assistant	From: Specialty Care To: Finance	04/08/2024
Lynn Meads	From: Secretary II – Arenac To: Medical Records Associate	From: Arenac To: Business Intelligence	04/08/2024

**Departures**

Name	Title	Program	Hire Date	Departure Date
Aubree Dunman	Client Services Specialist – Crisis Stabilization/Mobile Response	Primary Care	05/20/2022	03/20/2024
Tondra Freeman	Residential Technician – FT 3 <sup>rd</sup> Shift	Specialty Care	10/19/2016	04/07/2024
Denise Groh	Medical Records Associate	Business Intelligence	11/16/2009	04/08/2024
Valery Bonnee	Direct Support Professional	Specialty Care	03/18/2024	04/10/2024

**Posted Vacancies**

Position	Program	Posting Date	New Position (N) Replacement (R) On Hold (H)
Psychologist (on-hold)	Psych Services	February 2023	H
Certified Peer Support Specialist – MRT (on-hold)	Primary Care	October 2023	H
Clinical Specialist – Outpatient Therapist (1)	Primary Care	February 2023	N
Clinical Specialist or CSS – Crisis Stab/Mobile Response (4P – 12A)	Primary Care	February 2023	N
Access/Emergency Services Specialist (9P - 7A, casual)	Primary Care	May 2023	R
Psychiatrist	Psychiatric Services	June 2023	R
Residential Technician – Part-time 2 <sup>nd</sup> (2)	Specialty Care	August 2023	R
Clinical Team Leader – MRT/EAS 3PM – 11PM	Primary Care	November 2023	R
Intensive Case Manager – Adult MI (1)	Primary Care	November 2023	R
Client Services Specialist – Arenac	Arenac	February 2024	R
Infant Mental Health Specialist	Primary Care	March 2024	R
Client Services Specialist – DD Adult Team	Specialty Care	March 2024	R
Secretary II – North Bay	Specialty Care	March 2024	R
Client Services Specialist – Children’s (Home Based re-classified)	Primary Care	April 2024	N
Direct Support Professional	Specialty Care	April 2024	R

04/01/2024

**Bay-Arenac Behavioral Health  
Personnel Change and Vacancy Report**

**May 2024**

**New Hires**

Name	Title	Program	Start Date	New Position (N) Replacement (R)
<b>Jejuan Campbell</b>	Residential Technician – Full-time 2 <sup>nd</sup> Shift	Specialty Care	05/01/2024 – GHC Training 05/06/2024 – Horizon Home	R
<b>Lori Boucard</b>	Mental Health Nurse – ACT	Primary Care	05/13/2024	R
<b>Mariah Castillo</b>	Client Services Specialist – Children’s (Home-based re-classified)	Primary Care	05/21/2024	N

**Transfers/Reclassification**

Name	Position Previous/New	Program Prior/New	Effective Date
<b>Ben Tenney</b>	From: Client Services Specialist – DD Adult Team To: Self Determination Coordinator	From: Specialty Care To: Primary Care	05/06/2024
<b>Karen Simon</b>	From: Finance Assistant – Full-time To: Finance Assistant – Temporary/Casual	Both positions with Finance	05/13/2024
<b>Brandon Rasco</b>	From: Residential Technician – Part-time 2 <sup>nd</sup> Shift To: Residential Technician – Full-time 2 <sup>nd</sup> Shift	Both positions within Primary Care	05/20/2024

**Departures**

Name	Title	Program	Hire Date	Departure Date
<b>Jonisha Calhoun</b>	Residential Technician – Full-time 1 <sup>st</sup> Shift	Specialty Care	11/02/2022	04/16/2024
<b>Janis Pinter</b>	Director Healthcare Accountability – Temp, Casual	Business Intelligence	12/16/2002	04/26/2024
<b>Candace Wilson</b>	Residential Technician – Full-time 3 <sup>rd</sup> Shift	Specialty Care	04/12/2024	05/06/2024

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Clinical Specialist – Outpatient Therapist (1)	Primary Care	February 2023	N
Clinical Specialist or CSS – Crisis Stab/Mobile Response (4P – 12A)	Primary Care	February 2023	N
Access/Emergency Services Specialist (9P - 7A, casual)	Primary Care	May 2023	R
Psychiatrist	Psychiatric Services	June 2023	R
Residential Technician – Full-time 3 <sup>rd</sup> (2), Part-time 2 <sup>nd</sup> (2)	Specialty Care	August 2023	R
Clinical Team Leader – MRT/EAS 3PM – 11PM	Primary Care	November 2023	R
Intensive Case Manager – Adult MI (1)	Primary Care	November 2023	R
Client Services Specialist – Arenac	Arenac	February 2024	R
Infant Mental Health Specialist	Primary Care	March 2024	R
Client Services Specialist – DD Adult Team	Specialty Care	March 2024	R
Direct Support Professional	Specialty Care	April 2024	R
Finance Assistant	Finance	May 2024	R

05/01/2024

**Bay-Arenac Behavioral Health  
Personnel Change and Vacancy Report**

**June 2024**

**New Hires**

Name	Title	Program	Start Date	New Position (N) Replacement (R)
Rebecca Leo	Client Services Specialist – Arenac	Arenac	05/29/2024	R
Lindsay Robb	Client Services Specialist – Temporary/Part-time	Primary Care	06/03/2024	N
Johnelle Luther	Finance Assistant	Finance	06/11/2024	R
Shaun Beyer, Jr.	Direct Support Professional	Specialty Care	06/17/2024 – GHC Training 06/19/2024 – North Bay	R

**Transfers/Reclassification**

Name	Position Previous/New	Program Prior/New	Effective Date
Laurel McClure	From: Access/Emergency Services Specialist To: Intensive Case Manager – Adult MI	Both positions in Primary Care	07/08/2024

**Departure**

Name	Title	Program	Hire Date	Departure Date
Nekeia Hopkins	Client Services Specialist – ACT	Primary Care	02/12/2018	05/16/2024
Kaylee O'Hara	Co-op Secretary – Madison	Psychiatric Services	08/03/2023	05/23/2024
Citlalli Licea	Co-op Secretary – Madison	Psychiatric Services	08/22/2023	05/31/2024
Theresa Lerma	Client Services Specialist	Arenac Center	02/12/2018	06/07/2024
Carmen Lopez	Residential Technician – Full-time 3 <sup>rd</sup> Shift	Specialty Care	09/18/2008	06/09/2024
Tabbitha Heckman	Mental Health Nurse - Community	Psychiatric Services	09/02/2010	06/14/2024
William Hages	Residential Technician – Full-time 3 <sup>rd</sup> Shift	Specialty Care	05/26/2009	06/16/2024
Andriana Smith	Access/Emergency Services Specialist – Casual	Primary Care	05/02/2022	06/18/2024
Karen Simon	Finance Assistant – Temporary/Casual	Finance	03/20/2000	06/26/2024

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Certified Peer Support Specialist – MRT (on-hold)	Primary Care	October 2023	H
Clinical Specialist – Outpatient Therapist (1)	Primary Care	February 2023	N
Clinical Specialist or CSS – Crisis Stab/Mobile Response (4P – 12A)	Primary Care	February 2023	N
Access/Emergency Services Specialist (2 <sup>nd</sup> shift, 3 <sup>rd</sup> shift, PT (2), casual)	Primary Care	May 2023	R
Psychiatrist	Psychiatric Services	June 2023	R
Residential Technician – Full-time 3 <sup>rd</sup> (2), Part-time 2 <sup>nd</sup> (1)	Specialty Care	August 2023	R
Infant Mental Health Specialist	Primary Care	March 2024	R
Client Services Specialist – DD Adult Team	Specialty Care	March 2024	R
Client Services Specialist – ACT	Primary Care	May 2024	R
Client Services Specialist	Arenac Center	May 2024	R
Clinical Team Leader – MRT/EAS 3PM – 11PM	Primary Care	June 2024	R

06/01/2024

