

MINUTES

**BAY ARENAC BEHAVIORAL HEALTH
BOARD OF DIRECTORS
RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE MEETING
Thursday, August 1, 2024 at 5:00 pm
Behavioral Health Center, Room 225, 201 Mulholland Street, Bay City, MI 48708**

Committee Members:	Present	Excused	Absent	Committee Members	Present	Excused	Absent	Others Present:
Patrick McFarland, Ch	X	_____	_____	Toni Marie Reese	X	_____	_____	BABH: Melissa Prusi, Chris Pinter, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Sally Mrozinski, V Ch	X	_____	_____	Laurie Van Wert	X	_____	_____	
Robert Bowers	_____	X	_____	Robert Pawlak, Ex Off	_____	X	_____	
Kathy Niemiec	X	_____	_____	Richard Byrne, Ex Off	X	_____	_____	
Justin Peters	X	_____	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	On motion of R. Byrne and support of J. Peters, R. Bowers was excused. The motion passed unanimously. On motion of R. Byrne and support of S. Mrozinski, R. Pawlak was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Advisory Committee Report 3.1) Executive Summary of Complaints Through July 30, 2024	3.1) M. Prusi reviewed the complaint activity for July of 2024 noting the average number of days to resolve a complaint has slightly increased. There were general discussions regarding the source of complaints and the highest source of complaints filed by recipients.	3.1) No action was necessary
4.	Training 4.1) Statutory Establishment, 3-1-1	4.1) M. Prusi reviewed the policy and procedure, which covers the establishment of the Recipient Rights system and its requirements for items such as but not limited to investigations, timelines, due	4.1) No action was necessary

	4.2) Investigation Scenarios	<p>process, documentation, reporting, training, as part of the Committee’s continued training. There were general discussions related to the Recipient Rights Office obligation to intervene as necessary to protect the rights of individuals, respect for labor laws and avoiding co-employment issues, the requirements in the Mental Health Code pertaining to the Recipient Rights Officer and filling the position, and protecting the confidentiality of recipients and staff in Recipient Rights reports when a report is filed by an individual that is not a recipient or guardian.</p> <p>4.2) Committee Chair, P. McFarland, deferred this item due to time concerns.</p>	4.2) No action was necessary
5.	Unfinished Business	There was not any unfinished business presented to the Committee.	
6.	<p>New Business</p> <p>6.1) August Site Visits</p> <p>6.2) Fiscal Year 2025 Recipient Rights (RR) Assessment Process Changes</p> <p>6.3) Special RR Advisory & Appeals Committee Meeting is Scheduled for Tuesday, August 27, 2024 for the Purpose of a Mock Appeal</p> <p>6.4) 2024 RR Conference: Wednesday – Friday, September 25 – 27, 2024 at the Westin Southfield Detroit</p>	<p>6.1) M. Prusi reported the site visit scheduled for this month is with a provider located out of town.</p> <p>6.2) M. Prusi reviewed the changes to the recipient rights assessment process noting specific areas where the rating factors have been modified. M. Prusi reported the assessment process is triennial and occurs onsite for about three days. There were general discussions related to when the state revised the assessment tool in 2017 without any prior testing and that no issues are anticipated this time due to longer lead times.</p> <p>6.3) Committee Chair, P. McFarland, reminded the Committee of the special meeting scheduled on Tuesday, August 27, 2024 for the purpose of a mock appeal. There were general discussions regarding the Committee’s goals to conduct two mock appeals per year.</p> <p>6.4) Committee Chair, P. McFarland, reported the Recipient Rights Conference is scheduled for September 25 through September 27, 2024 in Southfield, MI.</p>	<p>6.1) No action was necessary</p> <p>6.2) No action was necessary</p> <p>6.3) No action was necessary</p> <p>6.4) No action was necessary</p>

7. Adjournment	On motion of J. Peters and support of K. Niemiec, the meeting adjourned at 5:29pm. The motion passed unanimously.
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Pat McFarland, Committee Chair