

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS

### AUDIT COMMITTEE MEETING

Tuesday, August 13, 2024 at 5:00 pm


Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Others Present:</b>
Pat McFarland, Ex Off, Ch	X	_____	_____	Sally Mrozinski	X	_____	_____	BABH: Marci Rozek, Ellen Lesniak, Michele Perry, Eric Strode, and Sara McRae  Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Robert Pawlak, Ex Off, V Ch	X	_____	_____	Marie (Toni) Reese	X	_____	_____	
Tim Banaszak	_____	X	_____	Richard Byrne, Ex Off	X	_____	_____	
Jerome Crete	X	_____	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	On motion of J. Crete and support of R. Pawlak, T. Banaszak was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business 3.1) Michigan Municipal Risk Management Authority (MMRMA) Coverage Limits	3.1) M. Rozek reviewed the coverage limits for building and personal property insurance through MMRMA. There were general discussions related to the process used to determine property values, BABH is not self-insured, MMRMA provides insurance for government entities, annual premium costs, and yearly asset distributions.	3.1) No action was necessary
4.	New Business 4.1) Selection of Disbursements & Health Care Claims from Summary Report  4.2) Financial Statements for Period Ending July 31, 2024	4.1) Administration found the source information for the claims selected for review.  4.2) M. Rozek reviewed the financial statements noting the other accrued liabilities category consists of estimated expenses for inpatient hospitalizations and anticipated health care claims for services from network providers. M. Rozek also noted the liabilities due to other governmental	4.1) No action was necessary  4.2) On motion of R. Pawlak and support of S. Mrozinski, the Financial Statements for period ending July 31, 2024 were referred to the full Board for approval. The motion was adopted unanimously.

<p>4.3) Electronic Fund Transfers (EFTs) for Period Ending July 31, 2024</p> <p>4.4) Review of Selected Disbursements &amp; Health Care Claims Chosen from Summary Report by CFO</p>	<p>units category is comprised of estimated expenses for state facility stays and the fiscal year (FY) 2022 settlement amount owed to the Michigan Department of Health and Human Services (MDHHS).</p> <p>4.3) M. Rozek reviewed the EFTs with the Committee.</p> <p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included 100030 Bay Metro Transportation for consumer bus passes; 100046 Essexville Auto Repair for vehicle maintenance and repairs; E06247 Iris Telehealth Medical Group, PA for professional medical services; 100077 Two Men and A Truck for furniture moving; 100035 Blue Cross Blue Shield of Michigan Dental for dental insurance premiums; 99980 Horizon Home Custodian for funds donated to residents; E06165 McCoy Heating and Cooling for inspection and cleaning air conditioning units at various BABH facilities; 99997 CARF International for survey application; 100021 Greater Bay Transportation Company for consumer transportation; 100022 Menards for bed bug treatment supplies and miscellaneous supplies for facility repairs; 100026 Verizon Wireless for wireless services; credit card payment to Bay City Bridge Partners for bridge toll funding; 5310 Bay Human Services for community living supports (CLS) and residential services; 5511 McLaren Bay Region for inpatient hospitalizations; 5707 Linda Jo Winningham for nutritionist services; 5719 and Stuart Wilson for fiscal intermediary services. There were general discussions regarding the number of consumer bus passes, whether Iris Telehealth wages are comparable to market wages, the charges for the CARF survey and whether the survey is conducted onsite, number of individuals in self-determination arrangements, the frequency of bridge</p>	<p>4.3) On motion of R. Byrne and support of R. Pawlak, the EFTs for period ending July 31, 2024 were forwarded to the full Board for approval. The motion was adopted unanimously.</p> <p>4.4) No action was necessary</p>
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	4.5) Consideration of Approval of Disbursements & Health Care Claims Totals	crossings and costs, and that the bridge toll costs are incurred by agency vehicles. Administration will follow up with more information on the CARF survey process and total costs.  4.5) The Committee reviewed the disbursement and health care claims totals.	4.5) On motion of R. Pawlak and support of J. Crete, the disbursements and health care payments from July 19, 2024 through August 16, 2024 were forwarded to the full board for approval. The motion was adopted unanimously.
5.	Adjournment	On motion of R. Pawlak and support of S. Mrozinski, the meeting adjourned at 5:31 pm. The motion passed unanimously.	



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Pat McFarland, Committee Chair