

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FACILITIES & SAFETY COMMITTEE MEETING

Monday, October 14, 2024 at 5:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Jerome Crete, Ch	X	_____	_____	Carole O'Brien	X	_____	_____	BABH: Chris Pinter, Eric Strode, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB- Abstained
Christopher Girard, V Ch	X	_____	_____	Robert Pawlak, Ex Off	_____	X	_____	
Patrick Conley	X	_____	_____	Richard Byrne, Ex Off	X	_____	_____	
Sally Mrozinski	X	_____	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	<p>Committee Chair, J. Crete, called the meeting to order at 5:00 pm.</p> <p>R. Pawlak arrived at 5:01 pm.</p>	On motion of C. Girard and support of S. Mrozinski, R. Pawlak was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business presented.	
4.	<p>New Business</p> <p>4.1) Facilities Update, E. Strode</p>	<p>4.1) E. Strode provided the facilities update noting the active shooter training for BABH staff is underway, there was a bee issue at Horizon Home, Bay County is making repairs to the Rose home resulting from the facility inspection, and a North Bay van with a lift needs to be replaced because it failed inspection. E. Strode reviewed initial pricing for new and used vehicles ranging from \$75,000 to \$36,000 based on vehicle age and mileage. Vehicles with lifts cannot be leased. There were general discussions regarding whether the used vans are converted with lifts already and if there are grant options available for purchasing a lift vehicle. Administration will research grant options available.</p>	4.1) No action was necessary

	<p>4.2) Enterprise Lease Vehicle Program Update, E. Strode</p> <p>4.3) Facilities Strategic Planning, C. Pinter</p>	<p>4.2) E. Strode provided an update on the Enterprise leasing program approved by the Board at the September 19, 2024 meeting reporting a total of 14 vehicles will be leased. E. Strode reviewed the distribution schedule for vehicles assigned to specific programs. There were discussions regarding the vehicles will all be identical including make, model, and color, as well as a regular cleaning and maintenance schedule should be implemented.</p> <p>4.3) C. Pinter reviewed the lease and mortgage schedule noting BABH holds leases on the Mulholland and Wirt buildings. Administration has been evaluating space needs and identified more traditional office space is crucial. The Wirt Building is not conducive to individual office space, it is more cubicle space. Staff are currently being relocated from the Wirt Building to other sites with the goal of terminating the lease soon, with the Board's approval. C. Pinter also reviewed the Madison floor plan with the autism clinic space and noted possibilities to renovate the space. The autism clinic is no longer used as more autism providers are available. The last construction bids to renovate this space were obtained in 2020. Administration would like to proceed with obtaining updating construction bids with the Board's permission. C. Pinter also reported North Bay is not conducive to office space and the Board may want to consider the possibility of listing this property in the long term. C. Pinter reported there is currently about \$700,000 in the capital reserve fund. The Board was also given an offer by Bay County Public Health for space in their new facility that can be considered. There were general discussions related to administration's timeline and moving staff currently housed at the Wirt Building twice, history of the agency becoming an Authority and owning property, the air handling system and roof at the Madison Building, the impact of remote work on physical space, and individual office space for meeting with consumers versus cubicle space. The Committee concurred to possibly consider ending the Wirt Building lease prior to its expiration in June of 2025.</p>	<p>4.2) No action was necessary</p> <p>4.3) No action was necessary</p>
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5. Adjournment	On motion of C. Girard and support of R. Byrne, the meeting adjourned at 5:32 pm. The motion passed unanimously.
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Jerome Crete, Committee Chair