

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS BYLAWS & POLICIES COMMITTEE MEETING

Wednesday, September 11, 2024 at 5:24 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Member	Present	Excused	Absent	Others Present:
Tim Banaszak, Ch	X			Kathy Niemiec	X			BABH: Chris Pinter, Marci Rozek, and Sara McRae
Sally Mrozinski, V Ch		X		Pam Schumacher	X			
Jerome Crete	X			Robert Pawlak, Ex Off	X			Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Christopher Girard	X			Richard Byrne, Ex Off	X			
Pat McFarland	X							

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, T. Banaszak, called the meeting to order at 5:00 pm.	On motion of R. Pawlak and support of C. Girard, S. Mrozinski was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	<p>Policies Ending 30 Day Review</p> <p>3.1) Uses and Disclosures of Protected Health Information under HIPPA, the Michigan Health Codes, and the Code of Federal Regulations, 13-1-14 (deletion)</p> <p>3.2) Uses and Disclosures of Protected Health Information under HIPPA, the Michigan Health Codes, and the Code of Federal Regulations – Additional Guidelines for Supervisors/Managers, 13-1-17 (deletion)</p> <p>3.3) Uses and Disclosures of Protected Health Information under HIPPA, the Michigan Health Codes, and the Code of Federal Regulations, 13-1-21 (new)</p>	3.1-3.5) C. Pinter reviewed the policies ending 30-day review with the Committee.	3.1-3.5) On motion of C. Girard and support of J. Crete, the policies ending 30-day review were referred to the full Board for approval. The motion was adopted unanimously.

	<p>3.4) Accepting and Handling Credit and Debit Card Payments, 8-3-15 (new)</p> <p>3.5) Encounter Quality Initiative (EQI) Reports, 2-1-7 (revision)</p>		
4.	<p>Policies Beginning 30 Day Review</p> <p>4.1) Medication Delivery, 6-1-3 (revision)</p>	<p>4.1) C. Pinter reviewed the policy with the committee.</p>	<p>4.1) On motion of C. Girard and support of J. Crete, the policy beginning 30-day review was referred to the full Board for approval. The motion was adopted unanimously.</p>
5.	<p>Unfinished Business</p>	<p>There was not any unfinished business presented to the committee.</p>	
6.	<p>New Business</p> <p>6.1) 2024 Proposed BABH Bylaw Revisions</p>	<p>6.1) S. McRae provided an update of the bylaw review process and noted the committee concurred the proposed changes to the board committee structure and meeting schedule. S. McRae reviewed these changes and the 2024 proposed revisions to the BABH Bylaws. There were discussions related to the proposed new committee structure, agenda deadlines, impact of the proposed changes, and whether reasons for changes are appropriate.</p>	<p>6.1) On motion of J. Crete and support by P. McFarland, the 2024 Bylaw revisions and meeting structure/changes effective January 1, 2025 to the full Board for approval. The motion was adopted.</p>
7.	<p>Adjournment</p>	<p>On motion of C. Girard and support of P. Schumacher, the meeting adjourned at 5:44 pm. The motion passed unanimously.</p>	

Tim Banaszak, Committee Chair