



BOARD OF DIRECTORS REGULAR MEETING

Thursday, September 19, 2024 at 5:00 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

MINUTES

<u>Board Members:</u>	Present	Excused	Absent
Richard Byrne, Chair	X	_____	_____
Robert Pawlak, Vice Chair	X	_____	_____
Patrick McFarland, Treasurer	X	_____	_____
Christopher Girard, Secretary	X	_____	_____
Tim Banaszak	X	_____	_____
Patrick Conley	X	_____	_____
Jerome Crete	X	_____	_____
Sally Mrozinski	X	_____	_____
Kathy Niemiec	X	_____	_____
Carole O'Brien	X	_____	_____
Marie (Toni) Reese	_____	X	_____
Pamela Schumacher	X	_____	_____

OTHERS PRESENT FROM BAY ARENAC BEHAVIORAL HEALTH (BABH)

Chris Pinter, Jennifer Lasceski, Karen Amon, Joelin Hahn, Marci Rozek, Adam Potter, Craig Kanicki, and Sara McRae

CALL TO ORDER & ROLL CALL

Board Chair, R. Byrne, called the meeting to order at 5:00 pm.

M#140-24:

On motion of C. Girard and support of T. Banaszak, T. Reese was excused. The motion was adopted unanimously.

PUBLIC INPUT

There were not any members of the public present.

COMMUNICATIONS

There were general discussions regarding continued collaboration with the Michigan Department of Health and Human Services (MDHHS) to resolve conflict free access and planning issues. BABH will continue advocacy efforts by sending additional correspondence to legislators and stakeholders.

- M#141-24: On motion of T. Banaszak and support of S. Mrozinski, the Board received the following communications:
1. Letter from MDHHS regarding conflict free access and planning, dated September 11, 2024.
 2. Thank you letter to Gratiot Integrated Health Network (GIHN) regarding fiscal year 2024 236 transfer, dated September 18, 2024.

The motion was adopted unanimously.

REGULAR BOARD MEETING, August 15, 2024

Meeting Minutes:

- M#142-24: On motion of R. Pawlak and support of C. Girard, the Board approved the minutes of the regular Board meeting of August 15, 2024. The motion was adopted unanimously.

SPECIAL RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE, August 27, 2024

Meeting Minutes:

- M#143-24: On motion of P. McFarland and support of C. Girard, the Board approved the minutes of the special Recipient Rights (RR) Advisory & Appeals Committee meeting of August 27, 2024. The motion was adopted unanimously.

SPECIAL BOARD MEETING, August 28, 2024

Meeting Minutes:

- M#144-24: On motion of R. Pawlak and support of P. Schumacher, the Board approved the minutes of the special Board meeting of August 28, 2024. The motion was adopted unanimously.

RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE, September 5, 2024

Meeting Minutes:

- M#145-24: On motion of P. McFarland and support of P. Conley, the Board approved the minutes of the Recipient Rights (RR) Advisory & Appeals Committee meeting of September 5, 2024. The motion was adopted unanimously.

FACILITIES & SAFETY COMMITTEE, September 9, 2024

Contract List:

- R#2409001: On motion of J. Crete and support of C. Girard, the Board approved the Facilities September 2024 contract list. The motion was adopted unanimously.

Enterprise Leasing Program:

There were general discussions regarding the Enterprise leasing program being a good start to replacing up to 20 agency vehicles. Safety concerns discussed at the committee consisted of vehicle age, high mileage, and limited safety features such as back-up cameras that come standard with newer vehicles.

R#2409002: On motion of J. Crete and support of T. Banaszak, the Board approved the leasing program with Enterprise for a term of 5 years to replace up to 20 vehicles. The motion was adopted unanimously.

Meeting Minutes:

M#146-24: On motion of J. Crete and support of C. O'Brien, the Board approved the minutes of the Facilities & Safety Committee meeting of September 9, 2024. The motion was adopted unanimously.

FINANCE COMMITTEE MEETING, September 11, 2024

Investment Earnings Balances:

M#147-24: On motion of T. Banaszak and support of C. Girard, the Board accepted the investment earnings balances for the period ending August 31, 2024. The motion was adopted unanimously.

Contract List:

R#2409003: On motion of T. Banaszak and support of P. Schumacher, the Board approved the Finance September 2024 Finance contract list. The motion was adopted unanimously.

Fiscal Year (FY) 2024 Final Budget Amendment:

R#2409004: On motion of T. Banaszak and C. Girard, the Board approved the final amendment to the annual operation budget for fiscal year ending September 30, 2024. The motion was adopted with a roll call vote: 11 yeas; 0 nays; 1 excused.

R. Byrne: Yea
R. Pawlak: Yea
C. Girard: Yea
T. Banaszak: Yea
P. Conley: Yea
J. Crete: Yea
P. McFarland: Yea
S. Mrozinski: Yea
K. Niemiec: Yea
C. O'Brien: Yea
T. Reese: Excused
P. Schumacher: Yea

Meeting Minutes:

M#148-24: On motion of T. Banaszak and support of P. Conley, the Board approved the minutes of the Finance Committee meeting of September 11, 2024. The motion was adopted unanimously.

BYLAWS & POLICIES COMMITTEE, September 11, 2024

Policies Ending 30-Day Review:

R#2409005: On motion of T. Banaszak and support of J. Crete, the Board approved the following policies to end 30-day review:

- 1) Uses and Disclosures Protected Health Information under HIPPA, the Michigan Health Codes, and the Code of Federal Regulations, 13-1-14 (deletion)
- 2) Uses and Disclosures of Protected Health Information under HIPPA, the Michigan Health Codes, and the Code of Federal Regulations – Additional Guidelines for Supervisors/Managers, 13-1-17 (deletion)
- 3) Uses and Disclosures of Protected Health Information under HIPPA, the Michigan Health Code, and the Code of Federal Regulations, 13-1-21 (new)
- 4) Accepting and Handling Credit and Debit Card Payments, 8-3-15 (new)
- 5) Encounter Quality Initiative (EQI) Reports, 2-1-7 (revision)

The motion was adopted unanimously.

Policy Beginning 30-Day Review:

R#2409006: On motion of T. Banaszak and support of J. Crete, the Board approved the policy, Medication Delivery, 6-1-3 (revision), to begin 30-day review. The motion was adopted unanimously.

2024 Bylaw Revisions:

There were general discussions related to the committee structure changes, the history and reasons for the dates and times of the meetings, the changes can be reversed, as well as concerns with deadlines, and the time of staff.

R#2409007: On motion of T. Banaszak and support of J. Crete, the Board approved the 2024 Bylaw revisions and meeting structure/changes effective January 1, 2025. The motion was adopted with a roll call vote: 9 yeas; 2 nays; 1 excused.

R. Byrne:	Yea
R. Pawlak:	Nay
C. Girard:	Yea
T. Banaszak:	Yea
P. Conley:	Yea
J. Crete:	Yea
P. McFarland:	Yea
S. Mrozinski:	Nay
K. Niemiec:	Yea
C. O'Brien:	Yea
T. Reese:	Excused
P. Schumacher:	Yea

Meeting Minutes:

M#149-24: On motion of T. Banaszak and support of P. Schumacher, the Board approved the minutes of the Bylaws & Policies Committee meeting of September 11, 2024. The motion was adopted unanimously.

PROGRAM COMMITTEE, September 12, 2024

Meeting Minutes:

M#150-24: On motion of C. Girard and support of P. McFarland, the Board approved the minutes of the Program Committee meeting of September 12, 2024. The motion was adopted unanimously.

AUDIT COMMITTEE, September 17, 2024

Financial Statements:

R#2409008: On motion of P. McFarland and support of T. Banaszak, the Board approved the financial statements for period ending August 31, 2024. The motion was adopted unanimously.

Electronic Fund Transfers:

R#2409009: On motion of P. McFarland and support of P. Schumacher, the Board approved the electronic fund transfers for period ending August 31, 2024. The motion was adopted unanimously.

Disbursements & Health Care Claims:

R#2409010: On motion of P. McFarland and support of R. Pawlak, the Board approved the disbursement & health care claims payments from August 19, 2024 through September 20, 2024. The motion was adopted unanimously.

Meeting Minutes:

M#151-24: On motion of P. McFarland and support of T. Banaszak, the Board approved the minutes of the Audit Committee meeting of September 17, 2024. The motion was adopted unanimously.

REPORT FROM ADMINISTRATION

Rose Adult Foster Care Home Transition:

C. Pinter provided an update on the transition at the Rose Home noting BABH staff have been covering services since August 29, 2024 when the previous provider, Bay Human Services (BHS), terminated their contract. The new provider, Valley Residential, Inc., is anticipated to be in place by November 1st. The landlord is working with BABH and Valley Residential for a resolution regarding water damage discovered when BHS terminated their contract.

State Health Policy Update:

C. Pinter reviewed the advocacy letter written to the Governor requesting the appropriated \$90 Million be released to the Prepaid Inpatient Health Plans (PIHPs). The Community Mental Health Association (CMHA) is hosting a meeting tomorrow regarding this matter. C. Pinter also reviewed the position paper from CMHA related to conflict free access and planning, which will be used to draft additional advocacy letters.

UNFINISHED BUSINESS

There was not any unfinished business presented to the Board.

NEW BUSINESS

Liability Claim:

M#152-24:

On motion of R. Pawlak and support of C. Girard, the Board entered into a closed session pursuant to Open Meeting Act (PA 276 of 1976) as permissible under section 8(h) for purposes of considering material exempt from discussion or disclosure by state or federal statute. The motion was adopted with a roll call vote: 11 yeas; 0 nays; 1 excused.

R. Byrne: Yea
R. Pawlak: Yea
C. Girard: Yea
T. Banaszak: Yea
P. Conley: Yea
J. Crete: Yea
P. McFarland: Yea
S. Mrozinski: Yea
K. Niemiec: Yea
C. O'Brien: Yea
T. Reese: Excused
P. Schumacher: Yea

The Board returned to open session at 5:35 pm.

M#153-24:

On motion of J. Crete and support of P. Conley, the Board authorized the CEO to negotiate a settlement pursuant to the letter from legal counsel reviewed in closed session. The motion was adopted with a roll call vote: 11 yeas; 0 nays; 1 excused.

R. Byrne: Yea
R. Pawlak: Yea
C. Girard: Yea
T. Banaszak: Yea
P. Conley: Yea
J. Crete: Yea
P. McFarland: Yea
S. Mrozinski: Yea
K. Niemiec: Yea
C. O'Brien: Yea
T. Reese: Excused
P. Schumacher: Yea

Special Personnel & Compensation (P&C) Committee Meeting:

Board Chair, R. Byrne, reported a special P&C Committee meeting has been scheduled for 5:00 pm on Monday, September 23, 2024 for consideration of 2025 employee benefit renewals.

Special Board Meeting & Public Hearing:

Board Chair, R. Byrne, reported a special Board meeting and public hearing have been scheduled for 5:00 pm on Thursday, September 26, 2024 for consideration of the employee benefit renewals and all matters related to the fiscal year 2025 operating budget and related contracts.

Community Mental Health Association (CMHA) Fall Conference:

Board Chair, R. Byrne, reported the CMHA Fall Conference is scheduled for Monday and Tuesday, October 21 & 22, 2024 at Grand Traverse Resort.

ADJOURNMENT

M#154-24:

On motion of J. Crete and support of R. Pawlak, the Board meeting adjourned at 5:37 pm. The motion was adopted unanimously.

Submitted by:



Christopher Girard, Board Secretary

Accepted by:



Richard Byrne, Board Chair