## **MINUTES**

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS

## **FACILITIES & SAFETY COMMITTEE MEETING**

Monday, September 9, 2024 at 5:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Jerome Crete, Ch		X		Carole O'Brien	X			BABH: Marci Rozek, Chris Pinter,
Christopher Girard, V Ch	X			Robert Pawlak, Ex Off	X			Eric Strode, and Sara McRae
Patrick Conley	X			Richard Byrne, Ex Off	X			
Sally Mrozinski	X							Legend: M-Motion; S-Support;
								MA-Motion Adopted; AB-
								Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Vice Chair, C. Girard, called the meeting to order at 5:00 pm.	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business.	
4.	New Business 4.1) Rose Home Transition Update, C. Pinter	4.1) C. Pinter provided an update on the Rose Home transition noting Bay Human Services (BHS), the provider who terminated services effective August 29, 2024, is subcontracting with BABH. Rose Home is not currently a licensed facility and BABH is required to have leases with the residents. Rose Home is a County owned property, and it is unknown when the property was last inspected. BABH Facilities Manager, E. Strode, inspected the property, and alerted the County of water issues in the basement. BABH and the County are working on a resolution of the water issue prior to the new provider taking over.	4.1) No action was necessary
	4.2) Facilities September 2024 Contract List, M. Rozek	4.2) C. Pinter and M. Rozek reviewed the contract list with the Committee.	4.2) On motion of R. Byrne and support of S. Mrozinski the Facilities September 2024 contract list was forwarded to the full board for approval. The motion was adopted unanimously.

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	4.3) Facilities Update, E. Strode	4.3) E. Strode provided the facilities update noting repairs at to the walkway and exterior door at Horizon Home, a contractor has installed bat doors at North Bay, and the facility has been cleaned for staff safety. C. Pinter reported there is a need for clinic and doctor space at the Madison Building and reviewed the floor plan of the Madison Building. The Board may want to reconsider repurposing the space of the old autism clinic and pharmacy.	4.3) No action was necessary	
	4.4) Agency Fleet of Vehicles Update, E. Strode	4.4) E. Strode and M. Rozek reviewed the presentation from Enterprise regarding the leasing program, which includes the size of the agency fleet, average miles of the fleet, vehicles classes, and average annual mileage. M. Rozek reviewed the financial analysis of leasing versus purchasing. Maintenance is included in the leasing costs. Leased vehicles would be sold when the lease expires, and funds recouped by BABH. There are 19 vehicles in the agency fleet that have been flagged for replacement. There were general discussion regarding a fleet leasing program is not a cost savings and its purpose is for vehicle management, concerns for staff and consumer safety, availability of banking programs for leasing or bigger purchasing options, Enterprise leasing program is a 5 year commitment, vehicles with lifts are not included in the program, 15-20 agency vehicles need to be replaced, fee for Enterprise to see agency vehicles is \$750 per vehicle, trying program for five years to build up fleet then manage in-house to reduce costs, and the board approval process including impacts to the fiscal year 2025 budget preparations.	4.4) On motion of P. Conley and support of R. Pawlak, the leasing program with Enterprise for a term of 5 years to replace up to 20 vehicles was referred to the full board for approval. The motion was adopted unanimously.	
5.	Adjournment  On motion of R. Pawlak and support of P. Conley, the meeting adjourned at 5:48 pm. The motion passed unanimod			

Christopher Girard, Committee Vice Chair