

**BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY  
POLICIES AND PROCEDURES MANUAL**

<b>Chapter: 4</b>	<b>Care and Treatment Services</b>		
<b>Section: 6</b>	<b>Education of Persons Served</b>		
<b>Topic: 3</b>	<b>Academic Education</b>		
<b>Page: 1 of 3</b>	<b>Supersedes:</b> Pol: 7-16-98 Proc: 4-5-10, 9-30-06,7-28-98	<b>Approval Date:</b> Pol: 12-19-13 Proc: 10-17-13	<hr/> <i>Board Chairperson Signature</i>  <hr/> <i>Chief Executive Officer Signature</i>
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**Policy**

It is the policy of Bay-Arenac Behavioral Health Authority (BABHA) that for individuals who are receiving academic education in the community, BABHA will coordinate the provision of mental health services with the community agency providing the academic education. It is the intent of BABHA that mental health services are provided in such a manner that an individual's continuing academic education is supported and facilitated.

**Purpose**

This policy and procedure was developed to deliver mental health services in a manner that is supportive of a recipient's academic endeavors.

**Education Applies to**

- All BABHA Staff
- Selected BABHA Staff, as follows: All Clinical Staff and Clinical Management
- All Contracted Providers:  Policy Only  Policy and Procedure
- Selected Contracted Providers, as follows: Clinical Service Contract Providers  
 Policy Only  Policy and Procedure
- Other:

**Definitions**

N/A

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**Procedure**

BABHA or contracted provider staff shall assist individuals and/or families to pursue educational goals. Such goals would be identified in the assessment process or any ongoing progress reviews. Consultation with school counselors/teachers will occur to foster an educational plan that will meet State requirements and allow the individual to pursue areas of study that are of interest to him/her. This shall include public schools, Intermediate School District programs, adult education, colleges, and vocational training schools. Staff shall attend and participate in planning meetings and consultations as needed.

Individuals receiving services from BABHA or a BABHA contract provider will be encouraged and assisted in making applications to schools/educational programs based upon their desires as well as their parent/guardian's desires. BABHA and contract provider will cooperate with schools/educational programs in establishing educational goals that will improve the individual's quality of life. A Release of Information must be signed by the individual or his or her applicable parent/guardian before any information can be exchanged with the school/educational program.

The BABHA or contract provider staff shall document the individual's education needs or desires on the assessment and treatment plan, if applicable. The staff member shall also document efforts and actions taken to support an individual's educational goals and desires.

**Attachments**

N/A

**Related Forms**

N/A

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**Related Materials**

N/A

**Reference/Legal Authority**

N/A

<b>SUBMISSION FORM</b>				
<b>AUTHOR/ REVIEWER</b>	<b>APPROVING BODY/COMMITTEE/ SUPERVISOR</b>	<b>APPROVAL /REVIEW DATE</b>	<b>ACTION (Deletion, New, No Changes, Replacement or Revision)</b>	<b>REASON FOR ACTION - If replacement list policy to be replaced</b>
D. Breyer	D. Breyer	04/05/10	Revision	Updated to current practices.
D. Cranston	PNLT	10/17/13	Revision	Triennial review: Updated with Person First Language and focus on supported individual in educational pursuits.
K. Amon	K. Amon	11/7/18	No changes	Triennial Review
K. Amon	K. Amon	12/9/19	No Changes	Triennial Review-Early due to change in Review schedule
H. Beson	H. Beson	5/18/23	No changes	Triennial Review
H. Beson	H. Beson	12/2/24	No changes	Triennial review