

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS BYLAWS & POLICIES COMMITTEE MEETING

Wednesday, December 11, 2024 at 5:40 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Member	Present	Excused	Absent	Others Present:
Tim Banaszak, Ch	X	_____	_____	Kathy Niemiec	X	_____	_____	BABH: Chris Pinter, Marci Rozek, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Sally Mrozinski, V Ch	X	_____	_____	Pam Schumacher	X	_____	_____	
Jerome Crete	_____	X	_____	Robert Pawlak, Ex Off	_____	X	_____	
Christopher Girard	X	_____	_____	Richard Byrne, Ex Off	X	_____	_____	
Pat McFarland	X	_____	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, T. Banaszak, called the meeting to order at 5:00 pm.	On motion of C. Girard and support of S. Mrozinski, J. Crete was excused. The motion passed unanimously. On motion of C. Girard and support of S. Mrozinski, R. Pawlak was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public that wished to address the Committee.	
3.	Policies Ending 30 Day Review 3.1) Organizational Credentialing – Special Provisions for Selected Providers, 08-06-07 (deletion) 3.2) Early & Periodic Screening, Diagnosis, and Treatment, 04-03-11 (revision) 3.3) Development of Bay-Arenac Charge Schedule, 08-03-02 (revision) 3.4) Third Party Revenue Collection & Repayment, 08-03-13 (revision)	3.1-3.10) C. Pinter reviewed the policies ending 30-day review with the Committee.	3.1-3.10) On motion of P. McFarland and support of C. Girard, the policies ending 30-day review were forwarded to the full Board for approval. The motion was adopted unanimously.

	<p>3.5) Requirements for Contracts Serving Beneficiaries, 08-06-02 (revision)</p> <p>3.6) Fiscal Intermediary Audit Guidelines, 08-06-05 (deletion)</p> <p>3.7) ACH – Electronic Direct Deposit, 08-04-08 (revision)</p> <p>3.8) Payroll Check Disbursement, 08-04-10 (revision)</p> <p>3.9) Financial Liability for Behavioral Health Services, 08-03-03 (revision)</p> <p>3.10) Financial Liability: Determining Ability to Pay for Minors, 08-03-06 (revision)</p>		
4.	Policies Beginning 30 Day Review	There were not any policies beginning 30-day review.	
5.	Unfinished Business	There was not any unfinished business presented to the Committee.	
6.	<p>New Business</p> <p>6.1) New Meeting Schedule/Transition for 2025</p>	6.1) S. McRae reported this Committee will only meet in the second quarter of each calendar year for the purpose of reviewing the BABH Bylaws due to the 2025 board organizational structure changes. The policy revisions will be presented to Program Committee beginning January 1, 2025. S. McRae also reviewed the draft board calendar for the first quarter of 2025 to prepare for the transition.	6.1) No action was necessary
7.	Adjournment	On motion of C. Girard and support of P. McFarland, the meeting adjourned at 5:44 pm. The motion passed unanimously.	



Tim Banaszak, Committee Chair