



**BOARD OF DIRECTORS
REGULAR MEETING**

Thursday, December 19, 2024 at 5:00 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

MINUTES

<u>Board Members:</u>	Present	Excused	Absent
Richard Byrne, Chair	X	_____	_____
Robert Pawlak, Vice Chair	X	_____	_____
Patrick McFarland, Treasurer	X	_____	_____
Christopher Girard, Secretary	X	_____	_____
Tim Banaszak	X	_____	_____
Patrick Conley	X	_____	_____
Jerome Crete	_____	X	_____
Sally Mrozinski	X	_____	_____
Kathy Niemiec	X	_____	_____
Carole O'Brien	X	_____	_____
Pamela Schumacher	X	_____	_____

OTHERS PRESENT

Paul Niemiec

OTHERS PRESENT FROM BAY ARENAC BEHAVIORAL HEALTH (BABH)

Chris Pinter, Jennifer Lasceski, Karen Amon, Marci Rozek, Jesse Bellinger, and Sara McRae

CALL TO ORDER & ROLL CALL

Board Chair, R. Byrne, called the meeting to order at 5:00 pm.

M#189-24:

On motion of T. Banaszak and support of C. Girard, J. Crete was excused. The motion was adopted unanimously.

PUBLIC INPUT

There were not any members of the public present that wished to address the Board.

COMMUNICATIONS

Board Chair, R. Byrne reported the following communications were received:

- 1) Thank you card from the family of John E. Goik
- 2) Resignation letter from Board Member Toni Reese

REGULAR BOARD MEETING, November 21, 2024

Meeting Minutes:

M#190-24: On motion of T. Banaszak and support of C. Girard, the Board approved the minutes of the regular Board meeting of November 21, 2024. The motion was adopted unanimously.

HEALTH CARE IMPROVEMENT & COMPLIANCE COMMITTEE, December 2, 2024

Information Management Strategic & Operational Plan:

R#2412001: On motion of R. Pawlak and support of P. Conley, the Board approved the 2024-2025 Information Management Strategic & Operational Plan. The motion was adopted unanimously.

Meeting Minutes:

M#191-24: On motion of R. Pawlak and support of C. Girard, the Board approved the minutes of the Health Care Improvement & Compliance Committee meeting of December 2, 2024. The motion was adopted unanimously.

RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE, December 5, 2024

Annual Recipient Rights Report:

R#2412002: On motion of P. McFarland and support of P. Conley, the Board approved the BABH 2024 annual Recipient Rights report. The motion was adopted unanimously.

Meeting Minutes:

M#192-24: On motion of P. McFarland and support of S. Mrozinski, the Board approved the minutes of the Recipient Rights (RR) Advisory & Appeals Committee meeting of December 5, 2024. The motion was adopted unanimously.

FACILITIES & SAFETY COMMITTEE, December 9, 2024

Contract List:

R#2412003: On motion of C. Girard and support of T. Banaszak, the Board approved the Facilities December 2024 contract list. The motion was adopted unanimously.

Duct Cleaning:

R#2412004: On motion of C. Girard and support of R. Pawlak, he Board approved awarding the North Bay duct cleaning to Modernistic for an amount not to exceed \$2,480. The motion was adopted unanimously.

Meeting Minutes:

M#193-24: On motion of C. Girard and support of S. Mrozinski, the Board approved the minutes of the Facilities & Safety Committee meeting of December 9, 2024. The motion was adopted unanimously.

FINANCE COMMITTEE, December 11, 2024

Investment Earnings Balances:

M#194-24: On motion of T. Banaszak and support of P. Schumacher, the Board accepted the investment earnings balances for the period ending November 30, 2024. The motion was adopted unanimously.

Contract List:

R#2412005: On motion of T. Banaszak and support of C. Girard, the Board approved the Finance December 2024 Finance contract list. The motion was adopted unanimously.

Meeting Minutes:

M#195-24: On motion of T. Banaszak and support of P. Schumacher, the Board approved the minutes of the Finance Committee meeting of December 11, 2024. The motion was adopted unanimously.

BYLAWS & POLICIES COMMITTEE, December 11, 2024

Policies Ending 30-Day Review:

R#2412006: On motion of T. Banaszak and support of R. Pawlak, the Board approved the following policies to end 30-day review:

- 1) Organizational Credentialing – Special Provisions for Selecting Providers, 08-06-07 (deletion)
- 2) Early & Periodic Screening, Diagnosis, and Treatment, 04-03-11 (revision)
- 3) Development of Bay-Arenac Charge Schedule, 08-03-02 (revision)
- 4) Third Party Revenue Collection & Repayment, 08-03-13 (revision)
- 5) Requirements for Contracts Serving Beneficiaries, 08-06-02 (revision)
- 6) Fiscal Intermediary Audit Guidelines, 08-06-05 (deletion)
- 7) ACH – Electronic Direct Deposit, 08-04-08 (revision)
- 8) Payroll Check Disbursement, 08-04-10 (revision)
- 9) Financial Liability for Behavioral Health Services, 08-03-03 (revision)
- 10) financial Liability: Determining Ability to Pay for Minors, 08-03-06 (revision)

The motion was adopted unanimously.

Meeting Minutes:

M#196-24: On motion of T. Banaszak and support of P. Schumacher, the Board approved the minutes of the Bylaws & Policies Committee meeting of December 11, 2024. The motion was adopted unanimously.

PROGRAM COMMITTEE, December 12, 2024

Meeting Minutes:

M#197-24: On motion of C. Girard and support of S. Mrozinski, the Board approved the minutes of the Program Committee meeting of December 12, 2024. The motion was adopted unanimously.

AUDIT COMMITTEE, December 17, 2024

Financial Statements:

R#2412007: On motion of P. McFarland and support of T. Banaszak, the Board approved the financial statements for period ending November 30, 2024. The motion was adopted unanimously.

Electronic Fund Transfers:

R#2412008: On motion of P. McFarland and support of C. Girard, the Board approved the electronic fund transfers for period ending November 30, 2024. The motion was adopted unanimously.

Disbursements & Health Care Claims:

R#2412009: On motion of P. McFarland and support of T. Banaszak, the Board approved the disbursement & health care claims payments from November 25, 2024 through December 20, 2024. The motion was adopted unanimously.

Meeting Minutes:

M#198-24: On motion of P. McFarland and support of P. Schumacher, the Board approved the minutes of the Audit Committee meeting of December 17, 2024. The motion was adopted unanimously.

BOARD MEETING CONTRACT LIST, December 19, 2024

M#199-24: On motion of R. Pawlak and support of C. Girard, the Board approved the Board meeting December 2024 contract list. The motion was adopted unanimously.

REPORT FROM ADMINISTRATION

Federal & State Health Policy Update:

C. Pinter provided the federal and state health policy updates noting the Medicaid telehealth flexibilities and mental health related bills that are being considered during the lame duck session. These bills include Certified Community Behavioral Health Center (CCBHC) codification, Public Act (PA) 152 caps for public employer insurance costs, and changes to the Open Meetings Act for persons with disabilities. There were discussions related to the advocacy email for Medicaid telehealth flexibilities and suggestions for those submitting comments.

C. Pinter also reported several community mental health service programs (CMHSPs) are considering their legal options to hold the Michigan Department of Health and Human Services (MDHHS) accountable for not adequately funding the community mental health system. After discussion, the Board concurred to allow the Chief Executive Officer to discuss this matter with appropriate parties and share potential options with the board as events progress.

Bay & Arenac County Updates:

C. Pinter reported Heather Beason, Director of Integrated Care, has resigned. C. Pinter reviewed the organizational chart proposing the addition of a dedicated Strategic Leadership Team (SLT) position for services to children and families. This added SLT position also provides potential to expand clinical succession planning for agency leaders.

C. Pinter also reported the Rose Home is anticipated to be transitioned to Valley Residential, Inc. on December 29, 2024.

UNFINISHED BUSINESS

There was not any unfinished business presented to the Board.

NEW BUSINESS

Medical Director Contract:

M#200-24:

On motion of C. Girard and support of P. Conley, the Board approved the Medical Director contract with Dr. Roderick Smith with terms expiring December 31, 2027. The motion was adopted unanimously.

Midstate Health Network (MSHN) Regional Consumer Advisory Council Appointment:

Board Chair, R. Byrne, appointed Tim Doyle as a Bay County representative on the MSHN Regional Consumer Advisory Council.

2025 Board & Committee Meeting Schedule:

S. McRae reminded the Board of the 2025 meeting changes and reported the required legal postings for these changes are completed.

Holiday Hours:

Board Chair, R. Byrne, reported BABH offices will be closed on Tuesday and Wednesday, December 24 and 25, 2024 for the Christmas holiday. BABH offices will also be closed on Tuesday, December 31, 2024 and Wednesday, January 1, 2025 for the New Year's holiday.

Community Mental Health Association (CMHA) Winter Conference:

Board Chair, R. Byrne, reported the CMHA Winter conference is scheduled for Tuesday and Wednesday, February 4 and 5, 2025 at the Radisson Plaza hotel in Kalamazoo, MI.

ADJOURNMENT

M#201-24:

On motion of S. Mrozinski and support of P. Schumacher, the Board meeting adjourned at 5:20 pm. The motion was adopted unanimously.

Submitted by:



Christopher Girard, Board Secretary

Accepted by:



Richard Byrne, Board Chair