

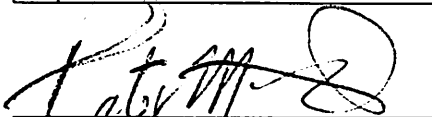
MINUTES

**BAY ARENAC BEHAVIORAL HEALTH
BOARD OF DIRECTORS
RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE MEETING
Monday, January 6, 2024 at 5:00 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708**

Committee Members:	Present	Excused	Absent	Committee Members	Present	Excused	Absent	Others Present: Paul Niemiec BABH: Melissa Prusi, Chris Pinter, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
Patrick McFarland, Ch	X			Vacancy				
Sally Mrozinski, V Ch	X			Laurie Van Wert	X			
Robert Bowers	X			Robert Pawlak, Ex Off	X			
Kathy Niemiec	X			Richard Byrne, Ex Off	X			
Justin Peters	X							

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	The meeting was called to order by Chairperson P. McFarland at 5:00 pm.	
2.	Public Input (Maximum of 3 Minutes)	There were no members of the public interested in addressing the Committee.	
3.	Unfinished Business	There was no unfinished business.	
4.	New Business 4.1) Executive Summary of Complaints from October through December of 2024 4.2) Policy Training: Training-Qualifications, 03-01-02	4.1) M. Prusi provided a summary of recipient rights investigation activities for the period under review and noted the peak in incident report completion several months ago. The Recipient Rights Officer reviewed every incident report as a measure of identifying possible service provider performance or quality issues. This includes medication errors, physical aggression, unexpected bruises/injuries, slips and falls, and other possible indicators of underlying safety issues. 4.2) M. Prusi reviewed the training and qualification requirements for county recipient rights officers, community mental health service program (CMHSP) staff, provider staff, and Board Members. The annual recipient rights training for BABH board members is scheduled for February 1 through March 31, 2025.	4.1) No action was necessary 4.2) No action was necessary

	<p>4.3) Investigation Scenarios</p> <p>4.4) Upcoming Site Visits</p> <p>4.5) Comparable Community Mental Health Service Program (CMHSP) Recipient Rights Budget Information</p>	<p>4.3) M. Prusi reviewed a previous investigation scenario that had relevance to the Training and Qualifications policy.</p> <p>4.4) The agenda included the recipient right site visits scheduled through early February of 2025. The committee members are asked to contact S. McRae in the board office if they have an interest in attending one of these activities.</p> <p>4.5) C. Pinter reported that several inquiries have been made to other CMHSP boards regarding the annual budget information shared with their Recipient Rights Advisory Committee for approval. BABH shares its line-item budget information with the committee each December during completion of the annual reporting process. C. Pinter reported that Central Wellness (Manistee-Benzie Counties) and Newaygo County have approximately 1.5 full time equivalents (FTEs) in their recipient rights departments for a range of 1500-2900 persons served annually. BABH has 3.3 FTEs for approximately 5100 consumers served on an annual basis.</p>	<p>4.3) No action was necessary</p> <p>4.4) No action was necessary</p> <p>4.5) No action was necessary</p>
5.	Adjournment	On motion of J. Peters and support of S. Mrozinski, the meeting adjourned at 5:26 pm. The motion passed unanimously.	



Pat McFarland, Committee Chair