



**BOARD OF DIRECTORS
REGULAR MEETING**

Thursday, November 21, 2024 at 5:00 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

MINUTES

<u>Board Members:</u>	Present	Excused	Absent
Richard Byrne, Chair	X		
Robert Pawlak, Vice Chair		X	
Patrick McFarland, Treasurer	X		
Christopher Girard, Secretary	X		
Tim Banaszak	X		
Patrick Conley	X		
Jerome Crete		X	
Sally Mrozinski	X		
Kathy Niemiec	X		
Carole O'Brien	X		
Marie (Toni) Reese		X	
Pamela Schumacher	X		

OTHERS PRESENT FROM BAY ARENAC BEHAVIORAL HEALTH (BABH)

Chris Pinter, Jennifer Lasceski, Karen Amon, Marci Rozek, and Sara McRae

CALL TO ORDER & ROLL CALL

Board Chair, R. Byrne, called the meeting to order at 5:00 pm.

M#175-24: On motion of C. Girard and support of T. Banaszak, J. Crete was excused. The motion was adopted unanimously.

M#176-24: On motion of T. Banaszak and support of P. McFarland, T. Reese was excused. The motion was adopted unanimously.

M#177-24: On motion of C. Girard and support of T. Banaszak, R. Pawlak was excused. The motion was adopted unanimously.

PUBLIC INPUT

There were not any members of the public present.

REGULAR BOARD MEETING, October 17, 2024

Meeting Minutes:

M#178-24: On motion of T. Banaszak and support of S. Mrozinski, the Board approved the minutes of the regular Board meeting of October 17, 2024. The motion was adopted unanimously.

HEALTH CARE IMPROVEMENT & COMPLIANCE COMMITTEE, November 4, 2024

Risk Management Plan:

R#2411001: On motion of C. Girard and support of T. Banaszak, the Board approved the 2025 Risk Management Plan. The motion was adopted unanimously.

Meeting Minutes:

M#179-24: On motion of C. Girard and support of S. Mrozinski, the Board approved the minutes of the Health Care Improvement & Compliance Committee meeting of November 4, 2024. The motion was adopted unanimously.

PERSONNEL & COMPENSATION COMMITTEE, November 6, 2024

Insurance Benefits for New Hires:

R#2411002: On motion of P. Conley and support of C. Girard, the Board approved revising the effective date for Health, Dental, and Vision benefits to the first of the month following thirty (30) days of employment effective January 1, 2025. The motion was adopted unanimously.

Meeting Minutes:

M#180-24: On motion of P. Conley and support of K. Niemiec, the Board approved the minutes of the Personnel & Compensation Committee meeting of November 6, 2024. The motion was adopted unanimously.

RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE, November 7, 2024

Meeting Minutes:

M#181-24: On motion of P. McFarland and support of S. Mrozinski, the Board approved the minutes of the Recipient Rights (RR) Advisory & Appeals Committee meeting of November 7, 2024. The motion was adopted unanimously.

FINANCE COMMITTEE MEETING, November 13, 2024

Investment Earnings Balances:

M#182-24: On motion of T. Banaszak and support of C. Girard, the Board accepted the investment earnings balances for the period ending October 31, 2024. The motion was adopted unanimously.

Contract List:

R#2411003: On motion of T. Banaszak and support of C. Girard, the Board approved the Finance November 2024 Finance contract list. The motion was adopted unanimously.

Vehicle Purchase:

R#2411004: On motion of T. Banaszak and support of C. Girard, the Board approved purchasing a 2025 Chevrolet Trax from one of the three local dealerships (Garber Chevrolet, Graff Chevrolet, or Richardson Chevrolet) for a cost not to exceed \$24,000. The motion was adopted unanimously.

Meeting Minutes:

M#183-24: On motion of T. Banaszak and support of S. Mrozinski, the Board approved the minutes of the Finance Committee meeting of November 13, 2024. The motion was adopted unanimously.

BYLAWS & POLICIES COMMITTEE, November 13, 2024

Policies Ending 30-Day Review:

R#2411005: On motion of T. Banaszak and support of P. Conley, the Board approved the following policies to end 30-day review:

- 1) Miranda, 04-12-15 (deletion)
- 2) Medication Changes, 04-14-09 (deletion)
- 3) Infection Control/Health & Safety, 04-14-14 (deletion)

The motion was adopted unanimously.

Policies Beginning 30-Day Review:

R#2411006: On motion of T. Banaszak and support of P. Schumacher, the Board approved the following policies to begin 30-day review:

- 1) Organizational Credentialing – Special Provisions for Selecting Providers, 08-06-07 (deletion)
- 2) Early & Periodic Screening, Diagnosis, and Treatment, 04-03-11 (revision)
- 3) Development of Bay-Arenac Charge Schedule, 08-03-02 (revision)
- 4) Third Party Revenue Collection & Repayment, 08-03-13 (revision)
- 5) Requirements for Contracts Serving Beneficiaries, 08-06-02 (revision)
- 6) Fiscal Intermediary Audit Guidelines, 08-06-05 (deletion)
- 7) ACH – Electronic Direct Deposit, 08-04-08 (revision)
- 8) Payroll Check Disbursement, 08-04-10 (revision)
- 9) Financial Liability for Behavioral Health Services, 08-03-03 (revision)
- 10) financial Liability: Determining Ability to Pay for Minors, 08-03-06 (revision)

The motion was adopted unanimously.

Meeting Minutes:

M#184-24: On motion of T. Banaszak and support of C. Girard, the Board approved the minutes of the Bylaws & Policies Committee meeting of November 13, 2024. The motion was adopted unanimously.

PROGRAM COMMITTEE, November 14, 2024

Clinical Privileges:

R#2411007: On motion of C. Girard and support of S. Mrozinski, the Board approved the following requests for clinical privileges:

- 1) Mary Holbrook, PMHNP-BC – Renewal privileges for a three-year term expiring 11/30/2027
- 2) Casey Binkley, LP, PsyD – Renewal privileges for a three-year term expiring 12/31/2027

The motion was adopted unanimously.

Meeting Minutes:

M#185-24: On motion of C. Girard and support of P. Conley, the Board approved the minutes of the Program Committee meeting of November 14, 2024. The motion was adopted unanimously.

AUDIT COMMITTEE, November 19, 2024

Financial Statements:

R#2411008: On motion of P. McFarland and support of T. Banaszak, the Board approved the financial statements for period ending October 31, 2024. The motion was adopted unanimously.

Electronic Fund Transfers:

R#2411009: On motion of P. McFarland and support of C. O'Brien, the Board approved the electronic fund transfers for period ending October 31, 2024. The motion was adopted unanimously.

Disbursements & Health Care Claims:

R#2411010: On motion of P. McFarland and support of C. Girard, the Board approved the disbursement & health care claims payments from October 21, 2024 through November 22, 2024. The motion was adopted unanimously.

Meeting Minutes:

M#186-24: On motion of P. McFarland and support of S. Mrozinski, the Board approved the minutes of the Audit Committee meeting of November 19, 2024. The motion was adopted unanimously.

REPORT FROM ADMINISTRATION

State Health Policy Update:

C. Pinter reviewed the letter sent to the Michigan Department of Health and Human Services (MDHHS) regarding conflict free access and planning. The letter advocates for finding an alternate solution and offers possible suggestions. C. Pinter also reviewed the article regarding a federal investigation of Michigan state psychiatric hospitals and the Community Mental Health Association's (CMHA) response. Challenges such as staff recruitment, direct care wages, and state hospital placements upon discharge were discussed. C. Pinter also reviewed the memo from Joe Sedlock, CEO of Midstate Health Network (MSHN), regarding

the Behavioral Health Treatment (BHT)-Applied Behavioral Analysis (ABA) wage increase to \$66 per hour in the boilerplate language. MDHHS has not provided sufficient funding for this wage increase and the federal requirement cited in the Code of Federal Regulations is incorrect as there is not a Medicare fee schedule for autism services.

Bay & Arenac County Updates:

C. Pinter reviewed the written response to a reporter from MLive that contacted BABH related to the Michigan Recipient Rights system. BABH is formally referring the reporter to the Michigan Office of Recipient Rights (ORR).

UNFINISHED BUSINESS

There was not any unfinished business presented to the Board.

NEW BUSINESS

Bid Report for Relocating Office & Equipment from Wirt Building to Mulholland & North Bay:

There were discussions noting Pinnacle Design was not the lowest bidder. Administration's recommendation includes costs provided and broken down by line item, and confidence with the scope of work based on communications with the vendor. The information submitted by the lowest vendor appeared incomplete and not reflective of all the related expense involved in completion of the project.

M#187-24:

On motion of T. Banaszak and support of C. Girard, the Board awarded the bid for relocating offices and equipment from the Wirt Building to Mulholland and North Bay to Pinnacle Design for a total amount of \$5,928.57. The motion was adopted unanimously.

Recipient Rights (RR) Advisory & Appeals Committee Non-board Member Appointment:

Board Chair, R. Byrne, appointed Laurie Van Wert to the RR Advisory & Appeals Committee for a three-year term commencing January 1, 2025 and expiring December 31, 2027.

Community Mental Health Association (CMHA) Fall Conference Update:

Board Chair, R. Byrne, asked for feedback from board members that attended the CMHA Fall Conference. There were discussions regarding anti-bullying interventions, possible grants available for perinatal services for Arenac County, the Walk A Mile event, feedback on Director Haertel's responses during the conference, Mich CANS coding issues and the need for more specific details to prevent future issues, anticipating an active lame duck session, Certified Community Behavioral Health Clinic (CCBHC) bills and their potential impact to the system, and the trend of MDHHS contradicting implementation directives on initiatives the last few years.

Holiday Hours:

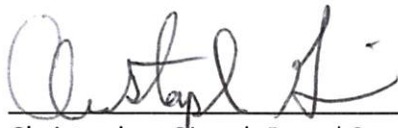
Board Chair, R. Byrne, reported BABH Offices will be closed on Thursday and Friday, November 28 & 29, 2024 for the Thanksgiving holiday.

ADJOURNMENT

M#188-24:

On motion of C. Girard and support of P. McFarland, the Board meeting adjourned at 5:22 pm. The motion was adopted unanimously.

Submitted by:



Christopher Girard, Board Secretary

Accepted by:



Richard Byrne, Board Chair