

# MINUTES

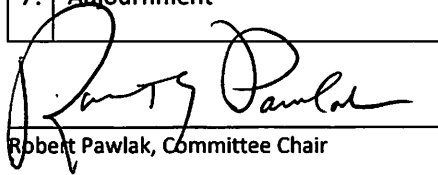
**BAY ARENAC BEHAVIORAL HEALTH  
BOARD OF DIRECTORS  
HEALTH CARE IMPROVEMENT & COMPLIANCE COMMITTEE MEETING  
Monday, November 4, 2024 at 5:00 pm  
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708**

<b>Committee Members:</b> Robert Pawlak, Ex Off, Ch Christopher Girard, V Ch Tim Banaszak Patrick Conley	Present X X X X	Excused _____ _____ _____ _____	Absent _____ _____ _____ _____	<b>Committee Members:</b> Patrick McFarland Pam Schumacher Richard Byrne, Ex Off	Present X X X	Excused _____ _____ _____	Absent _____ _____ _____	<b>Others Present:</b> BABH: Karen Amon, Chris Pinter, and Sara McRae  Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained
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	Agenda Item	Discussion	Motion/Action
1.	Call to Order & Roll Call	Committee Chair, R. Pawlak, called the meeting to order at 5:00 pm.  All members were present.	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Corporate Compliance Report 3.1) Corporate Compliance Report          3.2) Corporate Compliance Committee notes from September 9, 2024	3.1) K. Amon provided the corporate compliance report noting the trainings conducted for BABH staff and supervisors, the implementation and subsequent training of the Medicaid event verification (MEV) system, and changes to the Medicaid requirements for prescribers having face to face contacts with consumers at least once per year. K. Amon also reported Arenac County is not affected by the new Medicaid changes because Arenac County has an exemption for being classified as a rural area.  3.2) The Committee reviewed the notes.	3.1) No action was necessary          3.2) No action was necessary

4.	<p><b>Other Reports</b>          4.1) Primary Network Operations and Quality Management Committee notes from August 8, 2024</p>	<p>4.1) The Committee reviewed the notes. There were general discussions regarding the emergency walk-in clinic presentation and whether statistics were provided.</p>	<p>4.1) No action was necessary</p>
5.	<p><b>Unfinished Business</b></p>	<p>There was not any unfinished business presented to the Committee.</p>	
6.	<p><b>New Business</b>          6.1) 2025 Risk Management Plan</p> <p>6.2) Quarterly Fraud Report to Midstate Health Network (MSHN)</p> <p>6.3) Wirt Building Update</p>	<p>6.1) K. Amon reviewed the proposed changes to the narrative and action steps in the Risk Management Plan sections including business environment, medical and clinical practices, service needs, environment and safety, legal and regulatory, ethical, financial, personnel qualifications and training, media relations and social media, security and technology, infection control, review of insurance, management of risk in contracted service provider network, and mitigation. There were discussions regarding the sections are assigned to specific individuals, coordinating goals with other agencies, whether Midstate Health Network (MSHN) reviews the plan, the distribution and disposal of personal protection equipment (PPE), possibly donating surplus PPE to the Helen M. Nickless Volunteer Clinic, staffing shortages, employee retention discussed at the Community Mental Health Association (CMHA) Fall conference, lack of funding, fire training and sprinkler maintenance at group homes, and the Emergency Preparedness Plan.</p> <p>6.2) K. Amon reviewed the quarterly fraud report that is submitted to MSHN.</p> <p>6.3) C. Pinter reported the United Way has been notified BABH will not be renewing the lease for the Wirt building. The Information Services (IS) Department is relocating to North Bay and the Customer Services/Recipient Rights Department is relocating to the 2<sup>nd</sup> floor of Mulholland. These moves are anticipated to be completed by the end of December, 2024. The Board might see proposals relating to the planned relocations. BABH may also be able to terminate the Writ Building lease early if the relocations go smoothly. There were discussions related to the history of lease improvements of the Wirt Building as well as BABH services located there including the Trade</p>	<p>6.1) On motion of C. Girard and support of T. Banaszak, the 2025 Risk Management Plan was referred to the full Board for approval. The motion was adopted unanimously.</p> <p>6.2) No action was necessary</p> <p>6.3) No action was necessary</p>

		Association and the old Information Technology Department, Humans Services Collaboration and Prevention, Assertive Community Treatment, and the Quality Department.	
7.	Adjournment	On motion of P. McFarland and support of C. Girard, the meeting adjourned at 5:37 pm. The motion passed unanimously.	

  
Robert Pawlak, Committee Chair