

BAY-ARENAC BEHAVIORAL HEALTH AUTHORITY

POLICIES AND PROCEDURES MANUAL

Chapter: 3	Members Rights and Responsibilities		
Section: 2	Treatment Rights		
Topic: 2	Comprehensive Exams		
Page: 1 of 3	Supersedes Date: Pol: Proc:	Approval Date: Pol: 6-18-98 Proc: 7-28-98	<hr/> <i>Board Chairperson Signature</i> <hr/> <i>Chief Executive Officer Signature</i>
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Policy

It is the policy of Bay-Arenac Behavioral Health Authority (BABHA) that a recipient shall receive an initial comprehensive physical, mental, and social examination. This examination shall serve as the basis for the development of a recipient's individualized plan of service.

Purpose

This policy and procedure are established to ensure that recipients receive an initial comprehensive physical, social, and mental exam.

Education Applies to

- ☒ All BABHA Staff
- ☐ Selected BABHA Staff, as follows:
- ☒ All Contracted Providers: ☐ Policy Only ☒ Policy and Procedure
- ☐ Selected Contracted Providers, as follows:
 - ☐ Policy Only ☐ Policy and Procedure
- ☐ BABHA's (Affiliates): ☐ Policy Only ☐ Policy and Procedure

Definitions

N/A

Procedure

A report of an initial comprehensive examination shall include diagnosis of physical and mental conditions and a prescribed program of initial care, treatment and rehabilitation of the diagnosed conditions, pending completion of a total individual plan of service. The person responsible for delivering the service shall be identified.

Re-examination shall be a part of the required periodic review.

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Clinical results of examinations and re-examinations shall be kept in the recipient's record.

Attachments

N/A

Related Forms

N/A

Related Materials

N/A

References/Legal Authority:

Michigan Department of Health and Human Services-Administrative Rules *Revised Edition*
2009(AR 7181)
Michigan Mental Health Code 330.1752.

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SUBMISSION FORM				
AUTHOR/ REVIEWER	APPROVING BODY/COMMITTEE/ SUPERVISOR	APPROVAL /REVIEW DATE	ACTION (Deletion, New, No Changes, Replacement or Revision)	REASON FOR ACTION - If replacement list policy to be replaced
M. Wolber	Linda Maze	11/10/09	Changes	Triennial review-format and language updated
M. Prusi	C. Pinter	12/31/12	No changes	Triennial Review
M. Prusi	C. Pinter	6/19/19	Changes	Triennial Review-minor change. No change to P&P process.
M. Prusi	C. Pinter	09/27/2024	No changes	Triennial Review