

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS AUDIT COMMITTEE MEETING

Tuesday, February 18, 2025 at 5:00 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Pat McFarland, Ex Off, Ch	X	_____	_____	Sally Mrozinski	X	_____	_____	BABH: Marci Rozek, Michele Perry, Eric Strode, and Sara McRae Legend: M-Motion; S-Support; MA- Motion Adopted; AB-Abstained
Robert Pawlak, Ex Off, V Ch	X	_____	_____	Vacant	_____	_____	_____	
Tim Banaszak	X	_____	_____	Richard Byrne, Ex Off	X	_____	_____	
Jerome Crete	X	_____	_____					

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm. All members were present.	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business 3.1) 2024 Bridge Toll Fees	3.1) M. Rozek reported there was no update, however, the Committee requested the bridge toll fees remain on the agenda.	3.1) No action was necessary
4.	New Business 4.1) Selection of Disbursements & Health Care Claims from Summary Report 4.2) Financial Statements for Period Ending January 31, 2025	4.1) Administration found the source information for the claims selected for review. 4.2) M. Rozek reviewed the financial statements noting the unrestricted fund balance and the general fund (GF) deficit. M. Rozek also reported a workgroup was established to further evaluate GF costs, including at the individual consumer level and recommend GF cost containment strategies. There were discussions regarding the challenges with GF estimates because costs can drastically shift month to month based on a consumer's Medicaid eligibility status.	4.1) No action was necessary 4.2) On motion of T. Banaszak and support by R. Pawlak, the Financial Statements for period ending January 31, 2025 were referred to the full Board for approval. The motion was adopted unanimously.

	<p>4.3) Electronic Fund Transfers (EFTs) for Period Ending January 31, 2025</p> <p>4.4) Review of Selected Disbursements & Health Care Claims Chosen from Summary Report by CFO</p> <p>4.5) Consideration of Approval of Disbursements & Health Care Claims Totals</p>	<p>4.3) M. Rozek reviewed the EFTs with the Committee.</p> <p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included 100795 Essexville Automotive Repair for vehicle repairs and maintenance; E07193 A to Z Cleaning for janitorial services at BABH facilities; E07196 Iris Telehealth Medical Group for third party medial services; E07235 Valley Residential, LLC for the Rose home transition; 100844 Pinnacle Designs for office relocations; 100857 Chartier Plumbing & Heating for repairs at various BABH sites; 100858 Dearborn Life Insurance Company for employee insurance premiums; 100881 Camp Fish Tales for consumer camp payments; E07249 for vendor 5602 MPA Group for outpatient services; E07164 for vendor 5771 Positive Behavioral Supports Coordination for supports coordination services; and E07285 for vendor 5755 Game Changer Pediatric Therapy Services for autism services. There were general discussions regarding payments to Pinnacle Design services, specific repairs performed by Chartier Plumbing & Heating; the yearly average cost of employee premiums for life insurance benefits, the life insurance benefit provided by BABH, the average salary cost of a BABH employee, and the specific activities provided at Camp Fish Tales.</p> <p>4.5) M. Rozek reviewed the disbursement and health care claims totals.</p>	<p>4.3) On motion of R. Pawlak and support of J. Crete, the EFTs for period ending January 31, 2025 were referred to the full Board for approval. The motion was adopted unanimously.</p> <p>4.4) No action was necessary</p> <p>4.5) On motion of J. Crete and support of T. Banaszak, the disbursements and health care payments from January 13, 2025 through February 14, 2025 were referred to the full Board for approval. The motion was adopted unanimously.</p>
5.	Adjournment	On motion of T. Banaszak and support of J. Crete, the meeting adjourned at 5:22 pm. The motion passed unanimously.	



Pat McFarland, Committee Chair