

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FACILITIES & SAFETY COMMITTEE MEETING Thursday, March 6, 2025 at 5:00 pm

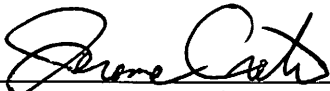
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

	Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present: BABH: Marci Rozek, Chris Pinter, Eric Strode, Karen Amon, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB- Abstained
	Jerome Crete, Ch	X			Carole O'Brien	X			
	Christopher Girard, V Ch	X			Robert Pawlak, Ex Off		X		
	Patrick Conley	X			Richard Byrne, Ex Off	X			
	Sally Mrozinski	X							

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, J. Crete, called the meeting to order at 5:00 pm.	On motion of S. Mrozinski and support of C. Girard, R. Pawlak was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business presented to the committee.	
4.	New Business 4.1) Facilities Update a) Annual Drill Report	4.1) E. Strode provided the facilities update noting new cabinets were installed at Horizon Home, the Madison Building roof needs constant repairs due to leaks, and BABH is awaiting delivery of the vehicles from Enterprise. 4.1a) E. Strode reviewed the annual drill report data noting the emergency drills are for each BABHA site and required by the Commission on Accreditation of Rehabilitation Facilities (CARF). E. Strode reviewed the low scores and corrective actions.	4.1a) No action was necessary

	<p>b) Horizon Home Licensing</p> <p>c) 2024 Michigan Occupational Safety & Health Administration (MIOSHA) Reports</p> <p>4.2) Safety Committee Notes from the February 5, 2025 Meeting</p> <p>4.3) Emergency Preparedness Plan Update</p> <p>4.4) Dashboard Review</p> <p>4.5) Madison Building a) Office Renovations</p>	<p>4.1b) E. Strode reviewed the results of the Horizon Home licensing inspection noting the dryer vents have been replaced as noted in the inspection.</p> <p>c) E. Strode reviewed the MIOSHA reports require each year noting there were four reportable injuries.</p> <p>There were general discussions regarding the Worker's Compensation insurance carrier and whether they provide any training to help reduce employee injuries.</p> <p>4.2) E. Strode reviewed the notes with the Committee. There were general discussions regarding crash avoidance online training is available for employees through MMRMA or Enterprise.</p> <p>4.3) C. Pinter reported the Emergency Preparedness Plan is scheduled for updates in June. The updates are a federal requirement for Medicaid. E. Strode is working on updates including contacts, links, networking for mutual aid agreements, and a full-scale exercise planned for cybersecurity with Region 3.</p> <p>4.4) M. Rozek reviewed the dashboard reports for employee accidents and facility site reviews.</p> <p>4.5a) E. Strode reported the goal of the Madison Building office renovations is add office space for the needs of the Children's Department. E. Strode reviewed costs originally obtained in 2021 noting most of the cost is for air handling duct work. E. Strode also reviewed floor plans noting staff have expressed the importance of closet space in the offices. There were discussions relative to requirements that the funding be capitalized, the impacts of telehealth requirements on this project, and possibly having the June committee meeting at the Madison Building to tour this area.</p>	<p>4.1b) No action was necessary</p> <p>4.1c) No action was necessary</p> <p>4.2) No action was necessary</p> <p>4.3) No action was necessary</p> <p>4.4) No action was necessary</p> <p>4.5a) No action was necessary</p>
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	b) Roof Repairs	4.5b) E. Strode reported the Madison Building roof needs repairing. Quotes to add a new layer to the roof including a 15-year warranty, which will prevent further leaking, are about \$65-70,000. Administration will issue a request for proposal (RFP). There were general discussions that the roof repairs are a bigger priority than the office renovations and whether is it more economic to consider both projects simultaneously.	4.5b) No action was necessary
5.	Adjournment	On motion of C. Girard and support of P. Conley, the meeting adjourned at 5:32 pm. The motion passed unanimously.	



Jerome Crete, Committee Chair