

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS AUDIT COMMITTEE MEETING

Monday, April 14, 2025 at 5:00 pm

Room 225, Behavioral Health Center, 201Mulholland Street, Bay City, MI 48708

<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Committee Members:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>	<b>Others Present:</b>
Pat McFarland, Ex Off, Ch	X			Sally Mrozinski	X			BABH: Chris Pinter, Marci Rozek,
Robert Pawlak, Ex Off, V Ch	X			Vacant				Michele Perry, Eric Strode, and Sara
Tim Banaszak	X			Richard Byrne, Ex Off	X			McRae
Jerome Crete	X							Legend: M-Motion; S-Support; MA-
								Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.  All members were present.	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business 3.1) 2024 Bridge Toll Fees	3.1) M. Rozek conveyed there was no update.	3.1) No action necessary
4.	New Business 4.1) Selection of Disbursements & Health Care Claims from Summary Report  4.2) Financial Statements for Period Ending March 31, 2025  4.3) Electronic Fund Transfers (EFTs) for Period Ending March 31, 2025	4.1) Administration found the source information for the claims selected for review.  4.2) M. Rozek reviewed the financial statements noting current portion of long-term debt, long-term debt, unrestricted fund balance, and net surplus/deficit. There were general discussions regarding the mortgage terms for the Arenac Center, reducing the Arenac mortgage principal by making additional payments, cash flow, general fund balance, trends for all funding sources, and projecting deficits.  4.3) M. Rozek reviewed the EFTs with the Committee.	4.1) No action was necessary  4.2) On motion of J. Crete and support of T. Banaszak, the Financial Statements for period ending March 31, 2025 were referred to the full Board for approval. The motion was adopted unanimously.  4.3) On motion of R. Pawlak and support of S. Mrozinski, the EFTs for period ending March 31, 2025 were referred to the full Board for approval. The motion was adopted unanimously.

	<p>4.4) Review of Selected Disbursements &amp; Health Care Claims Chosen from Summary Report by CFO</p> <p>4.5) Consideration of Approval of Disbursements &amp; Health Care Claims Totals</p>	<p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included E7507 for employee travel reimbursement; E7528 for employee travel reimbursement; 101069 Justeen Blair Custodian for Horizon Home petty cash; 101110 Satkowiak Snow Plowing for snow removal services at North Bay; 101097 New Image Lawncare for snow removal services at Madison and North Bay; 101104 Protec Collision for vehicle maintenance and repairs; 101142 Cohl, Stoker, and Toskey, P.C. for legal services; 101139 Bay County Treasurer for death certificates; E7538 A to Z Cleaning for janitorial services at various sites; E7541 Calm.com Inc. for yearly subscriptions; E7537 Bay City CRU for crisis residential services; E7552 Bridget Smith for third party psychiatric services; E7606 Montcalm Care Network for consumer with a county of financial responsibility; E7539 Badour Heating &amp; Cooling for repairs at Horizon Home; and E7634 State of Michigan for state hospitalizations. There were general discussions regarding the Calm app, crisis residential services as well as staffing and capacity; third party psychiatric services and February billings; Blue Cross Blue Shield expenses, and the impact of the reimbursement from the Voluntary Employees Beneficiary Association (VEBA) fund for retiree health care costs.</p> <p>4.5) M. Rozek reviewed the disbursement and health care claims totals.</p>	<p>4.4) No action was necessary</p> <p>4.5) On motion of J. Crete and support of S. Mrozinski, the disbursements and health care payments from March 15, 2025 through April 11, 2025 were referred to the full Board for approval. The motion was adopted unanimously.</p>
5.	Adjournment	On motion of T. Banaszak and support of R. Byrne, the meeting adjourned at 5:25 pm. The motion passed unanimously.	

  
 Pat McFarland, Committee Chair