

# MINUTES

## BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS RECIPIENT RIGHTS ADVISORY & APPEALS COMMITTEE MEETING

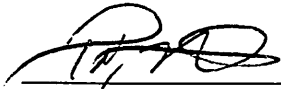
Monday, April 7, 2025 at 5:00 pm

Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members	Present	Excused	Absent	Others Present:
Patrick McFarland, Ch	X			Vacancy				BABH: Shelley King, Melissa Prusi, Chris Pinter, and Sara McRae
Sally Mrozinski, V Ch	X			Laurie Van Wert		X		
Robert Bowers	X			Robert Pawlak, Ex Off	X			
Kathy Niemiec		X		Richard Byrne, Ex Off	X			
Justin Peters	X							
								Legend: M-Motion; S-Support; MA-Motion Adopted; AB-Abstained

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.	On motion of R. Byrne and support of R. Pawlak, K. Niemiec was excused. The motion passed unanimously.  On motion of R. Pawlak and support of S. Mrozinski, L. Van Wert was excused. The motion passed unanimously.
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business.	
4.	New Business 4.1) Executive Summary of Complaints through March of 2025	4.1) M. Prusi reviewed the report noting the number of complaints, substantiation rates, average days to resolve complaints, source of complaints, remedial action, trainings, and site visits. M. Prusi also reviewed the incident report data as well as the data broke out by provider. There were discussions regarding residential group homes with higher incident reports, the impact of new admissions on incident reports, the purpose of incident reports, the purpose of incident reports and how the Recipient Rights Office utilizes the data, and that sometimes a Recipient Rights investigation can result from an incident report.	4.1) No action was necessary

	<p>4.2) Policy Training: Seclusion, 03-02-04</p> <p>4.3) Recent Recipient Rights Site Reviews Summary</p> <p>4.4) Upcoming Site Visits</p> <p>4.5) Recipient Rights Office Transition</p>	<p>4.2) M. Prusi reviewed the policy and procedure as part of the Committees continued training noting seclusion is not used in community treatment settings.</p> <p>4.3) M. Prusi reviewed the site review checklist and process. M. Prusi reported the site review process differs depending on the type of provider and whether the provider is licensed or unlicensed. There were general discussions regarding a committee member's perspective of both a licensed and unlicensed setting from attending recent site visits.</p> <p>4.4) The Committee reviewed the upcoming site visit schedule. There were general discussions whether site visits should be mandatory for committee members and that it has been helpful having the schedule months in advance.</p> <p>4.5) M. Prusi reported she has accepted the Director of Health Care Accountability position. C. Pinter reported recruitment for a new Recipient Rights/Customer Services Manager has begun and the committee will have an opportunity to make recommendations to the CEO before any final decision. There were general discussions related to the procedures for financial control of funds for residents in group homes.</p>	<p>4.2) No action was necessary</p> <p>4.3) No action was necessary</p> <p>4.4) No action was necessary</p> <p>4.5) No action was necessary</p>
5.	Adjournment	On motion of S. Mrozinski and support of R. Byrne, the meeting adjourned at 5:29 pm. The motion passed unanimously.	



Pat McFarland, Committee Chair