

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS AUDIT COMMITTEE MEETING

Monday, September 15, 2025 at 5:00 pm
Room 225, Behavioral Health Center, 201Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Pat McFarland, Ex Off, Ch	X	_____	_____	Jerome Crete	X	_____	_____	BABH: Marci Rozek, Michele Perry, Eric Strode, Melissa Prusi, and Sara McRae Legend: M-Motion; S-Support; MA- Motion Adopted; AB-Abstained
Tim Banaszak, V Ch	X	_____	_____	Sally Mrozinski	X	_____	_____	
Richard Byrne	X	_____	_____	Christopher Girard, Ex Off	X	_____	_____	
Patrick Conley	X	_____	_____	Robert Pawlak, Ex Off	X	_____	_____	

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	<p>Committee Chair, P. McFarland, called the meeting to order at 5:00 pm.</p> <p>All members were present.</p>	
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business.	
4.	<p>New Business</p> <p>4.1) Selection of Disbursements & Health Care Claims from Summary Report</p> <p>4.2) Financial Statements for Period Ending August 31, 2025</p>	<p>4.1) Administration found the source information for the claims selected for review.</p> <p>4.2) M. Rozek reviewed the financial statements noting the unrestricted fund balance including performance incentive payments and per member per month funding which reflects the mandated rate increases for autism services. M. Rozek also reviewed the overall deficit trends for each funding source based on the approved budget. There were general discussions regarding Midstate Health Network's (MSHN) legal responsibility to cover BABHA financially, MSHN is anticipating a \$10 million surplus this fiscal year, and the lease amortization figures each year.</p>	<p>4.1) No action was necessary</p> <p>4.2) On motion of C. Girard and support of R. Byrne, the Financial Statements for period ending August 31, 2025 were referred to the full Board for approval. The motion was adopted unanimously.</p>

	<p>4.3) Electronic Fund Transfers (EFTs) for Period Ending August 31, 2025</p> <p>4.4) Review of Selected Disbursements & Health Care Claims Chosen from Summary Report by CFO</p> <p>4.5) Consideration of Approval of Disbursements & Health Care Claims Totals</p>	<p>4.3) M. Rozek reviewed the EFTs.</p> <p>4.4) Administration reviewed the disbursements and health care claim invoices selected for further review. These included E8559 for employee travel reimbursement; 101724 Medicare Plus Blue PPO for retiree health insurance; 101716 Custom Engineering Heating & Cooling for the North Bay water heaters; 101721 Hugo's Locksmithing & Keys, Inc. for Arenac Center cameras; 101729 Protec Collision, Inc. for vehicle repairs and maintenance; E8580 Flex Administrators for health reimbursement claims administration fees; E8511 Beebe Construction for Horizon Home door installation; E8575 Michigan Community Services Inc. for residential group homes repairs; 101814 for employee travel reimbursement; 101804 Cohl, Stoker, & Toskey, PC for legal services; 101808 Wex Bank for agency gas; E8634 Liberty Living for community living support services; E 8530 Linda Jo Winningham for third party nutritionist services; E8616 Flourish Services for autism services; and E8539 Healing with Heart for third party therapy services. There were general discussions regarding the payment timelines for retiree health insurance, all vehicles charge fuel expenses to the Wex Bank gas card, the camera installation at the Arenac Center, and the door installation at Horizon Home.</p> <p>4.5) The Committee reviewed the disbursement and health care claims totals.</p>	<p>4.3) On motion of R. Pawlak and support of P. Conley, the EFTs for period ending August 31, 2025 were referred to the full Board for approval. The motion was adopted unanimously.</p> <p>4.4) No action was necessary</p> <p>4.5) On motion of R. Byrne and support of C. Girard, the disbursements and health care payments from August 16, 2025 through September 12, 2025 were referred to the full Board for approval. The motion was adopted unanimously.</p>
5.	<p>Adjournment</p> <p>On motion of C. Girard and support of R. Pawlak, the meeting adjourned at 5:25 pm. The motion passed unanimously.</p>		



Pat McFarland, Committee Chair