

MINUTES

BAY ARENAC BEHAVIORAL HEALTH BOARD OF DIRECTORS FACILITIES & SAFETY COMMITTEE MEETING

Thursday, September 4, 2025 at 5:00 pm
Room 225, Behavioral Health Center, 201 Mulholland Street, Bay City, MI 48708

Committee Members:	Present	Excused	Absent	Committee Members:	Present	Excused	Absent	Others Present:
Jerome Crete, Ch	X			Sally Mrozinski		X		BABH: Marci Rozek, Chris Pinter, Eric Strode, and Sara McRae Legend: M-Motion; S-Support; MA-Motion Adopted; AB- Abstained
Christopher Girard, V Ch		X		Carole O'Brien	X			
Richard Byrne	X			Patrick McFarland, Ex Off		X		
Patrick Conley	X			Robert Pawlak, Ex Off	X			

	Agenda Item	Discussion	Motion/Action
1.	Call To Order & Roll Call	Committee Chair, J. Crete, called the meeting to order at 5:00 pm.	<p>On motion of R. Byrne and support of R. Pawlak, S. Mrozinski was excused. The motion passed unanimously.</p> <p>On motion of P. Conley and support of R. Pawlak, P. McFarland was excused. The motion passed unanimously.</p> <p>On motion of P. Conley and support of C. O'Brien, C. Girard was excused. The motion passed unanimously.</p>
2.	Public Input (Maximum of 3 Minutes)	There were not any members of the public present.	
3.	Unfinished Business	There was not any unfinished business.	
4.	New Business 4.1) Facilities Update	4.1) E. Strode provided the facilities update noting the two 50-gallon hot water tanks at North Bay have been installed, the bats have returned so the provider is performing the work under warranty, a panic button was requested by staff for the Emergency Services Office located in the Emergency Department of McLaren, the new janitorial company at the Arenac Center is doing well, and staff requested brighter lights and cameras in the parking lot. E. Strode also reported	4.1) No action was necessary

<p>4.2) Safety Committee Notes from the August 6, 2025 Meeting</p>	<p>safety issues including a staff injury, BABHA participated in a temperature related security tabletop training exercise with the Region 3 Coalition, which is required by Emergency Preparedness Plan, and that BABHA has been added to the distribution list for safety notifications for McLaren Bay Region operations. E. Strobe also reported the upgrade to the Wex Gas Card has allowed him access to vehicle mileage and maintenance records for monitoring.</p> <p>4.2) E. Strobe reviewed the notes with the Committee. There were discussions regarding the recommendation from the Commission on Accreditation of Rehabilitation Facilities (CARF) regarding the documentation of vehicle first aid kits and fire extinguishers.</p>	<p>4.2) No action was necessary</p>
<p>4.3) BABHA Physical Plant Strategic Planning a) Mulholland Building b) Madison Building c) North Bay Building</p>	<p>4.3) M. Rozek reviewed the lease cost schedule for Mulholland noting the cost per square foot. C. Pinter reviewed the history of the Mulholland Building and the lease options, which the original option expires in 2028. An additional five-year option that expires in 2033 was later negotiated. M. Rozek also reviewed the total facility costs for all BABHA properties. C. Pinter conveyed potential planning strategies should be discussed for necessary preparations when the Mulholland lease options expire. There were discussions regarding the Madison Building, history of the parking lots areas near that area, the North Bay Building, space capacity, needs, and utilization, inpatient hospital beds, BABHA is the largest payor for the inpatient unit, having a presence at McLaren, and exploring other building options such as vacant space and the Bay County Health Clinic. The Committee requested leadership develop a plan that identifies future BABHA office and parking space needs and timeframes for planning decisions. The Committee also requested this item remain on the agenda as a regular item for discussion.</p>	<p>4.3) No action was necessary</p>
<p>4.4) Arenac Center Property</p>	<p>4.4) E. Strobe reported that complaints have been received by the property owner adjacent to the Arenac Center regarding drainage issues causing standing water. E. Strobe</p>	<p>4.4) No action was necessary</p>

	<p>4.5) Agency Vehicle Sales</p> <p>4.6) Hampton Township Zoning Board of Appeals Public Hearing</p> <p>4.7) Strategic Initiatives & Dashboard Review</p>	<p>reported the standing water is not near a structure and confirmed all previous work on BABHA property was done to code requirements. The Committee requested staff check to see how long the water is there after it rains. E. Strode reported the pictures presented in the packet were taken after it had rained.</p> <p>4.5) E. Strode reviewed the price of BABHA vehicles recently sold at auction, which total \$12,600.</p> <p>4.6) C. Pinter reported Bay County has requested a variance for overflow parking at the county golf course. BABHA received the public notice because the location is near Horizon Home. The Committee concurred a response to the public notice was not necessary.</p> <p>4.7) M. Rozek reviewed the dashboard reports noting the reportable employee injuries and facility compliance.</p>	<p>4.5) No action was necessary</p> <p>4.6) No action was necessary</p> <p>4.7) No action was necessary</p>
5.	Adjournment	On motion of P. Conley and support of C. O'Brien, the meeting adjourned at 5:42 pm. The motion passed unanimously.	


 Jerome Crete, Committee Chair